



# **Visa Management System (VMS)**

## **Student User Guide**

16 June 2026

# **Location of the VMS**

# 1. The PORTAL

The screenshot displays the 'The PORTAL' website interface. At the top, a blue navigation bar contains the logo and various menu items: My Info, e-SIS, Stu Affairs, Teaching & Learning, HR, Finance, Mgt Reports, Research, Others, and a user profile icon (NC). On the left side, a vertical stack of blue buttons provides quick access to various services, including Council Corner, Academic Board, Learning & Teaching, Third QAC Audit, Internal Audit Corner, Communication Directory (need VPN), InfoSec Website, HRO Corner, FO Corner, EO Corner, EdUHK news, Electronic Newspapers, Media Summary, Emergency Task Force, and Timetable/Course Lists. Below these buttons are links for 'Prog Timetables & Course list' and 'Timetable & Degree Audit'. The main content area is divided into several sections. The 'Newsfeed' section features a green header and an orange 'Announcements 公佈' banner. Below this is a table of announcements with columns for title, category, and date. A blue dropdown menu is open over the 'Announcements' section, listing various services, with 'Visa Management System' circled in red. The 'Latest Events 最新活動' section is partially visible at the bottom. On the right side, there are three orange-bordered boxes: 'iCONNECT' with the text '4 March issue published', 'Message Board 留言板' with 'Post' and 'More' links, and 'Appreciation Corner' with an 'Introduction' link and two posts of thanks.

You can find the VMS in The PORTAL, or you can log in through this link <https://pappl.eduhk.hk/VMS/login>

# 2. The REG Website

## Step 1

<a href="#">Home</a>	<a href="#">Prospective Students</a>	<a href="#">Current Students</a>	<a href="#">Staff</a>	<a href="#">Graduates</a>	<a href="#">About Registry</a>	<a href="#">A</a>   <a href="#">Login</a>   <a href="#">Search</a>
<a href="#">Other Information</a>	<a href="#">Academic Calendar</a>	<a href="#">Special Educational Needs (SEN)</a>	<a href="#">Change of Programme, Major, Minor, Mode of Study</a>	<a href="#">Application Form for Add/Drop Summer Courses</a>	<a href="#">Student Handbook</a>	<a href="#">Double Registration</a>
<a href="#">FAQs</a>	<a href="#">University Calendar</a>	<a href="#">About SEN</a>	<a href="#">Grievance Guidelines</a>	<a href="#">Examination</a>	<a href="#">Undergraduate Curriculum</a>	<a href="#">Language Policy</a>
<a href="#">General Information</a>	<a href="#">Undergraduate Curriculum for 2018/19 cohort and before</a>	<a href="#">Assessment Accommodations</a>	<a href="#">Senior Year Students</a>	<a href="#">Examination Timetables</a>	<a href="#">Undergraduate Curriculum from 2019/20 to 2022/23 cohort</a>	<a href="#">Tuition Fee</a>
<a href="#">Grade Release Schedule</a>	<a href="#">Undergraduate Curriculum from 2019/20 to 2022/23 cohort</a>	<a href="#">Support Services</a>	<a href="#">FAQ</a>	<a href="#">Students with Special Educational Needs</a>	<a href="#">Undergraduate Curriculum for 2023/24 cohort</a>	<a href="#">Non-local Student Matters</a>
<a href="#">FAQ</a>	<a href="#">Undergraduate Curriculum for 2023/24 cohort</a>	<a href="#">Useful Information</a>	<a href="#">Bad Weather Arrangement</a>	<a href="#">FAQ</a>	<a href="#">Undergraduate Curriculum for 2024/25 cohort</a>	<a href="#">Definitions of Local and Non-local Students</a>
<a href="#">Useful Forms</a>		<a href="#">Gist of Messages on Learning and Teaching</a>	<a href="#">Gist of Messages on Learning and Teaching</a>	<a href="#">Non-local Student Support Services</a>		<a href="#">Tuition Fees and Other Fees</a>
<a href="#">General</a>		<a href="#">Visa Extension for Non Local Students</a>	<a href="#">Visa Extension for Non Local Students</a>	<a href="#">Visa Application and Extension</a>		<a href="#">Visa Management System</a>
<a href="#">Study Related</a>				<a href="#">Important notes upon arriving EdUHK</a>		<a href="#">Academic Advising</a>
				<a href="#">Academic Advising</a>		<a href="#">Course Registration</a>
				<a href="#">Course Registration</a>		<a href="#">Counselling Services</a>
				<a href="#">Counselling Services</a>		<a href="#">Preparation for Graduation</a>
				<a href="#">Preparation for Graduation</a>		<a href="#">Career Development</a>
				<a href="#">Career Development</a>		<a href="#">Bad Weather Arrangement</a>
				<a href="#">Bad Weather Arrangement</a>		

You can find the VMS on the REG website(<https://www.eduhk.hk/re/index.html>)

### **3. The VMS's Link**

You can log in through the link  
<https://pappl.eduhk.hk/VMS/login>

# **System Log In**

# If your visa/entry permit has not yet expired



## VISA MANAGEMENT SYSTEM

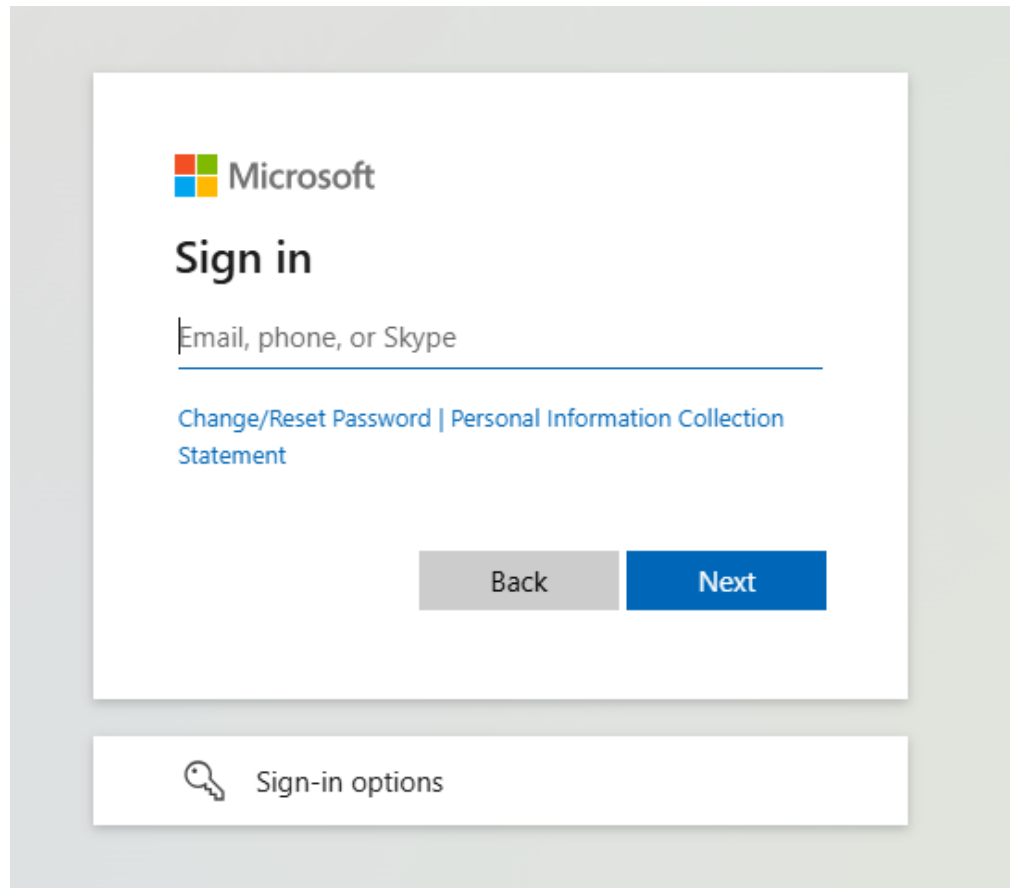
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 Login with EdUHK Network Account

 Login without EdUHK Network Account (Student Only)

Please select to log in with your EdUHK account






Microsoft

## Sign in

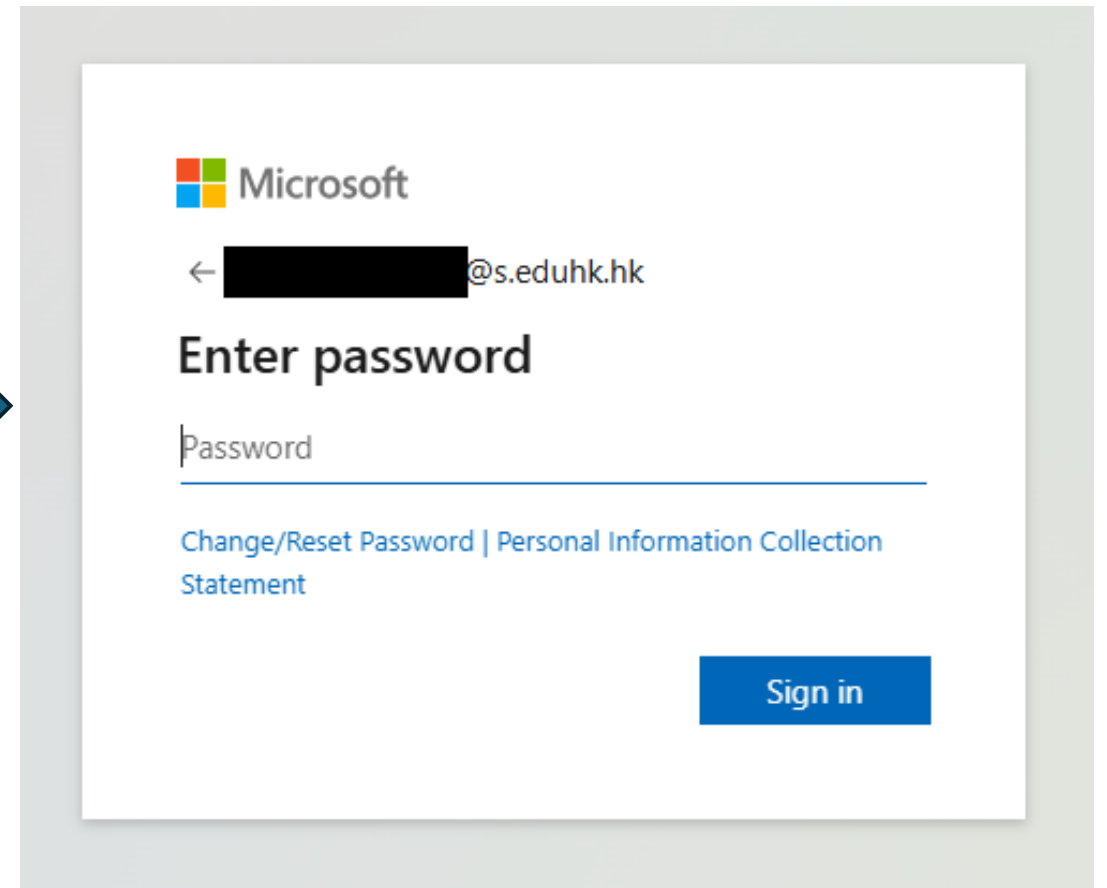
Email, phone, or Skype

[Change/Reset Password](#) | [Personal Information Collection Statement](#)

[Back](#) [Next](#)

 [Sign-in options](#)

Please insert your student email of EdUHK  
e.g.(s1234567@s.eduhk.hk)



Microsoft

← [Redacted]@s.eduhk.hk

## Enter password

Password

[Change/Reset Password](#) | [Personal Information Collection Statement](#)

[Sign in](#)

Please insert your EdUHK password

# If your visa/entry permit has expired



## VISA MANAGEMENT SYSTEM

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 Login with EdUHK Network Account

 Login without EdUHK Network Account (Student Only)

Please select to login  
without EDUHK account





## VISA MANAGEMENT SYSTEM

Student Login (without EdUHK account)

Select ID Type

Student ID

HKID

Passport No.

Student ID

Date of Birth

1. Please select either Student ID, HKID, or Passport No. and your Date of Birth to log in to the VMS

2. Click Send OTP\*

You can choose to receive the six-digit OTP to your phone/ email

香港教育大學  
The Education University of Hong Kong

## VISA MANAGEMENT SYSTEM

Student Login (without EdUHK account)

Select Contact Method

SMS - 852- [REDACTED]

Email [REDACTED]

A one-time password (OTP) will be sent to your selected contact method. If this information is incorrect, please update your contact details with the university.

Click the button to receive an OTP. The OTP will expire in 10 minutes.

\*If your phone/ email cannot receive any OTP, please contact us at [visaext@eduhk.hk](mailto:visaext@eduhk.hk)

香港教育大學  
The Education University of Hong Kong

## VISA MANAGEMENT SYSTEM

Student Login (without EdUHK account)

Enter OTP

3. Insert the six-digit OTP to log in

1. Please read the declaration before you get into the VMS.
2. Please click the box if you have read and agreed to abide by the above.
3. Click “I Understand” to continue



## VISA MANAGEMENT SYSTEM

### 歡迎來到學生簽證管理系統 (VMS) !

同學可於本系統上傳及遞交延長簽證/進入許可文件，包括延長簽證/進入許可通知書、入境標籤以及\*往來港澳通行證「赴香港簽注」(逗留D)。

### 欢迎来到学生签证管理系统 (VMS) !

同学可于本系统上传及递交延长签证/进入许可文件，包括延长签证/进入许可通知书、入境标签以及\*往来港澳通行证「赴香港签注」(逗留D)。

### Welcome to the Visa Management System (VMS) for Students!

This system allows you to upload and submit your extended visa/entry permit documents including extended visa/entry permit, landing slip and \*Exit-Entry Permit.

\*適用於內地學生 / 适用于内地学生 / applicable to Mainland students

### 重要說明 / 重要说明 / Important Notes

1. 同學於上傳及遞交簽證/進入許可文件時，務請提供最新資料。  
同学于上传及递交签证/进入许可文件时，务请提供最新资料。  
Please ensure that the most up-to-date information is provided when you upload and submit your visa/entry permit documents.
2. 根據香港法例第200章《刑事罪行條例》，製作、提交或使用任何虛假文書（包括偽造文書）均屬嚴重刑事罪行。任何人觸犯與偽造或虛假文書有關的罪行，一經循公訴程序定罪，可被判處監禁。大學會考慮相關證據，向香港警方舉報可疑個案。對於在入學前、入學期間及入學後製作、偽造或使用虛假文書作為入學及任何其他用途的人士，大學亦會保留採取適當的法律行動的權利。  
根据香港法例第200章《刑事罪行条例》，制作、提交或使用任何虚假文书（包括伪造文书）均属严重刑事罪行。任何人触犯与伪造或虚假文书有关的罪行，一经循公诉程序定罪，可被判处监禁。大学会考虑相关证据，向香港警方举报可疑个案。对于在入学前、入学期间及入学后制作、伪造或使用虚假文书作为入学及任何其他用途的人士，大学亦会保留采取适当的法律行动的权利。  
Making, submitting or using any false instrument (including forged documents) are serious criminal offences under the Crimes Ordinance (Cap. 200 of the laws of Hong Kong). A person committing the offences relating to forgery or false instruments is liable on conviction on indictment to imprisonment. The University shall consider the relevant evidence and report suspicious cases to the Hong Kong Police. The University reserves the right to take appropriate legal actions against persons who make, forge or use a false instrument for admission and any other academic purposes before, during and after the admission process.

### 收集個人資料聲明 / 收集个人资料声明 / Personal Information Collection Statement

1. 本系統所收集的資料將用以更新/處理有關學生之簽證狀況，所提供的資料將會轉存本校之學生紀錄。  
本系統所收集的資料將用以更新/處理有關學生之簽證狀況，所提供的資料將會轉存本校之學生紀錄。  
The personal data provided by you on this system will be used for the purpose of updating/processing your visa/entry permit status and will be transferred to the student record system of the University after processing.
2. 若學生於本系統內提供的資料不足或不正確，本校可能無法處理有關資料。  
若學生于本系統內提供的資料不足或不正確，本校可能无法处理有关资料。  
Failure to provide complete and accurate information on this system may result in the University being unable to process the information.
3. 本系統所收集的資料絕對保密。如有需要，將會轉交其他行政或教學部門作考慮或批核用途。  
本系統所收集的資料絕對保密。如有需要，将会转交其他行政或教学部门作考虑或批核用途。  
Information provided will be treated strictly confidential and may be transferred to other unit(s) within the University for necessary action, where applicable.
4. 非本地生若其學生紀錄有所更改，有關更改如有需要亦會通知/轉交相關政府部門（例如：香港特別行政區政府入境事務處）。  
非本地生若其学生纪录有所更改，有关更改如有需要亦会通知/转交相关政府部门（例如：香港特别行政区政府入境事务处）。  
For non-local students, changes in student record may also be disclosed/transferred to relevant Government bodies, such as the Immigration Department of the Government of the Hong Kong Special Administrative Region, if deemed necessary.
5. 如需在遞交簽證/進入許可文件後查閱或更正個人資料，請聯絡教務處（電郵：[visaext@eduhk.hk](mailto:visaext@eduhk.hk)）提出書面申請。  
如需在递交签证/进入许可文件后查阅或更正个人资料，请联络教务处（电邮：[visaext@eduhk.hk](mailto:visaext@eduhk.hk)）提出书面申请。  
Applications for access to and correction of personal data after submitting the visa/entry permit documents should be made by writing to Registry by email to [visaext@eduhk.hk](mailto:visaext@eduhk.hk).
6. 本校的「私隱政策聲明」可見於 <https://www.eduhk.hk/main/privacy-policy/>。  
本校的「私隱政策声明」可见于 <https://www.eduhk.hk/main/privacy-policy/>。  
The University's Privacy Policy Statement (PPS) can be accessed at <https://www.eduhk.hk/main/privacy-policy/>.

我已閱讀並同意遵守上述內容。  
我已阅读并同意遵守上述内容。  
I have read and agreed to abide by the above.



## VISA MANAGEMENT SYSTEM

User Guide ▾

Logout ↗

### Visa Upload

<b>Student Details</b>	<b>Current Visa Details</b>
Student ID [REDACTED]	Visa Type [REDACTED]
Student Name [REDACTED]	Visa Number [REDACTED]
Programme [REDACTED]	VISA End Date [REDACTED]

Select Visa Type:

Please select ▾

Please submit the document(s) below.

**Drop files here or click to upload**

**Allowed Formats:** PDF, JPG, PNG  
**Max File Size:** 5MB each  
**Image Limit:** Up to 4 images total  
**Note:** Each PDF page counts as one image (e.g., a 2-page PDF = 2 images), so keep it at 4 or fewer.

Your personal information will be shown on the VMS, including your current visa/entry permit details.

1. Please prepare your extended visa/entry permit documents, including e-visa, landing slip, and Exit-Entry Permit (EEP) (if applicable)

2. Please select the visa type you need to upload.

Please select

Student visa / Entry permit (學生簽證/進入許可證)

Visa / Entry permit under the Immigration Arrangements for Non-local Graduates (在非本地畢業生留港/回港就業安排下的簽證/進入許可證)

Full-time employment visa / work permit (來港就業入境簽證/進入許可證)

Dependant visa / entry permit (for students who were below 18 years old) (受養人簽證/進入許可證 (未年滿 18 歲的學生))

Dependant visa / entry permit (for students who were 18 years old or above) (受養人簽證/進入許可證 (已年滿 18 歲的學生))

Visa / Entry permit for Capital Investment Entrant Scheme (資本投資者入境計劃 (簽證/進入許可證))

Visa / Entry permit for Quality Migrant Admission Scheme (優秀人才入境計劃 (簽證/進入許可證))

Visa / Entry permit for Top Talent Pass Scheme (高端人才通行證計劃 (簽證/進入許可證))

3. Please click the blue box to upload the extended visa/entry permit documents, or drag and drop the relevant files



# Failed to upload

If you upload an incorrect or blurred document, the system will notify you in the following way:

## Incorrect

Select Visa Type:

Top Talent Pass Sch (高端人才通行證計劃) ▼

Please submit the document(s) below.

📁 Top Talent Pass Scheme



Missing required documents: Top Talent Pass Scheme.

Drop files here or click to upload

**Allowed Formats:** PDF, JPG, PNG

**Max File Size:** 5MB each

**Image Limit:** Up to 4 images total

**Note:** Each PDF page counts as one image (e.g., a 2-page PDF = 2 images), so keep it at 4 or fewer.

## Blurred

Select Visa Type:

Top Talent Pass Sch (高端人才通行證計劃) ▼

Please submit the document(s) below.

📁 Top Talent Pass Scheme



File is blurry, please upload a clearer file: QM優才.pdf

Drop files here or click to upload

**Allowed Formats:** PDF, JPG, PNG

**Max File Size:** 5MB each

**Image Limit:** Up to 4 images total

**Note:** Each PDF page counts as one image (e.g., a 2-page PDF = 2 images), so keep it at 4 or fewer.

# Successful Upload

1. The box will turn green once you have submitted the correct document.
2. The document(s) you have uploaded will show here.
3. Please confirm that the information below is correct.
4. If you need to edit or revise the information later, please click the **“Save as Draft”** button to save the document(s) you have uploaded.

✔ Student visa / Entry permit

**Mainland students are required to upload the EEP**

Drop files here or click to upload

**Allowed Formats:** PDF, JPG, PNG

**Max File Size:** 5MB each

**Image Limit:** Up to 4 images total

**Note:** Each PDF page counts as one image (e.g., a 2-page PDF = 2 images), so keep it at 4 or fewer.



Please check if the submitted visa data is correct:

Student Name:

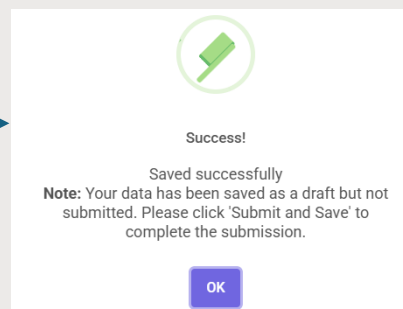
Institution Name:

Visa End Date:

Visa Number:

Save as Draft

Submit and Save



1. You can click the **“Submit and Save”** button to go to the next page if all the information is correct.





Click here to go back to the previous page



### VISA MANAGEMENT SYSTEM

Logout ↗

#### Confirmation of Visa Submission

Student Details	Current Visa Details
Student ID	Visa Type
Student Name	Visa Number
Programme	VISA End Date

Submitted Visa Details	
Student Name	[Redacted]
Institution Name	THE EDUCATION UNIVERSITY OF HONG KONG
Visa Type	[Redacted]
Visa Number	[Redacted]
VISA End Date	[Redacted]
Uploaded Files:	

聲明 / 声明 / DECLARATION

本人謹此聲明，上述所填報的資料全部屬實及正確無誤。  
本人謹此聲明，上述所填報的資料全部屬實及正確無誤。  
I declare that all information entered above is true and correct to the best of my knowledge.

Confirm Submission

聲明 / 声明 / DECLARATION

本人謹此聲明，上述所填報的資料全部屬實及正確無誤。  
本人謹此聲明，上述所填報的資料全部屬實及正確無誤。  
I declare that all information entered above is true and correct to the best of my knowledge.

Confirm Submission

# Confirmation

1. Please double-check that all the information shown on VMS is correct
2. Read the declaration and click the box
3. Click on “**Confirm Submission**”
4. Completed! An acknowledgement email will be sent to your student account to confirm your successful submission



**For Questions**  
**Please contact us at**

: **visaext@eduhk.hk**