

**Research Assistant I (Part-time) (Ref: RAI(PT)/C&I/0920)**  
**Department of Curriculum and Instruction**

The appointee will be responsible for organizing and compiling submissions for a book project. He/she will assist in the filing of chapter drafts and manuscripts, including the administration of the peer review of these submissions; liaise with international and local academic authors; and perform any other duties as required.

Applicants should have a Bachelor's Degree, preferably in English Language, Education, Psychology, Sociology or other related disciplines. High proficiency in verbal and written English is essential. Applicants should demonstrate excellent organizational and communication skills, high level of attention to detail, and be able to work independently and within a team. Preference will be given to those who have experience in managing and preparing academic publications. Knowledge in multicultural, intercultural and/or family studies, and competence in computer applications would be an advantage.

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Salary will be commensurate with qualifications and experience.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to [hro1@eduhk.hk](mailto:hro1@eduhk.hk) or by post to the above address on or before **29 September 2020**. Please quote the reference number of the position in the application and mark "Strictly Confidential – Job Application" on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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