

# Section A Scenario 3



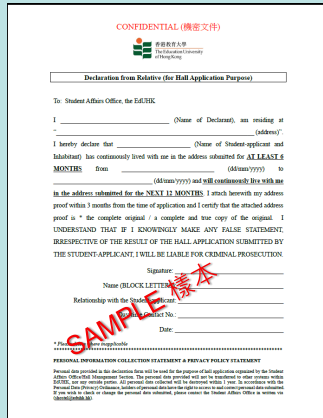
The addressee on the utility bill (Water/Electricity/Towngas/Piped LPG) is the **student-applicant's relative other than his/her parents or grandparents (Type A\*)**

## Required Address Proofs for Section A

1. Utility Bill (Water/Electricity/Towngas/Piped LPG) Issued within 3 Months



3. Duly Signed Declaration Form by the Addressee\*



4. Document/letter Issued to the Student-applicant by Designated Government Departments/Authorities# within 3 Months



2. Relationship Proof with the Addressee of the Utility Bill (e.g. Birth/Marriage Certificate)



5. Self-declaration on iHostel Application Form

**Self-declaration on the Authenticity of the Address Submitted**

I hereby declare that the address submitted in this hall application form is my usual residence at which I have continuously lived for at least 6 months and will continuously live for the next 12 months. I understand that if I knowingly make any false statement in my application, I will be **liable for the University's disciplinary actions and criminal prosecution**. I agree that the Student Affairs Office has the entire right to request other information/documents or conduct any necessary investigation to verify my hall application at any time.

\* Type A – The student-applicant can download the template of the Declaration Form by the relatives from the iHostel Application Form and Hall Management Section's website.  
# Please refer to the Application Guidelines (Annex II) for the details of the 6 designated Government Departments/Authorities.

## Section A Scenario 3



The addressee on the utility bill (Water/Electricity/Towngas/Piped LPG) is the **student-applicant's relative other than his/her parents or grandparents (Type A\*)**

Template can be downloaded from the Hall Management Section's website and the iHostel Application Form.

### Duly Signed Declaration Form by the Addressee

CONFIDENTIAL (機密文件)



#### Declaration from Relative (for Hall Application Purpose)

To: Student Affairs Office, the EdUHK

I \_\_\_\_\_ (Name of Declarant), am residing at  
" \_\_\_\_\_ (address)".

I hereby declare that \_\_\_\_\_ (Name of Student-applicant and  
Inhabitant) has continuously lived with me in the address submitted for **AT LEAST 6  
MONTHS** from \_\_\_\_\_ (dd/mm/yyyy) to  
\_\_\_\_\_ (dd/mm/yyyy) and **will continuously live with me**

**in the address submitted for the NEXT 12 MONTHS.** I attach herewith my address  
proof within 3 months from the time of application and I certify that the attached address  
proof is \* the complete original / a complete and true copy of the original. I  
UNDERSTAND THAT IF I KNOWINGLY MAKE ANY FALSE STATEMENT,  
IRRESPECTIVE OF THE RESULT OF THE HALL APPLICATION SUBMITTED BY  
THE STUDENT-APPLICANT, I WILL BE LIABLE FOR CRIMINAL PROSECUTION.

Signature: \_\_\_\_\_

Name (BLOCK LETTERS): \_\_\_\_\_

Relationship with the Student-applicant: \_\_\_\_\_

Day-time Contact No.: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please delete where inapplicable

#### PERSONAL INFORMATION COLLECTION STATEMENT & PRIVACY POLICY STATEMENT

Personal data provided in this declaration form will be used for the purpose of hall application organized by the Student Affairs Office/Hall Management Section. The personal data provided will not be transferred to other systems within EdUHK, nor any outside parties. All personal data collected will be destroyed within 1 year. In accordance with the Personal Data (Privacy) Ordinance, holders of personal data have the right to access to and correct personal data submitted. If you wish to check or change the personal data submitted, please contact the Student Affairs Office in written via ([shostel@eduhk.hk](mailto:shostel@eduhk.hk)).



# Section A



## 住址證明示例

### Examples of Address Proofs

## A. For Local Students

## EXAMPLES

2. Date of Issuance should be WITHIN 3 months from the time of application (e.g. Application period for Round 1, 2026/27: 22 to 29 April 2026)



住宅用電  
發單日期 (日-月-年)  
**10-01-26**  
Date of issuance: 2026/1/10  
(Beyond 3 months)

CLP 中電 | 120 週年

住宅用電  
發單日期: 10-08-2025

總計 \$1,220.00

繳款限期: 10/01/2026

總額 \$604.45

上項賬項已於 10/01/2026 已於 10/01/2026 收到

**SAMPLE 樣本**



住宅用電  
發單日期 (日-月-年)  
**25-03-26**  
Date of issuance: 2026/3/25  
(within 3 months)

CLP 中電

住宅用電  
發單日期: 25-03-26

Residential Tariff

繳款限期: 25/03/2026

總額 \$620.00

Due Date: 25/03/2026

**SAMPLE 樣本**

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

3. Only the service/supply address listed on the utility bill will be considered as a valid address for hall application and it must be identical to the address submitted in iHostel System.



**Service Address:**  
Flat E, 20/F,  
Siu Ming Court,  
Kowloon

**Mailing address**

**Service address**

**SAMPLE 樣本**

**If the service/supply address is not identical with the address submitted in iHostel System for hall application, hall points will be forfeited**



**Service Address:**  
Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon

**Mailing address**

**Service address**

**SAMPLE 樣本**

**The service/supply address is identical with the address in iHostel Application**

(a) The address transferred from the Banner System; or  
(b) The address inputted manually by the applicants during the application period.  
Otherwise, the hall point in Section A will be forfeited.

**Extracted from iHostel System**

**Home Address\***

Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon.

(a) The address transferred from the Banner System; or  
(b) The address inputted manually by the applicants during the application period.  
Otherwise, the hall point in Section A will be forfeited.

**Extracted from iHostel System**

**Home Address\***

Flat 01, 11/F,  
Chan Tai Mansion,  
Kowloon.

# Section A



## 住址證明示例

### Examples of Address Proofs

#### A. For Local Students

#### EXAMPLES

4. Attach RELATIONSHIP PROOF if name of the addressee is NOT SHOWN on the supporting document or NOT MATCHING with the name on EdU Card



**CHAN BA BA PETER**  
九龍藍田  
教大邨教育樓1樓A室

Name on the address proof does not match with the name of applicant "Chan Tai Man"

Applicant: Chan Tai Man

Name on the address proof does not match with the name of applicant e.g. Name of parents



Applicant: Chan Tai Man

Name, if any  
名字 (如有的話) TAI MAN  
大文  
Surname and name  
of father  
父名及名字 CHAN, BA BA PETER  
陳巴巴

Shown the relationship between addressee "Chan Ba Ba Peter" and the applicant "Chan Tai Man"

RELATIONSHIP PROOF e.g. Birth certificate

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

5. Address should be shown in Full-size (whole page)  
Cropped, partial documents and envelope are not accepted



Address shown on the envelope

Address shown on the envelope

No address shown in supporting document



Address should be shown on a full page document



# Section A



## 住址證明示例

### Examples of Address Proofs

#### A. For Local Students

#### EXAMPLES

5. Address should be shown in Full-size (whole page)  
Cropped, partial documents and envelope are not accepted



CHAN BA BA PETER  
九龍藍田  
教人部教育樓1樓A室

用戶編號: 12341234123

上次繳款日期	上次繳款金額	現存按金金額	手續金額	分期付款金額
11/07/2022	\$234.00	\$0.00	\$0.00	\$0.00

水錶字地址  
九龍藍田  
教人部教育樓1樓A室

現有水錶編號: MITT12312312

供水性質: 住宅供水(010030)

水錶編號	日期	度數	抄表	用水量	每日平均用水量
MITT12312312	24/06/2022	1,581A	0630A	82 立方米/31日	0.626立方米(626公升)

A:抄錶度數 K:估計度數 \$:抄錶費

餘額承前 \$

水費 \$

排污水費 \$

收費總額 \$

餘額滾入下期 \$

應繳款額 \$

有關上述用水價平或收費項目的簡單附註:  
 \* 香港人均每日用水量為150公升,而全球的人均每日用水量為110公升。  
 \* 將用戶的每日平均用水量626公升除以用水期間的人數便可得出用戶的人均每日用水量。

SAMPLE 樣本

CLP 中電 120 年 願以真誠 為你服務 of shared vision

CHAN SIU MING  
ROOM 517, ABC HOUSE,  
EDU ESTATE,  
WAN CHAI, HONG KONG

CHAN SIU MING  
ROOM 517, ABC HOUSE,  
EDU ESTATE,  
WAN CHAI, HONG KONG

字號用電

賬號及用戶編號: 02

SAMPLE 樣本

Provision of partial document(s)

Date of issuance NOT shown on the supporting document



All information in the supporting documents should be displayed

香港電燈有限公司  
The Hongkong Electric Co., Ltd.

陳小明  
CHAN SIU MING PETER  
教人部教育樓  
數字樓100號  
2字樓

賬戶號碼: 1231231231

賬戶日期: 31/03/2024

「住宅供電」收費  
供電期間: 由 20/09/2022 至 18/10/2022 (29日)  
電表編號: 9947 上: 5296 下: 649

本賬收費  
基本電費 \$590.00  
20/09/2022-30/09/2022 238 度 + 10/度 27.9 度 \$7.08  
01/10/2022-18/10/2022 440 度 + 10/度 34.8 度 \$14.64  
特別用途 \$-4.40  
政府電費附加費 \$5.00  
政府電費附加費 \$5.00

賬目總額 \$1,490.00

上期賬單餘額 \$227.90  
本期繳款 \$662.10  
賬戶入戶預收款 \$1,490.00  
計付賬單 \$1,490.00

請付賬單 \$1,490.00

賬戶日期: 31/03/2024

此賬單只供參考, 請參閱本賬單內之「詳細附註」:  
 \* 政府電費附加費計為 \$0.50  
 \* 政府電費附加費計為 \$0.00  
 \* 政府電費附加費計為 \$0.00

SAMPLE 樣本

## Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

#### 6. Appropriate way to protect your personal information for verification



水務署  
Water Supplies Department  
付款通知書 每日僅水10公升  
CHAN SIU MING  
新界支線  
教大花園教職員大樓A室

繳款單編號	12341234123
應繳總額	\$1234.00
在此日期或之前繳付	05/09/2022

發出日期: 13/08/2022

**SAMPLE 樣本**

All information is blurred/hidden;  
Just showed the name of the addressee,  
residential address and the date of issuance

香港電燈有限公司  
The Hongkong Electric Co., Ltd.  
港燈  
HK Electric

陳小明  
CHAN SIU MING PETER  
教大島教育灣  
教育村100號  
2字樓

賬戶號碼  
1231231231

賬單日期  
31/03/2024

「住宅供電」收費  
用電期由 20/09/2022 至 19/10/2022 (29日)

上次讀數	上次讀數	度數
[blurred]	[blurred]	[blurred]

Information hidden

本期收費

基本電費		
燃料調整費:		
20/09/2022-30/09/2022	209 度 x 每度 27.3 仙	57.00
01/10/2022-19/10/2022	440 度 x 每度 34.5 仙	151.80
特別折扣	每度 -1.0 仙	-4.40
政府電費紓緩計劃		-4.40
政府電費補貼		-4.40

賬目總覽

上期賬單總數	
本期收費	
總數	
撥入下月賬款	
請付此賬	

Information blurred

「轉數快」二維碼

此單現已到期，請即繳付

Students may blur or hide the unnecessary  
information/ data that they do not want to  
expose; name of the addressee and the date of  
issuance should be clearly showed on the  
supporting documents

# Section A



## 住址證明示例

## Examples of Address Proofs

### A. For Local Students

### EXAMPLES

7. Attach DEED POLL if name of the addressee is NOT ALIGN with the supporting document or RELATIONSHIP PROOF.



香港電燈有限公司  
The Hongkong Electric Co., Ltd.

戶名: 陳大文 CHEN DAWEN  
地址: 教育村100號 2字樓

賬單日期: 20/10/2022

請付此賬 \$1490.00

BIRTHS AND DEATHS REGISTRY, HONG KONG  
香港出生及死亡登記處

CERTIFIED COPY OF AN ENTRY IN A REGISTER OF BIRTHS KEPT IN TERMS OF THE BIRTHS AND DEATHS REGISTRATION ORDINANCE

Y124567(8)  
1 JANUARY 2000  
ANC HOSPITAL

Name of child: TAI MAN  
Sex: MALE  
Father: CHAN, BA BA PETER  
Mother: CHAN, MA MA MARY

陳大文  
TAI MAN  
大文

陳大文  
CHAN TAI MAN  
Name on the address proof does not align with the name of applicant "Chan Tai Man"

The English name shown on the address proof does not match the applicant's English name e.g. differences in spelling or phonetics.



香港電燈有限公司  
Hongkong Electric Co., Ltd.

戶名: 陳大文 CHEN DAWEN  
地址: 教育村100號 2字樓

賬單日期: 20/10/2022

請付此賬 \$1490.00

BIRTHS AND DEATHS REGISTRY, HONG KONG  
香港出生及死亡登記處

CERTIFIED COPY OF AN ENTRY IN A REGISTER OF BIRTHS KEPT IN TERMS OF THE BIRTHS AND DEATHS REGISTRATION ORDINANCE

Y124567(6)  
1 JANUARY 2000  
ANC HOSPITAL

Name of child: CHEN, DA WEN  
Sex: MALE  
Father: CHAN, BA BA PETER  
Mother: CHAN, MA MA MARY

陳大文  
CHEN, DA WEN

DEED POLL

BY THIS DEED, I, the undersigned Chen DAWEN (New English Name) / 陳大文 (Former Chinese Name) of 教育村100號2字樓 (Address) do hereby absolutely RENOUNCE and ABANDON the use of my Former English Name and Former Chinese Name and in lieu thereof DO assume as from the date hereof the said New English Name.

AND in pursuance of hereafter in all my dealings and transactions and/or New Chinese Name so renounce

AND I HEREBY ASSUME name of Chan Tai Man IN WITNESS whereof I have signed this Deed and affixed my seal in the presence of

SIGNED, SEALED and DELIVERED by the said Chen DAWEN (New Signature) formerly known as Chan Tai Man (Former Signature) and holder of Hong Kong Identity Card/Passport Number \_\_\_\_\_ in the presence of

Showed the relationship between addressee "Chan Dawen" and the applicant "Chan Tai Man"

DEED POLL e.g. Birth certificate

All information in the supporting documents should be displayed