

# Donation Form

## Donation Item

Donation Amount: (Hong Kong Dollar) \_\_\_\_\_

- Support to (please specify): \_\_\_\_\_ Xiqu and Intangible Cultural Heritage Centre

*I acknowledge and agree that The Education University of Hong Kong will apply for a matching grant, if applicable, from the Government or its related bodies including the University Grants Committee with the donation(s) made by me.*

## Information of Donor / Organisation's Contact Person

The donation is made on behalf of  myself /  an organisation.

I wish to remain anonymous in all donor listings.

Title:  Prof  Dr  Mr  Ms  Mrs  Others (please specify): \_\_\_\_\_

Name (English): \_\_\_\_\_ Name (Chinese) \_\_\_\_\_

Position (if applicable): \_\_\_\_\_ Organisation Name (if applicable): \_\_\_\_\_

Tel no: \_\_\_\_\_ Fax no: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

## Affiliation of Donor / Organisation's Contact Person with EdUHK

Alumnus / Alumna (Programme: \_\_\_\_\_ / Year of graduation: \_\_\_\_\_ /  
College of Education: \_\_\_\_\_)

Staff  Student (Student no: \_\_\_\_\_)  Parents of student  Others (please specify): \_\_\_\_\_

## Donation Method (Please select one of the following options)

Credit Card :  VISA  MasterCard

Cardholder's Name: \_\_\_\_\_ Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (mm/yy) Cardholder's Signature: \_\_\_\_\_

Crossed Cheque : Payable to "The Education University of Hong Kong"

ATM Transfer/Bank-in: **Bank of East Asia Account: 015-195-25-0000-20**

**Please write down your name and contact number at the back of the deposit receipt, and send it together with this form to us either by fax ((852)2948-8466) or by mail (Alumni Affairs & Development Office, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong). Please keep a copy for your reference.**

**Remark:** An official receipt will be issued by the Finance Office for a donation amount of HK\$100 or above for tax deduction purpose. If you do not receive the official receipt two months after the submission of this form, please contact the Alumni Affairs and Development Office at 2948 6049 or email at aado@eduhk.hk.

## Personal Data Collection Statement:

Personal Data Collection Statement: The Education University of Hong Kong Alumni Affairs and Development Office (EdUHK AADO) will ensure that the data provided by you are treated and kept strictly confidential, in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance. The data collected from you will be used solely by EdUHK AADO for communication, alumni affairs and development purposes, and may be shared with appropriate parties and personnel of or relating to the University (including its internal departments and constituent units) for administration, communication, fundraising and other related purposes. EdUHK AADO may engage third-party service providers ("Third-Party Service Providers") to assist in performing our functions (including but not limited to personal data processing, communication or other marketing services). Third-Party Service Providers are responsible to us under an obligation of confidentiality. They are not permitted to use your personal information for their own goals. EdUHK AADO will not disclose your personal information to any external parties (other than the Third-Party Service Providers) unless otherwise stated or with your prior consent or required to do so by law. If you want to access or change your personal data, please contact EdUHK AADO (Tel: 2948 6049/2948 6069 Email: aado@eduhk.hk Fax: 2948 8466) providing your full name, contact method, graduation year and graduation field (if appropriate). In case you do not wish to receive our information, please notify EdUHK AADO directly via the above channels. You may at any time make an opt-out request in writing to EdUHK AADO asking it to stop using your personal data and decline receipt of all or any specific communication material from the Office.

I do not agree that my personal data to be used by EdUHK AADO for information dissemination or promotional purposes.

Donor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_