TERMS AND CONDITIONS OF STUDENT ACCOMMODATION

1. Interpretation

In these Terms and Conditions:

“Student Accommodation” means all student halls and student quarters on the HKIEd campus.

“HKIEd” or “Institute” means the Hong Kong Institute of Education or an office designated by the Hong Kong Institute of Education to manage the student accommodation.

“Warden” means the Warden of a student accommodation. He/She is normally a concurrent academic staff and is the overall-in-charge of the student accommodation he/she is responsible for.

“Senior Tutor” means a staff of HKIEd who is authorized by the HKIEd to reside in a student accommodation to assist the Warden of that student accommodation to perform his/her duties, and to act on behalf of the Warden during his/her leave.

“Hall Tutor” means a student authorized by the HKIEd to reside in a student accommodation to assist the Warden of that student accommodation to perform his/her duties.

“Hall Manager” means a staff authorized by the HKIEd to reside in a student accommodation to perform functions and duties in relation to the management of a student accommodation.

“Resident” means a student of HKIEd who has accepted an offer of residence and is residing in a student accommodation during a residential year.

“Residential Year” means the period of residence as stated in the offer letter of student accommodation.

2. Compliance with Terms and Conditions

A Resident, includes affiliated member, shall observe and comply with these terms and conditions, with the residential regulations, with any reasonable order of the Warden, and where appropriate, with the general regulations of HKIEd.

3. Admission to Student Accommodation

3.1. Application for a student accommodation shall be made in the manner prescribed by the Institute. Provision of false information in the application may lead to disqualification of the application and/or disciplinary action.

3.2. The Institute shall, in accordance with currently approved regulations and procedures, admit Residents for a residential period as may be decided appropriate.

4. Payment of Accommodation Charges

Each Resident shall pay the accommodation charges in accordance with the rates of charges and the general conditions and methods of payment for the time being in force.
4.1. A penalty of HK$200 would be levied onto a Resident who neither settled the payment nor applied for defer of payment by the payment due date.

4.2. If the Resident did not take the necessary action, the case would be referred to the Warden who would issue him/her a warning letter which would be copied to the Registry’s student record.

4.3. If the Resident ignored the warning letter, the Warden might decide whether to forward the case to the Director of Student Affairs.

4.4. Upon receipt of the case, the Director of Student Affairs would consider whether to forward it to the Student Disciplinary Committee.

5. Privileges of Resident

A Resident who has paid all appropriate accommodation charges or who has been permitted by the Institute to make a deferred payment, shall be entitled to reside in the student accommodation and use its facilities during the paid period.

6. Visitors

6.1. A Resident may invite visitors to his/her campus accommodation subject to residential regulations.

6.2. A Warden may prohibit any visitor or any person not being a Resident from entering the student accommodation, ask him/her to leave the student accommodation, or permit him/her to remain in the premises at any time.

7. Responsibility for Injury and Damage

7.1. The Resident shall make good or pay on demand any damage to furniture, fittings, fabric and property of the student accommodation for which he/she is responsible, normal wear and tear excepted.

7.2. The Institute shall not be responsible for any loss of or damage to any property, goods, articles or things whatsoever brought into the student accommodation by the Resident.

7.3. The Institute shall not be responsible for any injury sustained as a result of the unsafe action of the Resident or other Residents inside the student accommodation.

8. Inspection of Rooms or Flats

The Warden or his/her authorized representative of a particular student accommodation reserves the right to authorize entry into any rooms/flats in that student accommodation with or without prior notification to ensure proper care, maintenance and safety of the facilities, to make necessary repairs, and to investigate any suspected violations of residential regulations. Efforts will be made as far as possible to give advance notice when room/flat entry is necessary.
9. **Vacating Room and Removal of Property**

Immediately after the termination of residency, a Resident shall vacate the room/flat and remove all personal property therein. Any personal property found after the termination of residency will be removed by the Institute and the Warden may at his/her discretion dispose of or sell such property and in such event, the proceeds of sale will be paid into the revenue of the student accommodation account. The Institute shall not be liable for any loss of or damage to such property.

10. **General Code of Student Resident Conduct**

Residents are expected to demonstrate sound moral character together with social commitment and learning attitudes required of university students. Residents should be well behaved and show responsibility to the Institute and the hall community. General code of student conduct is covered in Student Handbook.

11. **Discipline**

12.1. The Warden may, in accordance with authorities vested in him/her by the Institute, take disciplinary actions against any Resident for violation of terms and conditions of student accommodation and its regulations.

12.2. The Warden may confiscate any appliances or items which according to residential regulations are not allowed to be brought into the student accommodation without permission, or any equipment used in such a way as to disturb or endanger others.

12.3. The Warden may impose and the responsible Resident shall pay a fine on any person who is not a Resident and who is found in the student accommodation without prior permission after the time for the departure of visitors from the student accommodation as laid down in the residential regulations.

12.4. The Warden may suspend or terminate, with or without notice, a Resident from residency when there is reason to believe that the person’s residence will lead to behaviour incompatibility with the orderly operation of the student accommodation.

12.5. No refund of any accommodation charges will be made for suspension or termination of residency imposed as a disciplinary action.

12.6. For his/her accused violations of residential regulations, a Resident may appeal to the Working Group for Appeal Cases* against any findings or decisions of the Warden. The appeal must be in writing and shall specify the grounds for the appeal.

* Working Group for Appeal Cases would be formed under the Student Affairs Committee (SAC) on ad hoc basis. Membership would comprise the Director of Student Affairs as the Chairman, with members from one warden (other than the one concerned), one academic staff from SAC, and one student representative from SAC.

12. **Equal Opportunities**

The Institute is committed to providing a productive study and work environment which
promotes fairness, positive interpersonal attitudes and equal opportunities for all its students and employees.
Residential Regulations

Occupancy

1.1. Student accommodation is provided to Residents for the purpose of personal residence ONLY. Use of the premises for any other purpose without the permission of the management is strictly prohibited.

1.2. Each bedroom in the Northcote Hall, Grantham Hall and Robert Black Hall is designated for DOUBLE / TRIPLE occupancy of students of the SAME gender. Occupancy exceeding the designated number of residents in a bedroom without approval from the management is strictly prohibited.

1.3. Each flat in the Jockey Club Student Quarters is designated for occupancy of a specific number of residents of the SAME gender. Occupancy exceeding the designated number of residents in a flat without approval from the management is strictly prohibited.

Change of Rooms or Household Units

2. Change of rooms/flats is not allowed except through application to the management in writing. Change of rooms or flats on a private basis without the permission of the management may result in the termination of student residence of parties concerned.

Identification

3.1. A Resident must carry a valid student/resident card at all times. For identification purpose, any person entering the premises of the student accommodation may be required to produce the card to the management staff. Failure to present a valid student/resident card when requested may be rejected from entry to the student hall/quarters.

3.2. HKIEd staff may request proof of identity from any person inside the premises of the student accommodation.

Counterfeit Student Hall or Student Quarters Card

4.1. If the offender is a Resident, the Warden of his/her accommodation will decide on the disciplinary action. At the discretion of the Warden, the case may be brought forward to the Student Disciplinary Committee via the Dean of Student.

4.2. If the offender is a non-resident but a student of the Institute, the Director of Student Affairs will bring forward the case to the Student Disciplinary Committee.

4.3. If the offender is a non-student of the Institute, the case will be reported to the police immediately.

Key

5.1. A Resident shall be responsible for all the keys assigned for his/her use. Keys are not to be duplicated, loaned or furnished to anyone else.

5.2. A charge of HK$50 will be levied on a Resident for any piece of lost/damaged key.
Cooking 6. Residents are not allowed to cook with open flame within Northcote Hall, Grantham Hall and Robert Black Hall except in the designated cooking room.

Smoking 7. Smoking is strictly prohibited in all parts of the student accommodation. Any Resident found smoking in the student accommodation may result in severe disciplinary action and possibly suspension of student residence.

Drinking of Alcoholic Beverages 8. Drinking of alcoholic beverages is strictly prohibited in the student accommodation. Any Resident found creating disturbance to other people or performing destructive behaviour of any kind due to drinking of alcoholic beverages will result in immediate termination of student residence.

Fire and General Safety 9.1. Possession of chemicals, explosives, fire crackers, LPG aerosols, cigarette lighters or highly combustible materials that are potentially dangerous to human lives or damaging to the student residence are prohibited.

9.2. Open flames, including matches, candles and incense, and smoke-generating appliances, including smoke-producing insecticide, are prohibited in all parts of the student accommodation.

9.3. All Residents are required to participate in periodic fire drills unless prior authorization to be excused has been obtained from the Warden.

9.4. No one shall interfere with the fire protection facilities.

9.5. No one shall wedge open fire safety doors.

9.6. All fires and accidents must be immediately reported to the Hall Management Office.

9.7. No cycling, roller-skating, use of roller blades or skateboards is permitted in the compound of student residence.

9.8. No playing of ball games, such as badminton, is permitted in activity rooms.

Cleanliness 10. It is the responsibility of the Resident to keep his/her room or his/her flat clean and tidy. Management staff will check on the conditions of the student rooms and flats periodically and they reserve the right to request the Residents of the room or flat to clean it up immediately.

Furniture, Fittings and Fixtures 11.1. A Resident shall not interfere with existing fixtures and fittings or install new utilities or fittings to any part of his/her room or flat without the permission of the management.
11.2. A Resident shall not affix any glue, sticker, double adhesive tape, nails, spikes, tags or other things on or drive the same into any wall or floor or any fixture, fittings or furniture in any part of his/her room or flat without the permission of the management.

11.3. A Resident shall not remove any furniture, fittings or fixtures from his/her room or flat without the permission of the management.

11.4. A Resident will be held responsible for paying the charges incurred from making good or repairing any broken items or replenishing any loss items in his/her room or flat; normal wear and tear excepted.

### Decorations And Display Materials

12.1. Decorations and display materials are only allowed to be put onto designated notice boards or places as permitted by the management. Any decorations or display materials which deface the surfaces of the student residence or cause obstructions to people are prohibited.

12.2. Decorations or display materials which contain implicit or explicit languages or themes that cause disturbance or annoyance to other people are strictly prohibited. The management reserves the right to remove the aforesaid materials immediately.

### Hallways

13. Lift lobbies, corridors, and stairways are to be kept clear of equipment, furniture, trash, personal belongings and any other obstacles that might obstruct passage.

### Terraces

14.1. A Resident shall not leave equipment, furniture, trash and any other obstacles unattended on the common terraces in student halls.

14.2. Functions that may be hazardous or cause disturbance to other residents are strictly forbidden on the terraces.

14.3. A Resident shall not try to endanger himself/herself by climbing up the railings or by jumping from one level to another level on the terraces.

14.4. Without the permission of the management, drying of clothes or personal belongings is prohibited on the terraces.

### Dress Code

15. A Resident shall be properly attired at all times during his/her stay within the student accommodation. T-shirt, shorts and sandals are the minimum requirements in any common areas of the student residence. The terrace, the sitting/dining areas, the kitchen and the laundry room inside each flat of the student quarters are considered as common areas.

### Drugs

16. A Resident shall not bring into the compound of student residence or permit any person to bring into his/her room/flat any illegal and/or dangerous drugs as defined by government ordinance of HKSAR.

Updated on 15 August 2012
Gambling
17. Any kind of gambling is prohibited within the compound of student residence. A Resident shall not permit such action to take place in his/her room or flat at all times.

Pets
18. A Resident shall not bring or keep pets or animals within the student residence that will cause disturbance to other residents and/or affect the hygienic condition of the residence.

Use of Electronic Communication Devices
19.1. Use of photo/video-taking devices is strictly prohibited in toilets and bathrooms.
19.2. A Resident should be considerate when using electronic devices and refrain from conduct that may cause disturbance or inconvenience to others.

Visitors
20.1. A Resident may invite visitors to the student residence during the daily visiting hours 8:30 a.m. – 10:00 p.m. At the approval of senior duty staff, visitors might remain in the residence’s common areas for a reasonable period beyond 10:00 p.m.
20.2. A Resident who invites a visitor to the residence shall be responsible for the conduct of his/her visitor while the visitor is in the premises.
20.3. All visitors entering or leaving the residence must be accompanied by a Resident. Visitors to student halls must register at the Hall Reception Counter/Hall Management Office of the student accommodation upon entrance and departures.

Visitors Staying Overnight
21.1. A visitor is not allowed to stay overnight in the student hall or student quarters except in special circumstances with approval from the management.
21.2. Only visitors of the same gender and those who are students of HKIEd are eligible to apply for overnight stay.
21.3. A student visitor who wants to stay overnight in the host resident’s room/flat MUST seek consent from his/her roommate or flatmates before applying to the management.
21.4. A student visitor who wants to stay overnight MUST obtain approval from the management before 10:00 p.m.
21.5. Prior to staying, the student visitor staying overnight should pay a lodging charge of HK$50 per night, which excludes bedding and linen.
21.6. The hours allowed for overnight stay is 10:00 p.m. – 10:00 a.m. of the following day.
21.7. A visitor staying in the student accommodation should abide by the same set of regulations for other residents. The host resident of any visitors is responsible to inform the visitors about the Hall
Rules and Regulations. He/she should stay in the room of the host resident under normal circumstances and he/she should respect the privacy and property of the host and other residents.

<table>
<thead>
<tr>
<th>Unauthorized Residents</th>
<th>22.1. Students/visitors who stay beyond 10:00 p.m. without permission will be regarded as ‘Unauthorized Residents’.</th>
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<tbody>
<tr>
<td></td>
<td>22.2. If the unauthorized resident is a student of the Institute, both the host resident and the unauthorized resident(s) will be charged HK$200 each, the unauthorized resident(s) normally must leave the hall/quarters immediately.</td>
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<td>22.3. If the unauthorized resident is a non-Institute student, the host resident will be charged HK$400. The unauthorized resident(s) normally must leave the hall/quarters immediately.</td>
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<td>22.4. More serious cases will be handled by the Warden, who may suspend students concerned from entering and/or living in the student accommodation, or report to the Student Disciplinary Committee, whereby students’ misbehaviour may be filed in the student record.</td>
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<tr>
<th>Disruptive Actions and Behaviours</th>
<th>23.1. Actions or behaviour that disturb other residents or the orderly operation of the student accommodation, or that threatens the well-being, health and safety of self or other Residents or that unreasonably interfere with other Residents’ normal use of facilities within the residential premises are strictly prohibited. This include, but not limited to, physical and sexual assault, sexual, racial or other harassment, or behaviour which causes fear or distress to others; threatening, abusive, disorderly or unreasonable behaviour.</th>
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<td>23.2. From 10:00 p.m. to 8:30 a.m. the next morning, only residents of the same gender may enter the residential floors of the student halls or the flats of student quarters, with exemption to staff who need to carry out duty on site.</td>
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| Interpretation of Rules | 24. The Warden shall have the authority to interpret these regulations. |

| Breach of Rules | 25. If a Resident fails to observe any of these regulations, the Warden may suspend or terminate his/her residence and/or impose disciplinary actions. He/she may also decide to refer the case to the Student Disciplinary Committee or the Institute for more serious penalties. |

| Revision of Rules | 26. The Institute reserves the right to revise the regulations whenever it deems necessary. |

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<th>Disciplinary Powers to be Exercised</th>
<th>27.1. A warning letter</th>
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<td>27.2. Fine</td>
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</tbody>
</table>

Updated on 15 August 2012
27.3. Service order

27.4. Suspension of residency

27.5. Expulsion from student halls/quarters and where applicable to require such Residents to make good any damage to property or premises caused by him/her

27.6. Any other sanctions as deemed appropriate by Warden, Dean of Students and the Student Disciplinary Committee for the offence
學生宿舍條款

1 定義

在下列條款中:

「學生宿舍」指香港教育學院校園內之所有學生住所。

「HKIEd」或「學院」指香港教育學院或由香港教育學院委派管理學生宿舍之辦事處。

「舍監」指學生宿舍之舍監。一般情況下，舍監由現任教員擔任，是每座學生宿舍之總負責者。

「高級導師」指獲得學院授權入住宿舍之學院職員，協助所屬宿舍之舍監履行職責，並於舍監休假時署理舍監之職責。

「宿舍導師」指獲得學院授權入住宿舍之學院學生，協助所屬宿舍之舍監履行職責。

「宿舍經理」指獲得學院授權入住宿舍之學院職員，負責管理學生宿舍之職務。

「宿生」指接受學院提供宿位並於住宿年度入住學生宿舍之學院學生。

「住宿年度」是學生宿舍提供宿位通知書中所訂明之住宿日期。

2 條款之遵守

宿生，包括宿舍附屬成員，必須了解及遵守學生宿舍條款、規則、遵從舍監的合理要求以及在適當情況下，遵守學院的校規。

3 入住學生宿舍之申請

3.1 入住學生宿舍之申請應按照學院指定之程序進行。在申請過程中，學生若提供錯誤的資料，可能被取消申請資格以及／或受到紀律處分。

3.2 學院將按照現行已通過之規則及程序，給予宿生適當的宿期。

4 繳付宿費

宿生需按照當時之收費及付款方法繳付宿費。

4.1 宿生若未能於付款限期前繳付宿費或沒有申請延遲繳交宿費，須罰款
4.2 倘若宿生仍不採取任何行動，將由舍監處理，向宿生發出警告信，副本存於教務處之學生紀錄中。
4.3 倘若宿生在收到警告信後仍不採取適當的行動，舍監可決定將事件提交學生事務處處長。
4.4 學生事務處處長可考慮將事件呈交學生紀律委員會。

5 宿生權利
已繳付所有宿費或獲得學院批准延遲繳交宿費之宿生，可於宿費所涵蓋的住宿期間享有留宿權利，並且有權享用宿舍所提供之設施。

6 訪客
6.1 在遵守學生宿舍規則的情況下，宿生可邀請訪客到其居住之宿舍。
6.2 舍監有權於任何時間禁止任何訪客或人士進入學生宿舍，要求對方離開宿舍或批准留在宿舍內。

7 受傷及損毀問責
7.1 除正常耗損以外，宿生須對學生宿舍內之傢俬、設備、結構以及財產之任何損壞作出適當的賠償。
7.2 學院不會對宿生帶進宿舍之財物之損失或破壞負責。
7.3 學院不會對宿生或留宿人士因疏忽行爲受傷而負責。

8 房間或單位檢查
舍監或由舍監授權之代表有權在沒有事先知會下進入宿生房間或單位，以確保設施受到妥善照顧、保養及符合安全，並安排所需之修理以及對任何違反學生宿舍規則之可疑行爲作出調查。在可能的情況下，舍監或其代表在進入有關房間或單位前，會盡量知會宿生。

9 退宿及搬遷安排
住宿期過後，宿生須立即搬離宿舍房間或單位，並搬走所有個人財物，否則學院有權將之搬走，舍監則有權決定如何棄置或變賣該等財物，所得之收益將撥入學生宿舍賬戶內，而學院不須為該等財物之損失、損毀負責。

10 一般宿生行爲守則
學校期望宿生展示良好的道德品質，社會責任以及大學生應有的學習態度。宿生應行爲端正且對學院以及宿舍有責任感。一般學生行爲守則均涵蓋在學生手冊內。
11 紀律

11.1 按照學院所賦予之權利，舍監可以對任何違反宿舍條款、規則之宿生採取紀律處分。
11.2 舍監有權根據宿舍規則，充公任何未經許可帶進學生宿舍之器具、物品，或任何滋擾或危害他人之裝備。
11.3 在宿舍規則所訂定之探訪時間以外，舍監若發現任何未經許可而逗留於宿舍內之訪客，可向有關宿生徵收罰款。
11.4 在有理由相信個別宿生之留宿將引致學生宿舍日常運作不協調時，舍監可在沒有事先知會的情況下，暫時停止或終止該宿生之住宿。
11.5 被紀律處分而引致暫時停止或終止留宿的宿生，將不會獲得退還宿費。
11.6 被指控違反宿舍規則的宿生可向上訴工作小組提出上訴，反對舍監之調查結果或決定。上訴必須以書面形式提出，並詳細說明上訴之理據。

*學生事務委員會將於處理個案時成立上訴工作小組，學生事務處長乃該小組之主席，小組成員包括一名與該個案無關的舍監、一名學生事務委員會的教員以及一名學生事務委員會的學生代表。

12 平等機會

香港教育學院致力為全體學生和僱員提供一個充滿活力、富於成效的學習和工作環境，推動公正積極的人際關係態度和平等機會。
宿舍規則

1 住宿
1.1 學生宿舍只提供宿生個人之住宿，嚴禁作其他未經宿舍管理處批准之使用。
1.2 學生宿舍羅富國堂、葛量洪堂及柏立基堂規定一間房供兩名或三名同性宿生住宿。在未經宿舍管理處批准前，嚴禁超過特定入住人數的人士住同一房內。
1.3 賽馬會學生宿舍的單位均有同性及特定人數住宿的規定。在未經宿舍管理處批准前，嚴禁超過特定入住人數的人同居於同一單位內。

2 轉換房間或單位
宿生須以書面形式向宿舍管理處申請轉換房間或單位。如在未獲批准前擅自轉換房間或單位，住宿資格可能被取消。

3 身份證明
3.1 學生須隨身攜帶有效的學生證或宿生証。為辨別身份，任何進入學生宿舍範圍內之人士均可能被管理人員要求出示宿生證。倘若宿生不能提供學生證或宿生証，可被拒絕進入宿舍。
3.2 學院職員可向在宿舍範圍內的任可人士要求出示身份證明文件。

4 偽造學生宿舍宿生証
4.1 倘若違規者乃宿生，其所屬宿舍之舍監將決定應採取之紀律行動。舍監有權決定是否將個案經學生事務長提交學生紀律委員會。
4.2 假若違規者為非宿生學院學生，學生事務處處長會將個案提交學生紀律委員會。
4.3 假若違規者並非學院之學生，宿舍管理處將立刻報警處理。

5 鎖匙
5.1 宿生必須小心處理所分派之鎖匙，不得複製、轉借或給予任何人。
5.2 宿生遺失或損壞鎖匙需繳付罰款港幣五十元。

6 煮食
除指定範圍外，宿生不得於學生宿舍羅富國堂、葛量洪堂及柏立基堂內使用明火煮食。

7 吸煙
學生宿舍範圍內嚴禁吸煙。任何宿生被發現於宿舍內吸煙，將受到嚴厲的紀律處分，甚至可能被暫時逐離宿舍。

2012年8月15日更新
8 飲用含酒精飲品
學生於學生宿舍範圍內嚴禁飲用含酒精飲品。任何宿生被發現因喝酒精飲品而對他人造成滋擾或做出破壞性的行爲，將受到即時終止住宿的處分。

9 火警及一般安全
9.1 學生不得藏有能危害生命或破壞學生宿舍之化學品、爆炸品、爆竹、噴霧石油氣、打火機或高度易燃物品。
9.2 在學生宿舍範圍內，嚴禁生火（包括燃點火柴、蠟燭、香燭及煙霧裝置，例如煙霧殺蟲劑）。
9.3 除獲得舍監事前批准外，所有宿生必須參加定期的火警演習。
9.4 任何人不得破壞防火設施。
9.5 任何人不得用物件抵住防火門使其敞開。
9.6 遇上火警及意外，必須即時向宿舍管理處報告。
9.7 不得在宿舍範圍內踏單車、玩滾軸溜冰、滑板或滑板車。
9.8 不得於活動房內進行球類活動，如羽毛球等。

10 清潔
宿生有責任保持房間或單位整潔。管理處職員將定期檢查宿生房間及單位，並保留要求宿生立刻清理房間及單位之權利。

11 傢俬、設施及裝置
11.1 未經管理處批准下，宿生不得在所屬之房間或單位內更改或安裝設施或裝備。
11.2 未經管理處批准下，宿生不得在所屬房間或單位的牆壁、地板或任何設施、裝置和傢俬上塗上膠水、張貼貼紙、雙面膠紙、標籤或打釘。
11.3 未經管理處批准下，宿生不得將任何傢俬、設施及裝置搬離所屬之房間或單位。
11.4 除正常耗損以外，宿生須對其房間或單位內物件之損毁及遺失負責，承擔該等物件之維修及補添費用。

12 裝飾及張貼資料
12.1 宿生只可於管理處許可之報告板上或指定處掛上裝飾及張貼資料。任何會損壞宿舍外觀或阻礙別人之裝飾及資料將一律被禁止張貼。
12.2 裝飾物或張貼資料的字句或主題，不得直接或間接地對他人造成滋擾或困擾。管理處保留立即清除上述資料之權利。

13 宿舍走廊
不得於升降機大堂、走廊和樓梯擺放阻塞通道之器具、傢俬、垃圾及個人物品。

14 露台
14.1 宿生不得將器具、傢俬、垃圾及障礙物擺放在宿舍羅富國堂、葛量洪堂及柏立基堂之公眾露台上。
14.2 嚴禁於露台上進行一切危險或會滋擾其他宿生的活動。
14.3 宿生不得進行危險行行為，包括攀爬欄桿或從露台跳至另一層的露台。
14.4 未經管理處批准下，宿生不得在露台晾曬衣物或擺放個人物件。

15 服飾
宿生於學生宿舍範圍內，必須穿著合適的衣服。在宿舍的公眾地方，服飾的最低要求是穿著T恤、短褲及拖鞋。賽馬會學生宿舍內各個單位的露台、客廳、飯廳、廚房及洗衣房均屬公眾地方。

16 藥物
宿生不得將被香港特別行政區政府列為違禁或危險的藥物帶進學生宿舍，也不得容許任何人士進行上述活動。

17 賭博
宿舍範圍內禁止進行任何形式的賭博活動。任何時間內，宿生均不得容許此等行行為在其房間或單位內出現。

18 寵物
宿生不得在宿舍內飼養寵物或動物。

19 电子通讯器材
19.1 嚴禁使用於洗手間以及浴室內使用攝影或拍攝器材。
19.2 宿生應慎用電子器件且避免其行行為給他人帶來的擾亂或不便。

20 訪客
20.1 宿生可邀請訪客於每日之探訪時段（由上午八時三十分至晚上十時）到訪學生宿舍。若獲得當值的高級職員批准，訪客可於晚上十時後在宿舍的公眾地方逗留一段合理的時間。
20.2 在訪客探訪期間，被訪者必須對訪客在宿舍內之行行為負責。
20.3 所有訪客進入或離開宿舍時必須有被訪宿生陪同。訪客進入宿舍時必須於學生宿舍接待處或宿舍管理處登記。
21 訪客留宿
21.1 除了因特別的情況而得到管理處批准外，訪客不得在學生宿舍過夜。
21.2 訪客必須是教育學院的學生及與被訪宿生性別相同才能申請於宿舍內過夜。
21.3 學生訪客向管理處提出於被訪者房間或單位過夜的申請前，必須得到被訪者同房同學的同意。
21.4 若學生訪客希望當晚於宿舍過夜，必須於晚上十時前得到管理處的批准。
21.5 學生訪客應於留宿前繳付每晚港幣五十元的住宿費（費用不包括床單被鋪）。
21.6 過夜留宿的時間由晚上十時至翌日早上十時。
21.7 訪客在學生宿舍內必須遵守宿舍規則。被訪宿生有責任告知訪客宿舍的規則及條款。在正常情況下，他／她應逗留於被訪者之房間或單位內，並尊重被訪者及其他宿生之私隱及財物。

22 未經授權的住客
22.1 於晚上十時後，未經批准但仍然逗留於宿舍範圍內的學生／訪客即被視為「未經授權的住客」。
22.2 倘若未經授權的住客是學院的學生，他／她及被訪宿生每人均須繳付罰款港幣二百元，該住客通常需即時離開學生宿舍。
22.3 倘若未經授權的住客並非學院學生，被訪宿生必須繳付罰款港幣四百元，該住客通常需即時離開學生宿舍。
22.4 較嚴重的個案將交由舍監處理，舍監可暫時禁止學生進入或居住學生宿舍；或向學生紀律委員會報告，學生違規行行為可能備存於教務處之學生紀錄中。

23 破壞性行為
23.1 嚴禁一切破壞性的行為：如對其他宿生或對學生宿舍的正常運作造成騷擾、威脅個人或其他宿生的福祉、健康和安全或不合理地影響其他宿生在宿舍內正常地使用設施等。行行為包括，但不限於人身攻擊、性暴力、性別、種族或其他形式的騷擾及歧視，可導致對他人的驚嚇及危險的行為，例如：威脅、虐待、騷動或不合理的行行為。
23.2 由晚上十時至翌日早上八時三十分期間，宿生只可進入相同性別的宿舍樓層或單位內；需履行職務的職員則不受此限。

24 規則的詮釋
舍監擁有上述規則的詮釋權。
25 違反規則
倘若宿生不遵守上述規則，舍監可暫時停止或終止該宿生的住宿權以及／或行使紀律處分；舍監亦有權將個案提交學生紀律委員會或學院，作更嚴厲之處罰。

26 修改規則
學院保留有需要的時候修改規則之權利。

27 紀律處分
27.1 警告信
27.2 罰款
27.3 服務令
27.4 終止留宿
27.5 開除其宿生資格。在適用情況下，該學生需補償其對宿舍所引致的損失
27.6 其他舍監、學生事務長和學生紀律委員會認為合適的制裁