Research Assistant I/II (Ref: RAI/II/LCS/0819)
Department of Literature and Cultural Studies

The appointee will be responsible for working on research projects. His/her duties include but are not limited to providing research support to the Principal Investigator, conducting a literature search and review, documents preparation, translation and performing any other duties as assigned. The initial appointment will be for a period of 12 months with the possibility of renewal subject to mutual agreement.

Applicants for Research Assistant I should have a Bachelor’s Degree or above in history, Chinese language and literature, philosophy or related disciplines, preferably with an MPhil or PhD degree and with experience in research in related disciplines. Applicants for Research Assistant II should have at least Level 2 or equivalent or above in five subjects including Chinese Language, English Language and Mathematics in HKDSE; or Grade E (Level 2) or above in five subjects including Chinese, English (Syllabus B) and Mathematics in HKCEE or equivalent. Applicants should be proficient in Chinese and English. Independence, multi-tasking, and attention to details are essential.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

Application Forms are obtainable from (a) http://www.edu.hk/hro/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@edu.hk or by post to the above address on or before 21 August 2019. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.edu.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at http://www.edu.hk.

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