

# Contact Us

## Information Centre - Student Records Service Desk

Address: Room A-G/F-11, CKCF Building (Block A)  
The Education University of Hong Kong  
10 Lo Ping Road, Tai Po  
New Territories, Hong Kong

Email: [siec@eduhk.hk](mailto:siec@eduhk.hk)

Enquiry Hotline: (852) 2948 6177

Fax: (852) 2948 8273

### Opening Hours\*

Mondays to Fridays 8:30 a.m. – 5:20 p.m.

Saturdays, Sundays & Public  
Holidays

When Black Rainstorm Signal or Typhoon Signal No. 8 or above is in force Closed

When the pre-No.8 special announcement is made by Hong Kong Observatory

If Black Rainstorm Signal or Typhoon Signal No.8 or above is cancelled under the following

circumstances:

a. at or before 9:00 a.m.

Open at 11:00 a.m.

Open at 2:00 p.m.

Closed

b. after 9:00 a.m. or before 11:00 a.m.

c. after 11:00 a.m.

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\* Special announcement on festival days or special occasions

The Centre will have special opening hours arrangements on festival days. More details can be found [here](#).

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## Academic Development

Enquiry Hotline: (852) 2948 6163

Fax: (852) 2948 8335

## Admissions, Registrations and Academic Planning

Email: [admission@eduhk.hk](mailto:admission@eduhk.hk)

Enquiry Hotline: (852) 2948 6886

Fax: (852) 2948 6162

Website: [www.eduhk.hk/acadprog/](http://www.eduhk.hk/acadprog/)

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## Academic Regulations and Records

Email: [exam@eduhk.hk](mailto:exam@eduhk.hk)

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Enquiry Hotline: (852) 2948 6177

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Fax: (852) 2948 6730

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Enquiry on qualification verification: [exam@eduhk.hk](mailto:exam@eduhk.hk) (For details, please refer to [this website.](#))

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## Academic Secretariat and Quality Assurance

Enquiry Hotline: (852) 2948 6205

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Fax: (852) 2948 7885

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## Booking of General Teaching Rooms

Enquiry Hotline: (852) 2948 6203

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## Registrar's Office

Email: [reg@eduhk.hk](mailto:reg@eduhk.hk)

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Enquiry Hotline: (852) 2948 6177

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Fax: (852) 2948 6772

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