

Application Deadline	Industry	Name of Company/ Organisation	Position	Application Method	Job Description	Requirements	Internship - From	Internship - To	Internship Allowance
On-going	Business	Stanford Swim School	Swimming Coach/ Junior Swimming Coach	Interested students please send your resume directly to Ms. Eunice Mak (hrdept@stanfordswim.com.hk)	Responsible for teaching swimming classes (Active, polite, punctual, caring, responsible, with children teaching or related working experience is preferred)	No certificate may consider as Junior swimming coach/ assistant swimming coach	5 Mar to 4 Apr 2019 Working hours: 09:00 - 18:00, Monday to Saturday		\$65/hour Note: \$75/hour up for applicants studying Health and Physical Education (HPE)
			Receptionist		Responsible to answer parents' inquiries, registration and general administrative work, Work in the pool	Welcome students work as part time			\$45/hour
			Infant Swimming Teacher		Provide care and support, mentoring parents and infants in a safe water environment. Interactive exercises such as sing and play in the water in the form of teaching infants	1 year experience			\$100-140/hour
On-going	Business	Hanberg Limited	Intern	Application form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_cAWXk7t1Pn81URT	Please refer to: https://drive.google.com/file/d/1MFpTJF71e4vy8p_RVL1HhZwDjh87imQu/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1MFpTJF71e4vy8p_RVL1HhZwDjh87imQu/view?usp=sharing	Jun to Aug 2019 Working hours: 09:00 - 18:00, Monday to Friday Working location: Kwun Tong	\$3,500 / month	
On-going	Business	Educational Publishing House Limited - Popular Holdings Limited	1. Editorial Assistant (Chinese/English/Maths/General Studies/Early Childhood Education) 2. Research and Training Assistant 3. Human Resources Assistant 4. IT Support 5. Multimedia Editor	Interested parties please apply with your full resume stating present, expected salary, academic results and your availability to: Educational Publishing House Ltd., Pan Lloyds Publishers Limited & Popular e-Learning (H.K.) Limited EduSmart positions: hr03@popularworld.com Other positions: hrdep@popularworld.com	Please refer to: https://drive.google.com/file/d/1ptC15gp4ev6KwNbwSh_PcgwK1MR0dOj/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1ptC15gp4ev6KwNbwSh_PcgwK1MR0dOj/view?usp=sharing	Mid May - End of August 2019 Monday to Friday, 8:30am to 5:30pm	\$7,500 / month	
		Pan Lloyds Publishers Limited - Popular Holdings Limited	1. Editorial Assistant (Chinese/English/Maths&Science)				Mid May - End of August 2019 Monday to Friday, 8:30am to 5:30pm	\$7,500 / month	
		Popular e-learning (H.K.) Limited - Popular Holdings Limited	1. Project Assistant				Mid May - End of August 2019 Monday to Friday, 8:30am to 5:30pm	\$7,500 / month	
		EduSmart Company Limited - Popular Holdings Limited	1. Summer Tutor 2. Summer Centre Assistant				Mid May - End of August 2019 Note: Working days depend on the operation hour of specific centre, from Monday to Saturday (rest day will be on Sun and one of week days)	\$8,000 / month	
Until the position is filled	NGO	何民傑辦事處暑期實習計劃 2019-2020	區議員辦事處助理	Application form: https://goo.gl/3JLohq Interested students please complete the above application form and email it to info@homankit.hk	實習生會被安排到何民傑區議員辦事處工作。工作範疇包括：籌劃地區活動及會員活動；處理投訴個案、查詢跟進地區議題及聯繫政府部門跟進；協助辦事處製作宣傳品、例如宣傳單張、活動海報及橫額；協助辦事處日常運作。	就讀本地院校、對社區工作感興趣的學生	Jul 2019	Sept 2019	• 實習津貼 • Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation
30/4/2019	Business	Centaline Property Agency Limited - Summer Internship Program 2019	1. Human Resources Assistant 2. Administrative Assistant 3. Training Assistant 4. Assistant Marketing Officer 5. Assistant Public Relations Officer 6. Assistant Film Editor 7. Project Executive 8. Interior Design Assistant	Applicants please send your resume to Human Resources Department hr@mail.centanet.com with the quotation of "Job Title" in the email subject. Only shortlisted candidates will be contacted. For more information, please visit Centaline website at: www.centanet.com or contact Ms. Tong at 2501 1596 for enquiries.	Please refer to: https://drive.google.com/file/d/1iAY4e_EP8ZFxdvZ85lhBgxAj008QAzww/view?usp=sharing	• Year 1 to 3 student of university in any disciplines • Good interpersonal and communication skills skills • A good team player and possess strong leadership skills • Passionate about a career in real estate industries Requirements of specific positions please refer to: https://drive.google.com/file/d/1iAY4e_EP8ZFxdvZ85lhBgxAj008QAzww/view?usp=sharing	Jun 2019	Aug 2019	To be informed by employer
4/4/2019	NGO	香港經濟民生聯盟「2019暑期大專生實習計劃」	實習生	Application form: https://goo.gl/ffk2m5 Interested students please send the application form to intern2019@bpahk.org with your self-introduction of 500 words by the deadline.	計劃宗旨 透過工作實習、工作坊、參觀活動、講座和地區活動參與，鼓勵同學增廣見聞、盡展所長、提升待人接物技巧、發揮團隊精神、豐富人生經驗。 工作安排 參加政策研究、資料搜集、協助籌辦各類型活動、社區參與及協助推展地區服務等。 活動安排 參觀傳媒機構、政府部門及公共事業機構、參加政治專才講座等。 工作地點 經民聯位於新界東、新界西、九龍西及港島辦事處。 Programme poster: https://goo.gl/6CbGmY	• 現正修讀各大專院校課程之學生 • 對公共事務、政策研究和社區參與有興趣者	3 Jun to 31 Aug 2019 Working period: 6 consecutive weeks from the start day	Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation	

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31/3/2019	NGO	KFBG - Young Conservations Summer Internship Programme 2019	Intern	Interested students please send the below to Mr. Michael Hui (michaelhui@kfbg.org) by the application deadline: 1. Detailed CV 2. Short essay on "How can we help people to connect to their own hearts and nature?" Shortlisted candidates will receive an invitation for interview before <u>19 April</u> .	Please refer to: https://drive.google.com/file/d/1cAOJBoVNe3n-Y79xiDIDLzPMwrvhgahh/view?usp=sharing Remarks Interns will be based at KFBG in Tai Po and are expected to attend THREE field trips in mainland China this summer (each trip lasts for 5-7 days)	<ul style="list-style-type: none"> Commitment to the mission, vision and values of KFBG (www.kfbg.org) Excellent command of Putonghua (written & spoken) Confident in public speaking, self-motivated, dynamic, and a good team player Major in education, biology, ecology, environmental science or related fields preferred Experience in environmental campaign and school outreach activities would be an advantage Knowledge in graphic design software will be an advantage Physically fit for outdoor work Respect local culture and customs Open minded and recognises the validity of all spiritual paths 	Late May to Jul 2019 Working days: 5 days/week		Kadoorie Conservation China Department (KCC) will provide \$100 travel allowance and a lunch voucher of the farm's café every day. Cost of flight tickets, accommodation, local transportation and travel insurance during the field trips will be covered as well. Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation
29/3/2019	NGO	Secretariat of the Pilot Programme to Enhance Talent Training for the Insurance Sector Summer Internship Programme (SIP)	Intern	Applicants are required to submit the below to Vocational Training Council (VTC) by the application deadline: 1. Application form 2. Copies of student identity card and academic transcript 3. CV 4. Cover letter Details please refer to: https://drive.google.com/file/d/1omsQ1WH76XkifeAFWJgpRTSud7Fy4WQF/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1I7EPU3TEk1i9iVAnfeiAnGMnVJ0wFzne/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1I7EPU3TEk1i9iVAnfeiAnGMnVJ0wFzne/view?usp=sharing	Jun 2019	Aug 2019	Monthly salary Note: The Government will contribute up to 75% of \$7,000 (whichever is the lower) of the monthly honorarium paid by Employer per month
25/3/2019	NGO	Consumer Council	Intern	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_aYqcunEnrbBxmGp	<ul style="list-style-type: none"> To assist in some large-scale public education events and ceremony To assist in the design of education materials for primary school students, elderly and other target groups of consumer education Any other duties assigned by the Consumer Council 	<ul style="list-style-type: none"> be non-final year students studying full-time Bachelor degree programme majoring in social sciences, humanities, education (major in General Studies is preferred) or equivalent have knowledge or experience in event management or stage management development is preferred have good communication and written skills in both English and Chinese proficiency in MS Word, Excel, PowerPoint, English and Chinese word processing proficiency in Final Cut Pro or related video editing software is an advantage have an interest in the works of public organizations/ NGOs have understanding of the Consumer Council be permanent residents of Hong Kong Special Administrative Region 	Jun 2019	Aug 2019	\$6,200 / month
17/3/2019	NGO	香港有機資源中心 - 有機水產養殖暑期實習計劃(香港)2019	Intern	Online form: https://goo.gl/forms/NROtPvK6oVjVmAUf3	<ul style="list-style-type: none"> 有機水產養殖及認證的基礎知識及技術培訓 接受專業有機檢查員的基本知識 有機魚塘實習 塘魚及海魚養殖場考察及探訪 參與本地有機水產消費調查 魚塘生態導賞員訓練 <p>地點：香港有機資源中心及本地有機認證水產養殖場</p> <p>Programme poster: https://drive.google.com/file/d/1qXFH5Zin8L5kQ_tvUINW2ahN8_q4c2c/view?usp=sharing</p>	全日制大專生及本科生 (主修生物科學、地理、旅遊、教育學科學生會將獲優先考慮)	10/6/2019	2/8/2019	成功完成實習計劃後，學生可獲委任為“有機水產先鋒”，協助公司宣傳有機水產養殖。 所有完成實習計劃並符合評審準則的學生，將每人獲發“有機水產先鋒”證書、\$4,000元實習津貼及交通津貼、免費參加一次由香港有機資源中心主辦的海外水產養殖考察(約值5000港幣)。
9/3/2019	NGO	Oxbridge Summer Camps (OSC) 2019	Volunteers Teaching Assistant	Application: http://www.oxbridgecamps.org/ta-form Interested students please apply directly through the above link by 9 March 2019.	Background of OSC Oxbridge Summer Camps Ltd. conducts not-for-profit interactive English summer camps in local primary and secondary schools with student volunteers from Oxford, Cambridge, and local Universities. Benefits for being our TA <ul style="list-style-type: none"> Develop leadership and communication skills Gain practical teaching experience Cultural exchange with Oxford and Cambridge universities students Enhance English language proficiency 	<ul style="list-style-type: none"> Students from local Universities 	2/7/2019	9/8/2019	Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation
5/3/2019	Business	Shun Hing Internship Programme (SHIP) 2019	Summer Intern	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_bxUcFAWe7YxjFL7 Interested students please complete the online application and submit a full CV and a 1-page summary of your expectation on the Internship Programme to SAO by the deadline	Main Responsibilities Summer Interns will be assigned, according to their strengths and attributes, to work in one of the Group companies, supporting Sales & Marketing, Human Resources & Training, Finance & Accounting, Logistics, Engineering or other office support functions. Job details Please refer to: https://drive.google.com/file/d/1CcNKz_F4FuohMUw_QRBV0Zw9rpa14y7i/view?usp=sharing	Basis requirements <ul style="list-style-type: none"> Undergraduates of local universities – Completed Year 2 studies (non-final-year students) Students of tertiary institutions (Degree Programme) Students apart from the abovementioned are also welcome (subject to the requisition requirement from Group companies) GPA - 3 or above (to be converted with 4 as maximum if applicable) Applicants must be outgoing with good communication and inter-personal skills Cantonese speaker Available for interview in HK during March to May, and also the whole period of internship (i.e. June to July) Requirement of specific positions Please refer to: https://drive.google.com/file/d/1CcNKz_F4FuohMUw_QRBV0Zw9rpa14y7i/view?usp=sharing	1/6/2019 to 31/7/2019 Normal working hours: 09:00-18:00, Mon to Fri Note: Subject to the availability of Summer Interns, the internship programme <u>may be extended</u>		\$50 / hour including meal break

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3/3/2019	NGO	CLP Internship Programme 2019 (CIP)	Intern for projects including but not limited to: <ul style="list-style-type: none"> Human Resources Electrical Engineering Electronic Engineering Information Technology Logistics Sales and Marketing 	Online form: https://www.clpgroup.com/CIP/ Interested students please apply directly through the above link from 2 Jan to 22 Feb 2019 .	Please refer to: https://drive.google.com/file/d/1318hI_NpmYYBtaJar0U2_uiWbKnja8JR/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1318hI_NpmYYBtaJar0U2_uiWbKnja8JR/view?usp=sharing	Internship starts from June 2019, during summer vacation or for a longer period (e.g. 12 months)		Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation
1/3/2019	NGO	WWF Hong Kong's LCMP Blockchain Project	Intern	Online form: https://form.jotform.me/90438790673467 Interested students please apply directly through the above link by 1 Mar 2019 . Note: Applicants who do not hear from WWF after 15 March 2019 may consider their applications unsuccessful. They shall be holders of Hong Kong Permanent Identity Cards as well.	WWF is inviting students to work on their project Textile and Apparel Supply Chain Transparency on Distributed Ledger Technology for WWF's Low Carbon Manufacturing Programme (LCMP) . As the highlighted feature of our project, students could receive training and work under the guidance of professional engineers at ASTRI (Hong Kong Applied Science and Technology Research).	<ul style="list-style-type: none"> Student studying in computer science is an advantage Familiar with Javascript, HTML and CSS Understand the client-server model Experience with either Vue.js or React is a plus Commit 0.5 – 2 days per week between early March and to end May Work in Hong Kong Science Park, Shatin 	Early Mar	End of May	Student can also apply for the "Learning Award for Workplace Competencies Enrichment" of \$4000 with satisfactory fulfillment of 1) 90% attendance rate of internship period (including sick leave and special leave) 2) Received an overall performance score of 4.0 or above by on-site supervisor 3) Complete the Assignments (Internship Report) by SAO 4) Complete the Post-internship Presentation
1/3/2019	Business	Allegis Group Hong Kong Limited	Recruitment Intern	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_9ppAzuZnnO16Vx3	<ul style="list-style-type: none"> Pro-actively generate and qualify candidates that match requirements from our client base Develop your candidate network and database for your own vertical market Speak to candidates within specific markets to understand their career needs Present candidates to clients Match and align clients' hiring needs and candidates' career aspirations Understand and provide the best customer services to our candidates and clients <p>* Placement location: Quarry Bay</p>	<p>Competencies Required:</p> <ul style="list-style-type: none"> Excellent Team Player Strong Work Ethic Drive & Determination Relationship Building 	1/2/2019 to 1/8/2019 Working period: 3 months from start day		\$35 / hour Working hours: 08:30 - 18:00
28/2/2019	Business	HAECO Summer Internship Programme	Intern	Online form: https://goo.gl/JseUba Interested students please complete the above application form AND send your CV by post/ email to HAECO Human Resources Department By POST Resourcing Team, Human Resources Department, HAECO. 80 South Perimeter Road, Hong Kong International Airport, Lantau, Hong Kong By EMAIL career@haeco.com Note: Please form the file name in this format - Last Name_First Name_Other Names (if applicable)	Interns will be assigned to selected front-line and major functional areas of our business to gain knowledge and experience of aircraft maintenance practices, aircraft design principles, systems operation, inventory management, maintenance planning and control, aviation legislations, safety management systems as well as human factors and quality systems. More Job details: https://drive.google.com/file/d/1bOwFbiZ34qN2AKLwIILQO-Y0GnrzOhWG/view?usp=sharing	<ul style="list-style-type: none"> Current year 2 or 3 student studying a bachelor's degree studentship continuing a full-time university degree course after the internship A university degree majoring in Aerospace Engineering, Mechanical Engineering, Industrial Engineering, Science, Statistics, Business, Supply Chain Management, Computer Science or other related disciplines with good academic results Possess good communication skills Proficient in both English and Chinese, both spoken and written Have broad interests and are active in extracurricular activities Interested in the field of aviation or aircraft engineering A right of abode in Hong Kong 	Jun to End of Aug 2019 (6-8 weeks)		NIL
27/2/2019	NGO	2019 Internship Programme of the Legislative Council Secretariat	Intern	Interested students please submit the below supporting documents via the online application form by the deadline: <ul style="list-style-type: none"> CV Cover letter Academic transcript Reason to join this internship and what you expect to achieve from it Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_2rzBGygCqjQFYnb	Please refer to: https://drive.google.com/file/d/1PNNFRIE37xBukypxQH67cojlgS4uz81/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1PNNFRIE37xBukypxQH67cojlgS4uz81/view?usp=sharing	27/5/2019 to 5/7/2019		Travelling and meal expenses: \$148 / day Note: Student interns attaining the MIN 80% attendance rate will be issued a certificate
1/2/2019	NGO	RTHK Summer Internship Programme 2019	Summer Intern	Application: https://csboa1.csb.gov.hk/csboa/jve/JVE_001_zh.action Interested students please refer to the above Civil Service Bureau website for jobs details and application method	Please refer to Civil Service Bureau website: https://csboa1.csb.gov.hk/csboa/jve/JVE_001_zh.action	Please refer to Civil Service Bureau website: https://csboa1.csb.gov.hk/csboa/jve/JVE_001_zh.action	Please refer to Civil Service Bureau website: https://csboa1.csb.gov.hk/csboa/jve/JVE_001_zh.action		\$4,200 / month

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Until the position is filled	Business	The Irish Chamber of Commerce of Hong Kong	Intern	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_e5s6cul5LyzgVpj	<ul style="list-style-type: none"> Assist in Irish Chamber general operation and event support Work in a team in the delivery of business expo, trade shows, investment fairs, network functions, charity campaigns and press conferences Work closely with consulate diplomats, European Union chamber and other local chambers; assist in coordinating high level visits, meetings, receptions, workshops, small projects, or other events of chamber appointments Proactive with community outreach to local chambers/ business professionals to foster philanthropy and promote civic engagement Conduct various marketing materials Provide translation and interpretation supports in both Chinese and English Liaise with media to maximize Irish chamber's exposure On-the-job training will be provided 	<ul style="list-style-type: none"> Open to all majors Good command of both Chinese and English Passionate, energetic, out-going, responsible, creative, dedicated and willing to take on new challenges Ability to work independently and team-oriented Interested in business/ public affairs/ NGO/ event management/ public relations/ IT/ marketing/ filming/ photography Experience in leading activities would be a plus Candidates with teaching, filming, Photoshop, Illustrator, website, coding, app development experience would be beneficial <p>*Remarks: Shortlisted candidates will be contacted by the employer directly for interview arrangement.</p>	Dec 2018 to Dec 2019	Dec 2018 to Dec 2019	Transportation allowance *Working hours: 09:30 - 18:00, 1 day/week
21/1/2019	NGO	The Department of Justice (DoJ)	Summer Intern (non-law) 2019	Application form: https://drive.google.com/file/d/1mP44aYxKr0_ZtVjHvoYEN6cf5GtVTP11/view?usp=sharing Please complete the above application form and submit it to SAO service counter at B4-G/F-01 with <u>copies of academic transcript of current study and school certificates, e.g. certificate of HKDSEE/HKCEE/HKALE (or equivalent) by the deadline.</u>	Applicants should – (1) be permanent residents of the Hong Kong Special Administrative Region; (2) be full-time Year 2 or above students of undergraduate or post-graduate programmes in post-secondary institutions; (3) have attained 'Level 3' or above in English Language and Chinese Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or the Hong Kong Certificate of Education Examination (HKCEE), or equivalent; (4) be proficient in using MS Office application; and (5) be fluent in both Cantonese and English.	Summer interns are mainly deployed to – (1) assist in file and records management including old files disposal and preparation of electronic records; (2) assist in general office administration, organization of staff activities and other related matters; (3) conduct research work; (4) assist in event coordination work and logistics support / arrangements; and (5) assist in the compilation and publication of legislation.	Jun 2019 to Aug 2019		\$9,800 / month Working hours: 44 hours/week
28/11/2018	NGO	WWF - Hong Kong	Winter Internship Programme 2019 (term time) Interns for the team of: <ul style="list-style-type: none"> Climate and Energy Corporate Partnerships Digital Creative Media Digital Marketing and Media Environmental Watchdog Finance Footprint Forest Stewardship Council General Communication Human Resources Information Communication Team Market Innovation: Corporate and Community Sustainability Team Ocean Conservation Team Visitor Experience 	Online form: https://form.jotform.me/80391004972454 Interested students please apply directly through the above and indicate Ref No. in the application form. Note: Applicants who do not hear from WWF after 31 December 2018 may consider their applications unsuccessful.	Please refer to: https://drive.google.com/file/d/1tX--OHWg1whhZG3Lrw40_tcxSLgMym2F/view?usp=sharing	Please refer to: https://drive.google.com/file/d/1tX--OHWg1whhZG3Lrw40_tcxSLgMym2F/view?usp=sharing	Jan 2019	May/June 2019	N/A
5/10/2018	NGO	Association of Visual Arts and Culture Education Limited	Assistant Project Coordinator	Please submit your application to cultaking@gmail.com	<ul style="list-style-type: none"> Assisting Project Director to handle art and cultural projects, such as assisting to plan, promote, execute and manage an event or exhibition Assisting to do art administration work: including official correspondence, data entry, liaison, etc. 	<ul style="list-style-type: none"> Good manner and communication skills; Willing to contact art profession, teachers, students and parents; Proficiency in spoken and written English & Chinese (Cantonese); Responsible, logical and strong sense of clerical works; Candidate showing interests in independent films and environmental issues is preferable; Art and culture lover is considerable. 	27/9/2018	30/11/2018	\$1,000 / month
5/10/2018	NGO	Operation Blessing Hong Kong 慈福行動實習生計劃	實習生	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_0ogKqQ1ofLu43Bj	Please refer to: https://drive.google.com/file/d/1Jfkplu6LUMZVVY56hCGnctldtGmnAIuC/view?usp=sharing	N/A	Nov-18	Aug-19	Nil
5/10/2018	NGO	World Class Arena Asia Limited	Instructor/Trainer (Part-time)	Please submit your application together with your term schedule to personnel_hk@trumpstech.com	Please refer to: https://drive.google.com/file/d/1gvFkJ72IWL8jIQQOQdsFbDc1aeVpYM/view?usp=sharing	<ul style="list-style-type: none"> Students with Mathematics and Sciences focused are preferred Fluent in Cantonese and English; fluency in Putonghua is preferable but not mandatory Past experience in tutoring/teaching students in primary and junior secondary level Strong interest in statistical analysis Outgoing, self-motivated, and willing to learn. 	8/10/2018	31/3/2018	\$2,500 - \$3,500 *subject to actual working hours

Application Deadline	Industry	Name of Company/ Organisation	Position	Application Method	Job Description	Requirements	Internship - From	Internship - To	Internship Allowance
30/9/2018	Business	Blueinno Technology Limited	STEM Instructor	Please send your CV, testimonial, and application letter to contact@blueinnotechnology.com explaining your interest in the position and expected salary. Other additional materials, e.g. personal portfolio, website, etc., will be a plus.	As an instructor of the STEAM Programs, the job holder need to develop curriculum plan and materials suitable for kids and design activities to inspire students on innovation using technology. Responsibilities: <ul style="list-style-type: none">• Develop curriculum, teach and inspire kids to create using technology. Course contents include coding, robotics and STEM related subjects.• Work closely with Blueinno staff and teaching team to deliver classes and get feedback on students' progress.• Guide students through development of their projects that will be presented to fellow classmates.• Facilitate a dynamic and collaborative classroom community.	<ul style="list-style-type: none">• You must know any of the coding languages / platform: Scratch, MIT App Inventor, Micro:bit, Arduino• Good experience engaging young primary school kids age 5-12 within small group.• A good command of both spoken English.• Good interpersonal and communication skill• Willing to work on Saturdays and Sundays• Have a Hong Kong permanent ID, a dependent visa, or a current employment visa	15/9/2018 to 31/12/2018 Working hours: Flexible	Yes, to be discussed after interview (paid per month or per hour)	
On-going	Business	Fruitsmama Limited	1. Customer Relationship Trainee 2. Digital Media Development Trainee	Online form: https://eduhksao.asia.qualtrics.com/jfe/form/SV_9G2BBKAMYXmxGNT	1. Customer Relationship Trainee <ul style="list-style-type: none">• Exercise languages and psychology knowledges to assists Business• Development Director in marketing and customer service to ensure satisfaction of the products and services sold to customers 2. Digital Media Development Trainee <ul style="list-style-type: none">• Exercise Creative Arts and Web Technology knowledges to assist Business• Development Director in designing and developing multimedia web and mobile applications	1. Customer Relationship Trainee <ul style="list-style-type: none">• Proficiency in Microsoft word, excel, powerpoint and general google tools 2. Digital Media Development Trainee <ul style="list-style-type: none">• Proficiency in digital media applications	Sept 2018 to June 2019 Working hours: 7 hours / day, 3 days / week	\$800 / month	
31/7/2018	NGO	WWF - Hong Kong	Autumn Internship Programme 2018 (term time) Interns for the team of: <ul style="list-style-type: none">• Corporate and Community Sustainability• Centre Events• Climate and Energy• General Communications• Corporate Partnerships• Fundraising Events• Finance• Forest Stewardship Council• Human Resources• Marketing and Digital Media• Oceans Conservation• Oceans Sustainability• Visitor Experience• Wetlands Conservation	Online form: https://form.jotform.me/80391004972454 Interested students please apply directly through the above and indicate Ref No. in the application form. Note: Applicants who do not hear from WWF after 31 August 2018 may consider their applications unsuccessful	Please refer to: https://drive.google.com/open?id=1Mq4__KivLB0Gi5NxltbjrpSIr6kLjN4S	Please refer to: https://drive.google.com/open?id=1Mq4__KivLB0Gi5NxltbjrpSIr6kLjN4S	Sep/Oct 2018	Dec 2018	N/A

* Closed applications are blurred in grey