Research Assistant I (holding a functional title of Research Associate)  
(Ref: RAI(RAsso)/RCCLLC/0120a)  
Research Centre for Chinese Literature and Literary Culture  
Faculty of Humanities

The appointee will assist the Principal Investigator for his/her research project, such as conducting literature review, preparing and analyzing data, drafting summaries of initial findings, preparing for conference presentations and publications, supporting the write up reports. He/She will also help with administrative duties, such as assisting in teaching-related tasks, overseeing student helpers, planning and coordinating academic activities, and any other duties as assigned. The initial appointment will be for a period of 7 months with the possibility of renewal subject to mutual agreement and funding. Immediate availability will be an advantage.

Applicants should have a Bachelor’s Degree, in modern Chinese literature or a related major and several years working experience, preferably a Master’s Degree. They should be highly proficient in both English and Chinese (Cantonese and Putonghua), attentive to fine details, self-motivated, able to work under tight timeline, and have good communication skills. Preference will be given to those with experience in large-scale research projects on Chinese literature. Those who are familiar with Hong Kong literature would have an added advantage.

Salary will be commensurate with qualifications and experience.

Application Forms are obtainable from (a) http://www.eduhk.hk/hro/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@eduhk.hk or by post to the above address on or before 28 January 2020. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at http://www.eduhk.hk.

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