Research Assistant I (Ref: RAI/SES/0819)
Department of Science and Environmental Studies

The appointee will be responsible for assisting in providing support to research and development projects/ events related to STEM education, science, environments, and sustainability. He/she is also required to provide quality administrative support to the operations of these tasks, and perform any other related activities as assigned by supervisors. The appointment will be for a period of 12 months with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor’s degree in relevant discipline. They should also be self-motivated and able to work independently. They may need to work off-campus at times and be flexible in working hours.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) http://www.eduhk.hk/hro/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before 19 August 2019. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope.

Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent may engage in work relating to students in schools, prospective employee(s) may be requested to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at http://www.eduhk.hk.

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