



President's Commendation Scheme 2018/19

Application Guidelines

Aim

The Education University of Hong Kong (EdUHK) considers it vital to encourage students' active engagement in co-curricular activities so as to build value systems and personalities, broaden horizons and absorb knowledge from alternative and non-traditional channels. The President's Commendation Scheme (PCS) is introduced as a University-level recognition of students' outstanding non-academic achievements in the 5 areas of commendation:

- A. Arts and Culture;
- B. Community Service;
- C. Leadership;
- D. Sports;
- E. Innovation, Science and Technology

Level of Recognitions in the Scheme

There are two levels of recognitions in the Scheme:

1. **President's Commendation (校長嘉許狀)**
For students with **impactful** non-academic achievements in an area of commendation mentioned above. While the spread of awards among areas may be adjusted according to the performance of the candidates, a maximum of 10 awardees (including individuals and groups) will be selected every year.
2. **President's Appreciation (校長表揚狀)**
For students with **exemplary** non-academic achievements in an area of commendation mentioned above. While the spread of awards among areas may be adjusted according to the performance of the candidates, a maximum of 25 awardees (including individuals and groups) will be selected each year.

Eligibility

For Individual Entry

1. All full-time EdUHK students are eligible;
2. Candidates with multi-talents like being outstanding in painting, swimming as well as serving the community can be commended in more than one area;
3. Multiple entries of achievements attained from the same talent will not be considered, e.g. a student who excels in playing the piano and has joined a voluntary pianist service group can enter either in the area of arts and culture or community service, but not both; and
4. Candidates should have attained a satisfactory level of academic performance.

For Group Entry

1. All existing student groups comprising full-time EdUHK students are eligible;
2. Group representative should be a serving member of the student group;
3. A student can be a member of different student groups at the same time; and
4. A student may enter as an individual and a group member at the same time. Separate application should be submitted by applicant.

Entry Criteria

1. Candidates should possess demonstrable achievements within recent 4 years (i.e. from 1 Jan 2015 to present) in any of the commendation areas:

Area of Commendation	Entry Requirement
Arts and Culture	Represented the University or individual in external activities* with outstanding achievement.
Community Service	Completed at least 100 service hours with demonstrable



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	record and outstanding achievement(s) in external community service.
Leadership	With proven leadership and achievements obtained in external and/or internal organizations/activities.
Sports	Represented the University or individual in external activities* with outstanding achievements.
Innovation, Science and Technology	Represented the University or individual in external activities* with outstanding achievements.

* External activities include but not limited to creations, competitions, performances, exhibitions and publications.

2. If candidates who have been awarded in the Scheme apply again for the same area of commendation, they must provide evidence(s) of new achievements after being awarded.

Selection Interview

Applicants will be short-listed to attend a selection interview in January 2019 according to the following criteria:

1. Satisfactory academic performance;
2. Level of achievements (e.g. honors/ awards acquired, roles and contributions);
3. Level of impact in the area (e.g. level and scale of events, services and organizers);
4. Extent of the commitment (e.g. service history, spectrum of beneficiaries);
5. Recommendation(s) of referee(s)

Preferences will be given to applicants who in the area of commendation

- received external recognition (e.g. awards and positive media coverage);
- participated in international, national and regional activities (e.g. members of international band/ orchestra/ choir and arts exhibition); and
- demonstrate initiatives, originality, innovation, leadership and organizing abilities.

Application

Applicants are required to obtain at least one recommendation from a referee. Completed application forms and required supporting documents should be submitted to Student Affairs Office (B4-G/F-01) at or before **05:00pm, 14 December 2018 (Friday)**. No late or incomplete application will be considered.

Awardee Reception

Awardees are required to attend a reception for all awardees in late March 2019 (tentative).

Forfeiture Mechanism

If an award recipient's actions raise the question of whether he/she should be allowed to continue to hold the award, forfeiture of his/her award, in any forms, would be considered. Each forfeiture case is to be approved by the Chair of the selection panel. The above condition will take retrospective effect as long as the student concerned is still in the course of studies at EdUHK.

Enquiries

For further information or enquiries, please contact Miss Sally Ng (ssyng@eduhk.hk) or Miss Macy Yip (msyip@eduhk.hk).

Student Affairs Office
November 2018