



**Project Officer (Ref: PO/MIT/0920a)**  
**Department of Mathematics and Information Technology**

The appointees will provide support to the Principal Investigators in all aspects of a project entitled “Promoting AI Literacy and Effective Use of AI in Education”. Main duties include: 1) designing and creating teaching and learning resources on AI literacy; 2) developing and integrating AI tools into different courses to enhance teaching and learning; 3) providing direct support to academic and teaching staff in designing and implementing AI-powered teaching methods; 4) collecting and analyzing data about the use of AI in education; and 5) performing administrative work related to the project and any other duties as assigned. The initial appointment will be for a period of around 12 months with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor’s Degree, preferably a Master’s Degree or above in computer/electronic engineering, computer science, educational technologies or other related fields, plus several years of post-qualification full-time working experience. They should have solid working knowledge of AI and educational technologies. Excellent ability to communicate in both English and Chinese is required. They must be attentive to details, highly organized and self-motivated. They must also be able to work independently and meet tight deadlines. Immediate availability is preferred.

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Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

Application Forms are obtainable from (a) <http://www.eduhk.hk/hro/applyfor.htm>; or (b) the Human Resources Office, 3/F, Cho Kwai Chee Foundation Building, The Education University of Hong Kong, 10 Lo Ping Road, Tai Po, New Territories, Hong Kong. The completed Application Form, together with full CV, should be sent to the Human Resources Office by email to [hro1@eduhk.hk](mailto:hro1@eduhk.hk) or by post to the above address on or before **7 October 2020**. Please quote the reference number of the position in the application and mark “Strictly Confidential – Job Application” on the envelope. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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