

2019 Hong Kong Youth Music Camp Recruitment of Non-Civil Service Contract Music Camp Wardens

The vacancy information for the captioned post of the Music Office (MO) of the Leisure and Cultural Services Department are as follows:

Post: Non-Civil Service Contract Music Camp Warden (非公務員合約音樂營舍監)	
No. of vacancies : i) Male Music Camp Wardens – 3 ii) Female Music Camp Wardens – 3	
Type of employment contract: Temporary with employment period {One from 15 July 2019 (Mon) to 27 July 2019 (Sat) inclusive (see Note below), the other five from 21 July 2019 (Sun) to 27 July 2019 (Sat) inclusive}.	
Note: One Music Camp Warden will be required to report duty 6 days in advance of the commencement of the camp to assist in the pre-camp preparations.	
Duties: i) Male Music Camp Wardens – To take care of male residential campers and to assist in smooth running of the camp (e.g. to assist in-camp set-up; male campers management; catering / accommodation / transport operation; receiving and escorting visiting groups in the camp and providing any other logistics support for the camp activities.) ii) Female Music Camp Wardens – To take care of female residential campers and to assist in smooth running of the camp (e.g. to assist in-camp set-up; female campers management; catering / accommodation / transport operation; receiving and escorting visiting groups in the camp and providing any other logistics support for the camp activities.)	
Places of work:	Tso Kung Tam Outdoor Recreation Centre and other venues when required.
Hours of work:	Required to work irregular hours and weekends as well. Required to reside in the camp from 22 July 2019 (Mon) to 27 July 2019 (Sat) inclusive.
Hourly wages:	\$52 (Under normal circumstances, the total working hours of each warden would be around 100 hours throughout the employment period.)
Entry Requirements:	
Education Standard:	Undergraduate students excluding those in the final year.
Work Experience:	Previous experience in organizing social and youth activities would be an advantage.
Other Requirements:	Applicants should have a pleasant personality and good physique to enable them to work long and irregular hours throughout the entire camp period. They are expected to be able to lead people and work independently. A valid First Aid Certificate issued by the St. John Ambulance Association, Hong Kong Red Cross or Auxiliary Medical Service would be an advantage.
Interview Arrangements:	
Date:	Early June 2019
Time:	To be confirmed
Venue:	5/F, South Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon
Any other remarks:	
Bring along with the following documents: Completed application forms (GF340 Rev 3/2013), together with photocopies of official transcripts/ certificates in support of academic qualifications and supporting documents of working experience.	
Name of contact/responsible person: Miss Nomon LO (Tel no.: 2582 5332)	

Correspondence address: Music Office Headquarters, 25/F, Wanchai Tower, 12 Harbour Road, Wanchai, Hong Kong.

- 註：
- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
 - (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
 - (c) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.
 - (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
 - (e) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
 - (f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria.
 - (g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the enquiry address.