

ACADEMIC SUPPORT, FACILITIES AND SERVICES

Teaching and research at the University are supported by a number of academic services/centres.

Centre for Language in Education

Vision:

The Centre for Language in Education (CLE) aims to become excellent in language education (Chinese, English and Putonghua) by nurturing students' biliterate and trilingual skills. This is achieved through exemplary curriculum design and assessment practices, innovative co-curricular/extra-curricular learning activities, and professional sharing of good practices at local and international levels.

Mission:

The mission of the CLE is to enhance students' biliteracy and trilingualism in their pursuit of academic and professional excellence. To achieve this, we

- design exemplary language programmes to cater for the needs of local, mainland and international students;
 - adopt assessment practices that optimise learning;
 - collaborate in inter-institutional projects with local and international scholars to promote good practices in language education; and
 - complement classroom learning with innovative in-class/out-of-class language activities and self-access language resources.
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Centre for Learning, Teaching and Technology (LTTC)

The Centre is an academic and professional supporting unit at the University. It aims to enhance student learning outcomes by applying digital technology to support the development of e-Learning and digital competency, innovation of learning and teaching, and the improvement and innovation of assessment at the University.

The Centre provides a range of services for staff and students, including:

1. Staff Professional Development (SPD) Programme

LTTC has developed the Staff SPD Programme for all academic/teaching staff of the University. In partnership with individual academics, academic departments and Teaching Development Grant project teams, LTTC has been organising series of SPD activities to prepare new academic/teaching staff, PhD and EdD students, as well as teaching assistants for teaching and to enhance staff capacity to advance student learning. LTTC also provides support for the Peer Support of Teaching Scheme, which promotes peer dialogue on teaching and sharing good teaching practices.

2. E-Learning and Digital Competency Development

LTTC offers a variety of workshops on e-Learning and digital competency development for students. The Centre also co-organises workshops with faculties, departments and industrial partners on the use of e-Learning tools and related pedagogical strategies in support of the University's implementation of E-Learning and Digital Competency Strategy. Additionally, the Centre conducts workshops on the use of innovative technology in education, including topics such as Artificial Intelligence (AI), metaverse, STEM/STEAM education, robotics education, 3D modeling and printing, educational animation, etc. To provide a quality and creative learning environment, the Centre's laboratories are well-equipped with high-performance computers, various mobile digital devices, and 3D printers. Students are welcome to register for these workshops through the LTTC website.

3. Curriculum Emphasis: Digital Competency

Digital competency is now a prerequisite for many jobs. To enhance students' employability and familiarity with digital skills, the LTTC offers credit-bearing courses in digital competency, including AI Literacy, Digital Literacy, Exploring

Real-Life AI Application Development, Capstone Project Pathway on AI and Emerging Technologies, and Learning Experience Outside the Classroom (CLOC) Course titled “Self-Regulated Learning in Artificial Intelligence with Chatbot”. Students are expected to attend the relevant courses based on their programme requirements and personal interests. The LTTC will issue e-badges to recognise students’ achievements in digital competency.

4. User Guides and Workshops on e-Learning and ePortfolio

LTTC has developed various online user guides for Moodle, Sway and Google Sites to support students. Students are welcome to register for the related workshops and get the related self-learning materials from the LTTC website.

5. Generic Intended Learning Outcomes (GILOs)

LTTC administers a self-assessment questionnaire for measuring students’ self-perceived achievement on GILOs. Students will receive an individual report which helps them to write reflection and set learning goals through ePortfolios. LTTC also provides workshops for students to connect GILOs to their learning and teaching.

6. Video Production Workshops

The LTTC offers workshops for staff and students on video production to enhance teaching and learning. These workshops cover a range of topics, including the creation, editing, and sharing of videos on platforms such as Panopto, as well as the use of the Video Production Room.

7. Dynamic Learning and Teaching Facilities

LTTC offers dynamic facilities aimed at promoting e-Learning and digital competency development. The Artificial Intelligence Education Laboratory, Metaverse Education Lab, STEM Innovation Hub, Mobile Computing Laboratory, and Video Production Room are equipped with the latest technology and tools. These facilities support a broad spectrum of educational activities, ranging from developing AI literacy and exploring metaverse applications to creating mobile apps and producing digital videos. They significantly enrich teaching and learning experiences at the University.

General Education Office

The Education University of Hong Kong offers General Education (GE) to strengthen students' knowledge bases, to broaden their intellectual horizons, to introduce them to modes of thinking and knowing in a number of disciplinary and cross-disciplinary areas, to equip them with higher order thinking skills, and to expose them to authentic learning experiences beyond classrooms.

General Education Foundation Course (**GEFC**) is a 3-cp course that will run for the whole academic year and be taken by all first-year students at EdUHK. This course will equip students for their intellectual development in the university context by introducing a skill-/ theme-based development component in Semester 1. In Semester 2, students will be introduced to a selection of major themes and topics in General Education, and are substantiated by small class tutorials for building communities of dialogue and inquiry that foster the intellectual growth of students as reflective thinkers deliberating issues of importance to their own lives, society and the world as a whole.

The General Education Breadth Courses (**GEBCs**) (6 cps) coordinated by GEO are composed of New Six Arts (NSA) Courses (a total of 3 cps) and Positive and Values Education (PAVE) Courses (3 cps). Students have to take one complete course set of NSA Courses and one PAVE Course to fulfill the GEBCs (6 cps) requirement. NSA Courses (2 cps + 1 cp) enable students to gain a deeper understanding and appreciation of traditional Chinese culture and history, equipping them with the necessary life skills and values to meet contemporary societal needs. PAVE Courses (3 cps) aim to generate understandings on personal, local, national and global cultures and values through self-reflections, and broaden the conceptual parameters of professionalism and ethics with the morals and values embodied in the emergent legal dimensions.

Experiential and Service Learning (**ESL**) is composed of Co-curricular and Service Learning Courses (CSLCs) (2 cps) and Experiential Learning Courses on Entrepreneurship and Innovation (ELCs on E&I) (2 cps). CSLCs provide students with an opportunity to engage in learning in real-life or workplace contexts while complementing, connecting with, and mirroring their learning experiences derived from formal curriculum. Meanwhile, ELCs on E&I aim to increase students' awareness of entrepreneurship as a process and strengthen their self-efficacy beliefs and confidence to complete entrepreneurial tasks; provide students with

concrete experience for proposal and reflection in “entrepreneurship models/ phases” and/ or “innovation as taking a new approach to solving a problem”; and equip students with competencies and experiences that enable them to initiate/ participate in entrepreneurial value-creating processes.

University ePortfolio (**UePortfolio**) is a 2-cp “capstone” course which requires students approaching the end of their undergraduate studies to reflect critically on the knowledge and skills acquired in their studies – within General Education, in their disciplinary and professional courses, international exchanges, and block practices or internships and in their lives beyond the classroom – and to develop an integrated view of how and where they position themselves in relation to their future goals, plans, and aspirations.

For detailed information about GE courses, please contact General Education Office at ge@eduhk.hk or 2948 8799.

Remarks:

- 1. For GE Breadth Courses, only NSA and PAVE Courses are coordinated by GEO. For detailed information and the course synopses about the GE Breadth Courses offered by CEIE, LTTC and/or NSLERC, please consult the hosting units concerned.*
- 2. The ELC on E&I are coordinated by CEIE with support from GEO.*
- 3. Students from 5-year Double Degree programmes are not required to take the ELC on E&I (2 cps).*

Global Affairs Office

The Global Affairs Office (GAO) serves the University's key division for regional and international relations, dedicated to fostering meaningful collaborations with universities and educational institutions around the globe. By establishing and strengthening strategic

partnerships with over 200 institutions, EdUHK enhances its leadership in the region and expands its international influence.

Recognising internationalisation as one of the pivotal strategies of the University, GAO is committed to enriching students' learning experiences both regionally and globally. Through initiatives such as the Student Exchange Programmes, GAO aims to broaden students' global perspectives and support their personal development by providing transformative learning experiences. Additionally, short-term study programmes, including cultural visits, summer programmes at partner universities, and the Learning Putonghua@Home with EdUHK initiative, offer students valuable opportunities beyond the traditional curriculum.

GAO actively promotes internationalisation at home by recruiting non-local students and fostering on-campus integration. Programmes such as the inbound exchange programme and the International Teacher Training Programme welcome non-local students to EdUHK's vibrant campus, enriching its multicultural learning environment.

In alignment with the University's mission, GAO collaborates closely with various university units to expand partnerships, attract outstanding non-local students, and enhance their understanding of EdUHK. These collective efforts are aimed at elevating the University's global presence and impact.

For more details of GAO's services, please visit www.eduhk.hk/gao.

Hong Kong Museum of Education

Established in May 2009, the Hong Kong Museum of Education is the leading museum in the region to specialise in the preservation, research, interpretation and communication of the history of education in Hong Kong.

The Hong Kong Museum of Education acquires, conserves, preserves, researches and exhibits materials which relate to the history, culture and development of education in Hong Kong. The

Museum has a role as a public institution to engage the community to source historical materials and build up resources to promote life-long learning through collaborative projects, partnership schemes, exhibition displays and interactive and educational activities. It also has an institutional role to serve as a locus for research and related scholarly activity pertaining to Hong Kong's educational heritage for the teaching and educational research community of Hong Kong, the region and overseas.

The Museum currently houses and displays a wide collection of education related items and artefacts of historical value which were donated from individuals and organisations, including alumni of our predecessor Colleges of Education, alumni associations, or on-loan items from schools and other local museums. These items and artefacts include plaques, trophies, certificates, uniforms, teaching tools, textbooks, old photographs, historical documents, totalling more than 25,000 items.

The Museum is currently staging an exhibition titled "Cultivating Souls and Enlightening Wisdom – An Exhibition of Textbooks for Primary and Secondary Schools". Initiated by The Education University of Hong Kong and People's Education Press, this exhibition features selected textbooks for primary and secondary schools published by the People's Education Press and Higher Education Press, among others, and showcases the remarkable achievements in the development and publication of textbooks throughout the history of the People's Republic of China. The Exhibition invites visitors to experience the educational value of "Small Textbooks Carrying Great Significance for the Nation", thereby promoting exchanges and interactions between educators in Hong Kong, Macao and the Chinese mainland, fostering patriotism and celebrating the 75th anniversary of the People's Republic of China.

Education has long served as a catalyst for socio-economic development, nurturing talent that shapes the trajectory of our ever-evolving world. The development of education has mirrored the social transformations that have defined our city's history. Since 2018, the Museum has published seven books. Four of these are included in the Hong Kong Education Stories Book Series limited edition box set. Categorised by the three major areas of Hong Kong, the four books chronicle the evolution and unique features of local schools from the early stages of Hong Kong's development to the present day.

In the past, the Museum also collaborated with other institutions and University units in projects such as "Beyond the Classroom: Extra-Curricular Activities", "St. Paul's College 170th

Anniversary Heritage Exhibition”, “EdUHK Time Capsule Exhibition”, “Re-encountering Confucius”, “Children’s Songs and Paintings Contests”, “Six Arts and Five Constant Virtues Carnival” and initiated projects such as “Six Arts Game Design Contest” to further engage the local school community and reach out to the public.

Through the “Friends of the Hong Kong Museum of Education (HKME Friends)” programme, the Museum seeks to recruit members who are united by a passion for preserving the rich educational heritage of Hong Kong and supporting the Museum's mission and development. Through a vibrant calendar of events, talks, classes, exclusive tours and gatherings, the programme delivers meaningful and enjoyable experiences for our members.

The Museum will continue to play a leading role in exhibiting aspects of Hong Kong's educational history to the public, and seek ways to integrate more fully into the teaching, learning and research activities at the University.

For enquiries on Museum services, please contact us:

Email: hkme@eduhk.hk

Telephone: 2948 8073

Website: www.museum.eduhk.hk

Opening Hours: Monday to Sunday 10:00 – 17:00 (Closed on Public Holidays)

Library

The EdUHK Library comprises Mong Man Wai Library on Tai Po Campus and Tseung Kwan O Study Centre Library in Tseung Kwan O, offering a full range of information resources and services in various formats. State-of-the-art facilities are provided by the Library, including over 480 desktop and notebook PCs for use by students and staff, Mini Theatre, 8 Future Classrooms, 3D and large format printing equipment, high speed Wi-Fi, e-book readers, VR-AR-media production equipment, Octopus-operated photocopiers and printers, language learning stations, ample study spaces for group work and private study, as well as a 24-hour Lounge for

chatting, relaxation and light refreshment. Mong Man Wai Library is also fully integrated with the University's Learning Commons, providing a comfortable and inviting environment which is conducive to both individual and collaborative learning around the clock.

As of June 2025, the total library collection has over 917,000 physical items, including some 260 active printed journals and 106,000 multimedia materials. In addition to print materials, a range of electronic databases and resources have been acquired by the Library, and in most cases are accessible via the Library Website (www.lib.eduhk.hk) 24 hours a day, 7 days a week. Altogether, the Library's online databases and resources offer full-text access to more than 148,300 titles of e-journals and over 2,325,500 e-books.

The Library has also taken initiatives to develop its own IT applications and electronic resources. The Library's EdUHK Research Repository indexes and provides full-text access as well as citation metrics, if available, to the research outputs of our academic staff, allowing EdUHK members as well as the public to access over 47,600 records of academic and educational resources on the WWW. With permission from major local TV stations, the Library has also collected over 22,700 TV programmes and video programmes from various sources in its EdVideo system, a video-on-demand service accessible to staff and students via the internet. Another two databases, Hong Kong Education Image Database (in collaboration with Hong Kong Museum of Education) and Hong Kong Education Bibliographic Database, further allow the public to access 4,200 images of items from Hong Kong Museum of Education's collections and 21,400 records of bibliographic information on research of education in Hong Kong respectively.

Since the Library is a member of the Joint University Librarians Advisory Committee (JULAC), students and staff of the University can enjoy different levels of resources and services provided by the libraries of all UGC funded universities, including an integrated library system shared by all eight JULAC libraries, HKALL book delivery and loan service, document delivery service, inter-library loans, as well as JULAC Library Card access and borrowing services. The Library has also established reciprocal access and document delivery services with major academic libraries in the region.

Office of the Chief Information Officer

The Office of the Chief Information Officer (OCIO) is dedicated to delivering high-quality ICT services and solutions that bolster and advance learning, teaching, research and administrative functions within the University community. This commitment is in line with the University's IT service strategies, which encompass infrastructure, data management, application development, user experience, security and governance.

Most of the University's ICT services are provided in conjunction with the high-speed campus network with Gigabit links to endpoints or desktops in all classrooms and offices. In addition, ubiquitous Wi-Fi access points are provided to cover all classrooms, public areas on campus, department offices and student hostels. Users can join free Wi-Fi access off-campus via CSL Wi-Fi hotspots in town, and at other local and overseas universities using "eduroam". The University is also a member of the Hong Kong Academic and Research NETwork (HARNET), which is shared by eight local universities via high-speed connectivity to the rest of the world. This membership enables all participating institutions to leverage the network for collaborative research, resource sharing and resilience support.

As a central service hub, The Portal serves as a one-stop shop for self-service information and 7x24 support for students of the University community. Additionally, professional support and administration for the University website, departmental websites, and various content management systems are offered. OCIO also oversees the University's generative AI platform and high-performance computing (HPC) facilities, catering to the increasing demands in research and education.

OCIO collaborates with relevant learning and teaching departments to provide and maintain applications for both end-to-end administrative solutions and academic support. The e-student information system (e-SIS) manages the entire student administration lifecycle, from admission, programme registration, course registration, academic advising and assessment, to graduation and student records. Additionally, students have access to various online services such as hostel applications, education job recruitment and sports facilities booking.

OCIO supports the online Learning Management System (LMS) for e-Learning and oversees the University's learning environment which comprises classrooms, lecture theatres, computer laboratories and a Photo and Video Studio at the Learning Commons. Furthermore, OCIO

provides printing services, student email (protected by two-factor authentication), the campus unified communication and collaboration system and the MyEdUHK mobile app.

At the IT Help Desk located in the Learning Commons, a number of notebooks and a wide range of audio-visual equipment are available for loan. OCIO also offers a good collection of software packages, including Office suite, creative design suite, cloud-based conferencing and collaboration tools, courseware development applications, statistical analysis software, and other discipline-specific applications for students and staff.

While we treasure the privacy and rights of individuals, all students are obliged to adhere to the acceptable standards of computer user behaviour as outlined in Computing Policies and Regulations on the OCIO website (www.eduhk.hk/ocio).

OCIO is dedicated to continuously exploring and providing new initiatives and innovative services for our users. Students can email us at helpdesk@ocio.eduhk.hk or call our hotline, 2948 6601, for suggestions or assistance. There is a 24-hour voice recording system available for users to leave messages after office hours or when the line is busy. Our colleagues will respond as soon as possible. Additionally, students can also report IT-related problems or incidents online using the LANDesk self-service platform (<https://landesk.eduhk.hk>) from anywhere and at any time.

Registry

The Registry is the academic affairs powerhouse that supports the University in achieving its mission, strategic goals, and objectives in academic development and learning and teaching. We offer a wide range of academic support services, including academic planning, programme management, and student administration. Additionally, we contribute to the development, review, and implementation of policies and procedures related to programme quality assurance and enhancement, learning and teaching initiatives, and academic regulations.

Our responsibilities include:

- Supporting the development of the Strategic Plan, University Learning and Teaching Plan, and Planning Exercise Proposal.
- Conducting University-level benchmarking, student intake/number planning and projections, and recruiting quality local and non-local students.
- Managing student registrations, coordinating academic advising, class timetabling, course registration, block credit transfer, second major approval, examination arrangements, assessments, and academic records.
- Issuing academic documents and enhancing systems to support admissions, registrations, and student records.
- Overseeing curriculum development and review and administering Student Evaluation of Teaching and Institutional Research on Graduates.
- Providing secretarial and executive support to University-level committees.
- Supporting academic quality assurance and quality audits.
- Organising University-wide events such as Information Day and the Honorary Awards Ceremony.
- Handling student disciplinary matters, reporting statistical data on student admissions and enrollments.
- Publishing the University Calendar and Student Handbook.

We are committed to providing quality services to prospective students, current students, graduates, staff members, and the public in a professional and accountable manner.

Research and Development Office

The Research and Development Office is the central unit that provides executive and administrative support to the research and development of the University. It is the executive arm of the Committee on Research and Development that implements institutional policies and decisions on research. The Office supports the University in enhancing the research infrastructure with identified University-level and Faculty-level research centres/ professional development centres. It also implements the quality assurance, internal and external reviews,

and management of research projects and initiatives supported by the University and the Research Grants Council. Moreover, the Office undertakes research information management and coordinates the research assessment exercises.

As part of its ongoing services, the Office organises sharing sessions on external funding applications. It is also responsible for providing administrative support to human research ethical review to ensure human research ethics compliance by individual research protocols.

The Knowledge Transfer Sub-office within the Research Development Office is the central supporting unit to foster knowledge transfer (KT) and build up a culture of innovation and entrepreneurship in the University. The Sub-office (i) utilises internal and external resources to establish the funding infrastructure to support KT initiatives in the University, (ii) provides advice and supports to academics and research units in the development and protection of intellectual properties (IP), (iii) proactively develop technology partnerships to initiate KT collaborations and commercialisation of R&D projects via licensing, and (iv) nurtures research-based spin-offs and startups via student talent development and startup incubation programmes.

School Partnership and Field Experience Office

The School Partnership and Field Experience Office is to support, coordinate and strengthen the policies and practices in school partnership, mentorship and field experience at the University level. The Office establishes and maintains mutually beneficial partnership with schools through actively supporting them in building a mentoring force and enhancing teachers' professional development.

The major roles and responsibilities of the Office are as follows:

- to establish partnership with a network of schools and related organisations (such as School Sponsoring Bodies, universities) both locally and internationally to support students in their field experience;

- to work with teaching staff of the University, and principals and support teachers in the partnership schools to provide an environment conducive to learning for both students and supporting teachers;
- to support and coordinate the ongoing work in the University related to partnership, mentoring and field experience;
- to undertake and support research and development related to partnership, mentoring and field experience;
- to develop resources and activities designed to support the work of field experience supervisors and supporting teachers;
- to assist in both the development and implementation of policies related to field experience and partnership; and
- to contribute to teaching and support students with reference to the roles and responsibilities of a professional teacher in formal and non-formal field experience learning.