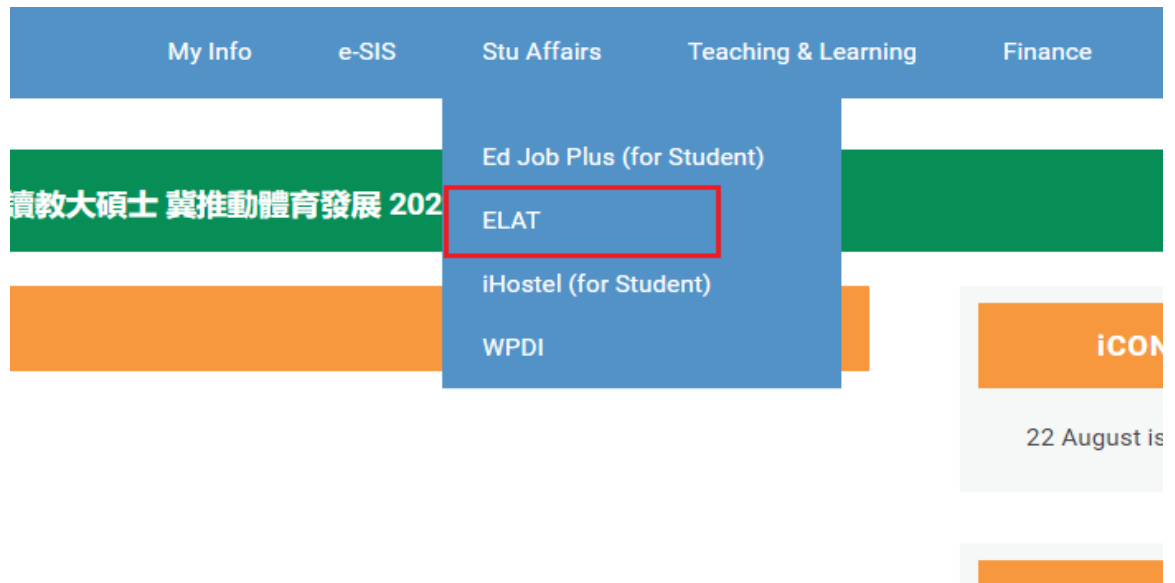


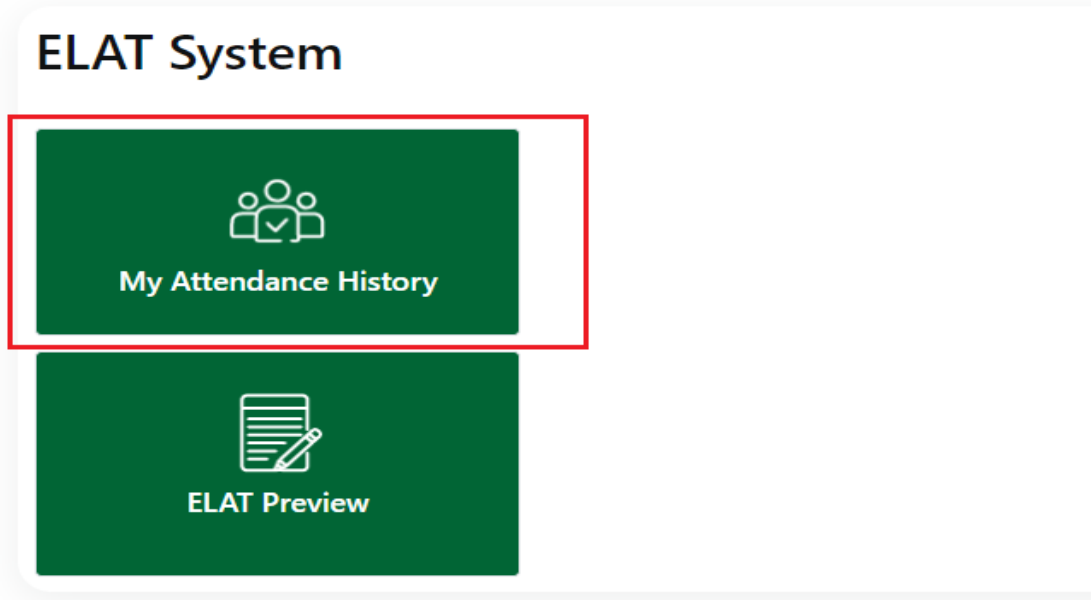
Guideline for checking your ELAT

I. How can I check my ELAT record? (for current students only)

1. Login the Portal (<http://portal.eduhk.hk/>)
2. Select “Stu Affairs”
3. Click “ELAT”



4. Click “Attendance History”
*Attendance History = activities you HAVE participated



5. Check the details of your record especially “Programme Name” and “Attend Hrs Result”

* The records will be updated at the end of academic year.

Student Dashboard > Attendance History

Attendance History

Released Un-Released

Released Attendance Records

Academic year: 2021-22 Course Code: A58061

Search Clear

Programme code	Programme Name	Academic Year	Activity Type	Semester
307-2021-PE-0004	THE TAKEN ROADS - EDUHK STORYTELLING CONFERENCE 2022	2021-22	PE	2

Topic Name	Session Name	Session From Date	Session To Date	Attendance From Time	Attendance To Time	Hours Attended
THE TAKEN ROADS - EDUHK STORYTELLING CONFERENCE 2022	THE TAKEN ROADS - EDUHK STORYTELLING CONFERENCE 2022	10 Apr 2022	10 Apr 2022	00:00	00:00	2

Programme code	Programme Name	Academic Year	Activity Type	Semester
825-2018-CC-0076	BUDDY SCHEME 2018/19	2018-19	CC	S

Topic Name	Session Name	Session From Date	Session To Date	Attendance From Time	Attendance To Time	Hours Attended
BUDDY SCHEME 2018/19	BUDDY PROGRAMME MENTORING	1 May 2019	31 Aug 2019	00:00	00:00	1

II. Information on printed ELAT record (for current students only)

1. Click “ELAT Preview” and check your ELAT records shown on your printed ELAT.

ELAT System



My Attendance History



ELAT Preview

香港教育大學
The Education University
of Hong Kong

Dashboard

ELAT Preview

My Attendance History

Need to Know More

What is ELAT?

First Time User

Contact

NON-OFFICIAL

EXPERIENTIAL LEARNING AND ACHIEVEMENTS TRANSCRIPT
經驗學習及成就報告表

STUDENT NAME: [REDACTED] HKID NUMBER: [REDACTED]
STUDENT NUMBER: [REDACTED]
PROGRAMME: [REDACTED] MODE OF STUDY: [REDACTED]
DATE OF ADMISSION: [REDACTED]
MAJOR: [REDACTED]

CONTRIBUTION TO UNIVERSITY AND STUDENT ORGANIZATIONS
<2019-2020>
• CAMPUS LIFE TUTOR OF CAMPUS LIFE ADVISING SYSTEM

PARTICIPATION IN CO-CURRICULAR ACTIVITIES	HOURS
<2018-2019> CAREERS AND PROFESSIONAL DEVELOPMENT	1.0
CITIZENSHIP AND CIVIC ENGAGEMENT	1.0
PERSONAL EFFECTIVENESS	12.0
• NEW STUDENT FRIENDSHIP DAY 2018	
<2020-2021> CITIZENSHIP AND CIVIC ENGAGEMENT	1.3
PERSONAL EFFECTIVENESS	1.0
<2021-2022> CAREERS AND PROFESSIONAL DEVELOPMENT	1.3
PERSONAL EFFECTIVENESS	3.3

END OF TRANSCRIPT

TRANSCRIPT INVALID WITHOUT OFFICIAL STAMP AND SIGNATURE

Date of Issue: 16 Sep 2022 09:08:20

* If you participate in an individual programme that fulfills the required hours according to programme category below, the programme name will be shown on your printed ELAT.

Programme Category in Category B	Required hours for showing an individual programme name
Citizenship and Civic Engagement (CC) Careers and Professional Development (CP) Global and Cultural Enrichment (GC) Personal Effectiveness (PE)	8 hours

2. If you need to have an official copy of ELAT, please apply for your ELAT online through “e-SIS”. You can refer to the [ELAT Application Guideline](#).