Research Assistant II (Ref: RAI/MIT/0819a)
Department of Mathematics and Information Technology

The appointee will provide support to the Principal Investigator on research projects regarding the Applied Mathematics. Duties include preparing research proposals, conducting literature reviews, developing and executing experiments protocol, collecting and analyzing experimental data, preparing and editing research reports and providing administrative support to scholarly exchange functions and events. He/she is also required to liaise with internal and external research collaborators and perform any other duties as assigned. The appointment will be for a period of 3 months with the possibility of renewal subject to mutual agreement.

Applicants should have at least Level 2 or equivalent or above in five subjects including Chinese Language, English Language and Mathematics in HKDSE; or Grade E (Level 2) or above in five subjects including Chinese, English (Syllabus B) and Mathematics in HKCEE or equivalent. Preference will be given to those applicants who have capacity of updating the current literature and typing journal articles and conference papers; proficiency in both English and Chinese (including Cantonese and Mandarin); competency in report writing; good problem solving skills; attention to details as well as good interpersonal and communication skills. Immediate availability is preferred.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

Application Forms are obtainable from (a) http://www.edu.hk/hrd/applyfor.htm; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to hro1@edu.hk or by post to the above address on or before 9 August 2019. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.edu.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at http://www.edu.hk.

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