Research Assistant  (Ref: RA/LML/0317)
Department of Linguistics and Modern Language Studies

The appointee will assist the Principal Investigator for a research project in conducting literature review, error-tagging text files, preparing and analyzing data, and drafting research reports. He/she will also perform administrative duties, such as assisting in teaching related tasks, overseeing student helpers, recruiting research participants, and performing any other duties as assigned. Initial appointment will be for a period of 12 months. Immediate availability will be an advantage.

Applicants should have a Bachelor’s degree in English language studies, English linguistics or a related major and be highly proficient in both English (written) and Chinese (fluent Cantonese and Putonghua). Applicants with several years of post-qualification working experience in tertiary institutions and experience in analyzing corpus linguistic data are preferable. They should have good communication skills and basic statistical skills to conduct analysis with SPSS or R. They should be able to work under tight timeline, attentive to fine details, and highly self-motivated.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) http://www.eduhk.hk/hro/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro2@eduhk.hk or by fax to (852) 2948 6005 or by post to the above address on or before 31 March 2017. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the positions advertised. Since the incumbent may engage in work relating to students in schools, prospective employee(s) may be requested to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at http://www.eduhk.hk.

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