THE EDUCATION UNIVERSITY OF HONG KONG

STUDENT AFFAIRS OFFICE

Application Guidelines for Summer Storage 2025

I. Eligibility

- Current residents who have received a **hall place offer for Whole Year** or **Semester 1 Residence** in the residential year of 2025/26 <u>AND</u> have **settled the 1**st **installment** of hall fee for 2025/26 are eligible to apply for Summer Storage 2025.
- Residents who will be joining immersion or exchange programme during the Semester 1 of Academic Year 2025/26 are not eligible to apply.
- Luggage should be stored in the hall where the applicant resides during the residential year of 2025/26.

II. Application Period

- Application for Summer Storage 2025 will be opened <u>from 09:00, 20 May 2025, to 12:00 noon, 6 June</u> 2025.
- Applicants are required to submit their applications to respective Hall Management Office(s) (HMOs).
- The application form is available for access via the website of Hall Management Section of Student Affairs Office (https://www.eduhk.hk/sao/info/student_halls/summer_storage/). Successful application is subject to storage space availability.

III. Storage Period, Size and Charge

- Summer Storage period is <u>from 09:00, 20 May 2025, to 17:00, 5 September 2025</u>.

 Each resident can store 2 cartons in maximum. Size of each carton will be restricted to 70 cm x 60 cm x 60 cm, OR maximum volume of carton(s) with no more than 0.504m³.
- A carton larger than 70 cm x 60 cm x 60 cm will be considered as 2 cartons.
- The Summer Storage charge is HK\$200 per carton and should be paid by Online Payment Portal (OPP) under the EdUHK Portal. No cash is accepted by HMOs or the Student Affairs Office (SAO).
- The payment record of 1st installment of hall fee for 2025/26 and the OPP payment record for Summer Storage must be submitted, together with the signed Undertaking of Summer Storage 2025, to corresponding HMO before placing the carton(s) into the store room. No carton can be stored without submitting any one of the aforementioned documents.
- All items for storage should be stored in box(es) or case(s). Seal them properly.
- Verify the number of boxes or cases stored.
- The Application is on a first-come-first-served basis, and subject to storage space availability. Application will not be accepted if the store room has been fully occupied.
- Perishable or valuable items, and prohibited items specified in the Residential Regulations are not allowed to be stored.
- All information provided in Summer Storage application should be accurate. Provision of false information may lead to disqualification of the application and/or disciplinary action.

IV. Collection of Stored Items

- A service charge of HK\$50 is levied for retrieval of stored items each time during the storage period.
- Residents **must reclaim** all stored items **by 17:00, 5 September 2025**. HMO reserves the right to dispose all unclaimed luggage(s) after 5 September 2025 (i.e. the end of the mass check-in period for Semester 1, 2025/26).
- Extra charge with daily rate of HK\$10 per carton will be levied on students whose luggage is stored beyond **the Summer Storage period.**
- All payment and/or service charge should be paid via the Online Payment Portal (OPP) under the EdUHK Portal. **No cash is accepted by HMOs or SAO**.
- Students who wish to extend their Summer Storage period beyond must write to and seek approval from the SAO with justifications and supporting documents, if any, at least 3 working days in advance by mailing to shostel@eduhk.hk.

V. Enquiry

For enquiries, please contact the HMOs:

• Northcote Hall 2948-6912 / nhoffice@eduhk.hk

Grantham Hall
 2948-6917 / gh@eduhk.hk

Robert Black Hall
 2948-6922 / rbh@eduhk.hk

Jockey Club Student Quarters
 2948-6927 / jcsq@eduhk.hk