

Section A

Scenario 2



The addressee on the utility bill (Water/Electricity/Towngas/Piped LPG) is the **student-applicant's parents or grandparents**

Required Address Proofs for Section A

1. Utility Bill (Water/Electricity/Towngas/Piped LPG) Issued within 3 Months



2. Relationship Proof with the Addressee of the Utility Bill (e.g. Birth/Marriage Certificate)



3. Self-declaration on iHostel Application Form

Self-declaration on the Authenticity of the Address Submitted

I hereby declare that the address submitted in this hall application form is my usual residence at which I have continuously lived for at least 6 months and will continuously live for the next 12 months. I understand that if I knowingly make any false statement in my application, I will be **liable for the University's disciplinary actions and criminal prosecution**. I agree that the Student Affairs Office has the entire right to request other information/documents or conduct any necessary investigation to verify my hall application at any time.

Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

1. A Bill Issued by a Utility Company (Water/Electricity/Towngas/Piped LPG)



Not a bill issued by a utility company

2018年1月至3月季度應收差餉及地租通知書
JANUARY TO MARCH QUARTER 2018 DEMAND FOR RATES AND GOVERNMENT RENT

賬目編號 ACCOUNT NUMBER: [REDACTED]
於右示日期自動轉帳 PAYMENT TO BE MADE BY AUTO-PAY ON: 31/01/2018
應繳總額 TOTAL AMOUNT DUE: \$2,609.00

註冊繳納人姓名及通訊地址: REGISTERED PAYER'S NAME AND CORRESPONDENCE ADDRESS: TUEN MUN NT
物業單位地址或名稱: ADDRESS OR DESCRIPTION OF TENEMENT: 屯門

估價編號 ASSESSMENT NUMBER: TUEN MUN
物業資料查詢編號 PIO ENQUIRY CODE: [REDACTED]

類別	應繳款項	應繳日期	備註
差餉	\$180,480	01/01/2018 - 31/03/2018	ODD CENTS B/F 0.04
政府租金	\$180,480	01/01/2018 - 31/03/2018	RATES CONCESSION FOR JAN - MAR 2018 1,000.00 CR
應繳總額	\$180,480		ODD CENTS C/F 0.06CR
應繳總額	\$180,480		ODD CENTS B/F 0.29
應繳總額	\$180,480		ODD CENTS C/F 0.89CR
應繳總額	\$1,353.00		
應繳總額	\$2,609.00	31/01/2018	

應繳總額 TOTAL AMOUNT DUE: \$2,609.00
最後繳款日期 LAST DAY FOR PAYMENT: 31/01/2018
應繳加費在內的總額 AMOUNT INCLUDING SURCHARGE: \$2,739.00

18011-7
賬單編號 ACCOUNT NUMBER: 180117 \$
應繳總額 TOTAL AMOUNT DUE: 1,256.00 \$
應繳總額 TOTAL AMOUNT DUE: 1,353.00 \$
應繳總額 TOTAL AMOUNT DUE: 2,609.00 \$



A bill issued by CLP

CLP 中電

住宅用戶 Residential User
賬目編號 ACCOUNT NUMBER: [REDACTED]
應繳總額 TOTAL AMOUNT DUE: \$1,274.58

應繳總額 TOTAL AMOUNT DUE: \$1,274.58
應繳日期 DUE DATE: 25/03/2026

應繳總額 TOTAL AMOUNT DUE: \$1,274.58
應繳日期 DUE DATE: 25/03/2026

應繳總額 TOTAL AMOUNT DUE: \$1,274.58
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應繳總額 TOTAL AMOUNT DUE: \$1,274.58
應繳日期 DUE DATE: 25/03/2026

Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

2. Date of Issuance should be WITHIN 3 months from the time of application (e.g. Application period for Round 1, 2026/27: 22 to 29 April 2026)



住宅用電
發單日期 (日 - 月 - 年)
10-01-26
Date of issuance: 2026/1/10
(Beyond 3 months)

CLP 中電 | 120 週年

住宅用電
發單日期: 10-08-2025

總計 \$604.45
繳款限期: 10/01/2026

SAMPLE 樣本



住宅用電
發單日期 (日 - 月 - 年)
25-03-26
Date of issuance: 2026/3/25
(within 3 months)

CLP 中電

Residential Tariff
發單日期: 25-03-26

總計 \$620.00
Due Date: 25/03/2026

SAMPLE 樣本

Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

3. Only the service/supply address listed on the utility bill will be considered as a valid address for hall application and it must be identical to the address submitted in iHostel System.



Service Address:
Flat E, 20/F,
Siu Ming Court,
Kowloon

Mailing address

Service address

SAMPLE 樣本

If the service/supply address is not identical with the address submitted in iHostel System for hall application, hall points will be forfeited



Service Address:
Flat 01, 11/F,
Chan Tai Mansion,
Kowloon

Mailing address

Service address

SAMPLE 樣本

The service/supply address is identical with the address in iHostel Application

(a) The address transferred from the Banner System; or
(b) The address inputted manually by the applicants during the application period.
Otherwise, the hall point in Section A will be forfeited.

Extracted from iHostel System

Home Address*

Flat 01, 11/F,
Chan Tai Mansion,
Kowloon.

(a) The address transferred from the Banner System; or
(b) The address inputted manually by the applicants during the application period.
Otherwise, the hall point in Section A will be forfeited.

Extracted from iHostel System

Home Address*

Flat 01, 11/F,
Chan Tai Mansion,
Kowloon.

Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

4. Attach RELATIONSHIP PROOF if name of the addressee is NOT SHOWN on the supporting document or NOT MATCHING with the name on EdU Card



CHAN BA BA PETER
九龍藍田
教大邨教育樓1樓A室

Name on the address proof does not match with the name of applicant "Chan Tai Man"

Applicant: Chan Tai Man

Name on the address proof does not match with the name of applicant e.g. Name of parents



Applicant: Chan Tai Man

Name, if any
名字 (如有的話) TAI MAN
大文
Surname and name
of father 父名及名字 CHAN, BA BA PETER
陳巴巴
Showed the relationship
between addressee
"Chan Ba Ba Peter" and
the applicant "Chan Tai
Man"

RELATIONSHIP PROOF
e.g. Birth certificate

Section A

住址證明示例

Examples of Address Proofs



A. For Local Students

EXAMPLES

5. Address should be shown in Full-size (whole page)
 Cropped, partial documents and envelope are not accepted



No address shown in supporting document



Address shown on the envelope



Address shown on the envelope



Address should be shown on a full page document



Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

6. Appropriate way to protect your personal information for verification



水務署
Water Supplies Department
付款通知書 每日僅水10公升
CHAN SIU MING
新界荃灣
教人花園教職員大樓A室

繳款單編號	12341234123
應繳總額	\$1234.00
在此日期或之前繳付	05/09/2022

發出日期: 13/08/2022

SAMPLE 樣本

All information is blurred/hidden;
Just showed the name of the addressee,
residential address and the date of issuance

香港電燈有限公司
The Hongkong Electric Co., Ltd.
港燈
HK Electric

陳小明
CHAN SIU MING PETER
教大島教育灣
教育村100號
2字樓

賬戶號碼
1231231231

賬單日期
31/03/2024

「住宅供電」收費
用電期間: 由 20/09/2022 至 19/10/2022 (29日)

上次讀數	上次讀數	度數
[blurred]	[blurred]	[blurred]

Information hidden

本期收費

基本電費		
燃料調整費:		
20/09/2022-30/09/2022	209 度 x 每度 27.3 仙	57.00
01/10/2022-19/10/2022	440 度 x 每度 34.5 仙	151.80
特別折扣	每度 -1.0 仙	-4.40
政府電費紓緩計劃		-4.40
政府電費補貼		-4.40

賬目總覽

上期賬單總數	
本期收費	
總數	
撥入下月賬款	
請付此賬	

Information blurred

「轉數快」二維碼

此單現已到期，請即繳付

Students may blur or hide the unnecessary
information/ data that they do not want to
expose; name of the addressee and the date of
issuance should be clearly showed on the
supporting documents

Section A



住址證明示例

Examples of Address Proofs

A. For Local Students

EXAMPLES

7. Attach DEED POLL if name of the addressee is NOT ALIGN with the supporting document or RELATIONSHIP PROOF.



陳大文
CHEN DAWEN

Name on the address proof does not align with the name of applicant "Chan Tai Man"

陳大文
CHAN TAI MAN

Name on the address proof does not align with the name of applicant "Chan Tai Man"

The English name shown on the address proof does not match the applicant's English name e.g. differences in spelling or phonetics.



陳大文
CHEN DAWEN

Shown the relationship between addressee "Chan Dawen" and the applicant "Chan Tai Man"

DEED POLL e.g. Birth certificate

All information in the supporting documents should be displayed