Research Assistant I (Ref: RAI/SES/0520)
Department of Science and Environmental Studies

The appointee will provide support to the Principal Investigator on project arrangement. Duties include preparing test materials, interviewing teachers, documentation, liaising with internal and external stakeholders, conducting data collection and analysis and providing administrative support to scholarly activities. He/she is also required to perform any other duties as assigned. The appointment will be for a period of around 28 months.

Applicants should have a Bachelor’s degree, preferably in Early Childhood Education or STEM related disciplines, or other related disciplines with relevant post-qualification full-time working experience in ECE. Good command of written and spoken English and Chinese (must be able to speak Cantonese) is essential. Applicants should also possess effective communication, organizational and analytical skills, be attentive to details and able to work independently. Immediate availability is preferred.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) http://www.eduhk.hk/hro/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@edu.hk or by post to the above address on or before 25 May 2020. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.edu.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at http://www.edu.hk.

EdUHK is an Equal Opportunities Employer.