

General User Guide to Video-Based Learning Community (VBLC)

1. Login VBLC <http://vbhc.eduhk.hk>

E.G HKIEd email **s1234567@s.eduhk.hk**

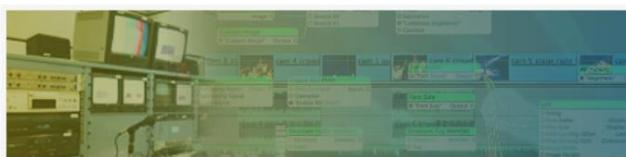
Username: **s1234567** or **s1234567@s.eduhk.hk**

Password: **s1234567**

Remarks: Please change your password for initial login

Welcome to Video-Based Learning Community

(Best Viewed using Firefox or Chrome....)



In the digital era, sharing of digital media becomes a common practice among netizens of the 21st Century. The popularity of viewing and publishing digital videos on YouTube has risen phenomenally since its founding in 2005. This well illustrates the power of using videos as a tool for communication or presentation, when shooting a video clip with a smartphone is perhaps simpler than writing a paragraph with a ballpoint pen.

In launching this pilot VBLC project, our Centre is exploring the potential usages of digital videos by staff and students in enhancing teaching and learning. We aim at developing a user-friendly web-based platform for one-stop-service of managing, editing, and sharing videos in teaching and learning. In the long run, members of the VBLC would be able to review, comment, or reflect upon the shared videos, thereby contributing to the co-construction of knowledge in a professional learning community.

Sign In

[Forget Password](#)

[Sign Up](#)

This document includes:

- **Task1a:** (Start from step 2)
Record your speaking task and upload the video to VBLC
- **Task1b:** (Start from step 9)
Share your video to the designated community
- **Task 2a:** (Start from step 14)
Provide comments to ONE classmate in your pair or group via Forum
- **Task 2b:** (Start from step 17)
Evaluate and provide feedback to ONE classmate in your pair or group via Attachment

Please prepare and record your speaking task in video format (mp4) and the video size must be <2GB

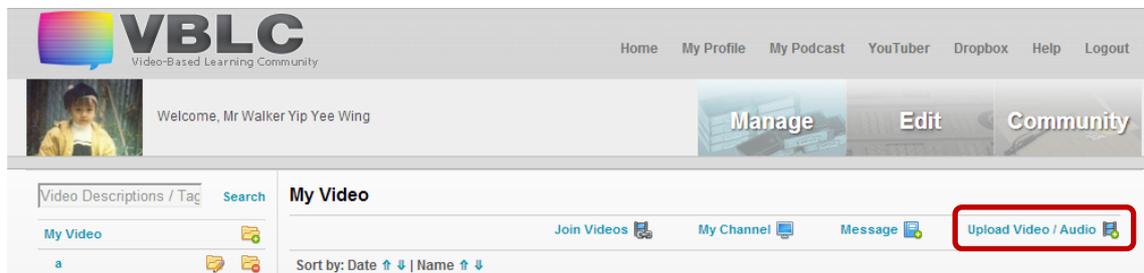
MANAGE your own videos

(Task1a: Upload the video to VBLC)

2. Click **Manage**



3. Click **Upload Video / Audio** to upload your videos to VBLC



4. If the video is on your local hard-disk, select **From Local Hard Disk**, fill in **Media Title**, select video file from your local hard disk, tick the check box and then press **Upload**.

If the video is on Youtube, go to Step 7.

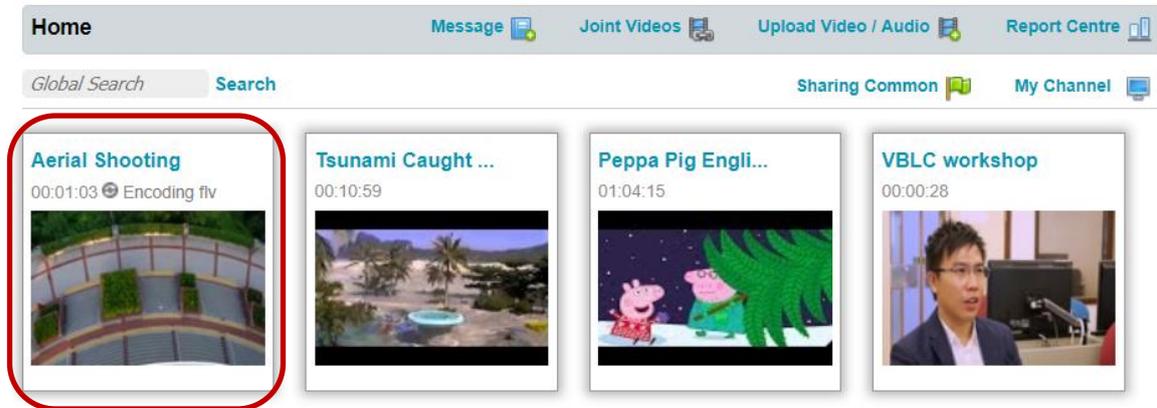
The screenshot shows the 'Video Uploader' window. The 'Upload Type' is set to 'From Local Harddisk'. The 'Media Title' is 'Aerial Shooting'. The 'Select File' field shows 'Aerial Sh...1 Jan.mp4'. A green 'Upload' button is at the bottom. A message on the right says: 'The icon of your successfully uploaded media will be displayed here. File Selected: Aerial Shooting 1 Jan.mp4 size: 159117855 bytes'. A checkbox is checked with the text: 'By uploading your videos to VBLC, you acknowledge that you agree to VBLC's Terms of Service. Please be sure not to violate others' copyrights or privacy rights.'

Remarks: Descriptions is an optional field.

5. Don't close the upload dialogue box during video upload. When the video has been uploaded successfully, a thumbnail with time-code will be displayed as shown below. If you have other videos to upload, return to **Step 4**, otherwise close this window.

The screenshot shows the 'Video Uploader' window after a successful upload. The 'Upload Type' is still 'From Local Harddisk'. The 'Media Title' is now 'Compulsory'. The 'Select File' field shows 'No file chosen'. A green 'Upload' button is at the bottom. A message on the right says: 'Aerial Shooting Duration: 00:01:03 This video is on VBLC File Selected: Aerial Shooting 1 Jan.mp4 size: 159117855 bytes'. A checkbox is unchecked with the text: 'By uploading your videos to VBLC, you acknowledge that you agree to VBLC's Terms of Service. Please be sure not to violate others' copyrights or privacy rights.'

6. VBLC will process and convert your videos to the default system formats (FLV, MOV and MP4 with resolution 1280x720) automatically. Depends on the decoding queue, It will take time to complete the encoding process.

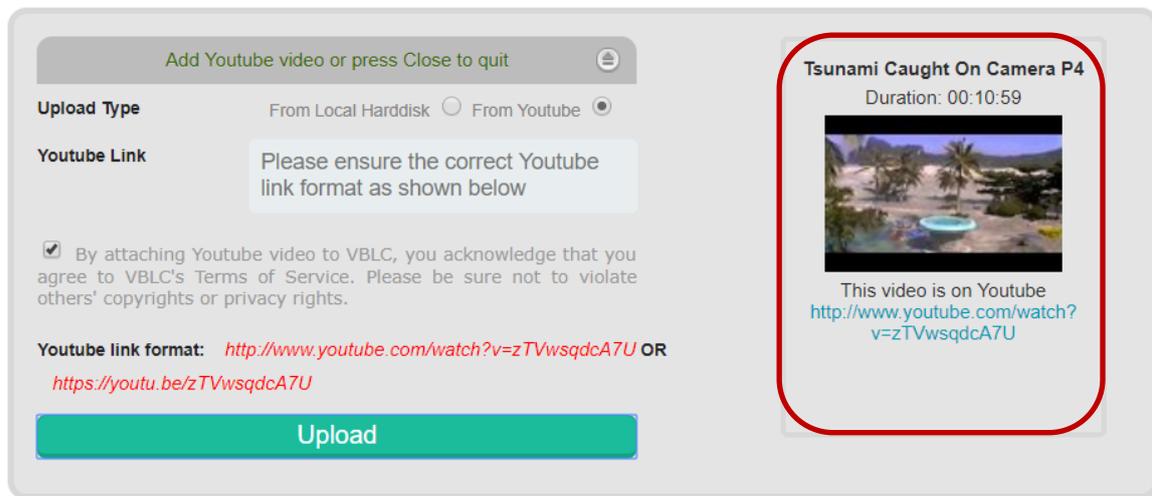


Remarks: During the encoding process, you are not allowed to play the video. However, you can perform any of the operations as shown on the Mouse-Over.

7. If your video is on Youtube, click **From Youtube**, paste the Youtube link in the required field, tick the copyrights consent and then press **Upload**.

A screenshot of the 'Video Uploader' form. The form has a title 'Video Uploader' and a close button. Under 'Upload Type', there are two radio buttons: 'From Local Harddisk' and 'From Youtube', with 'From Youtube' selected. Below this is a text input field for 'Youtube Link' containing the URL 'http://www.youtube.com/watch?v=zTVwsqdcA7U'. A checkbox is checked, with the text 'By attaching Youtube video to VBLC, you acknowledge that you agree to VBLC's Terms of Service. Please be sure not to violate others' copyrights or privacy rights.' Below the checkbox, there is a note about 'Youtube link format' with two examples: 'http://www.youtube.com/watch?v=zTVwsqdcA7U OR https://youtu.be/zTVwsqdcA7U'. At the bottom of the form is a large green 'Upload' button. To the right of the form is a placeholder box with the text 'The icon of your successfully uploaded media will be displayed here.' The 'From Youtube' radio button, the 'Youtube Link' field, the checked checkbox, and the 'Upload' button are all highlighted with red boxes.

8. When the Youtube video is processed successfully, a thumbnail with video title and time-code will be displayed as shown below. If you have other videos to upload, return to step 4 or 7, otherwise close this window.



Add Youtube video or press Close to quit

Upload Type: From Local Harddisk From Youtube

Youtube Link: Please ensure the correct Youtube link format as shown below

By attaching Youtube video to VBLC, you acknowledge that you agree to VBLC's Terms of Service. Please be sure not to violate others' copyrights or privacy rights.

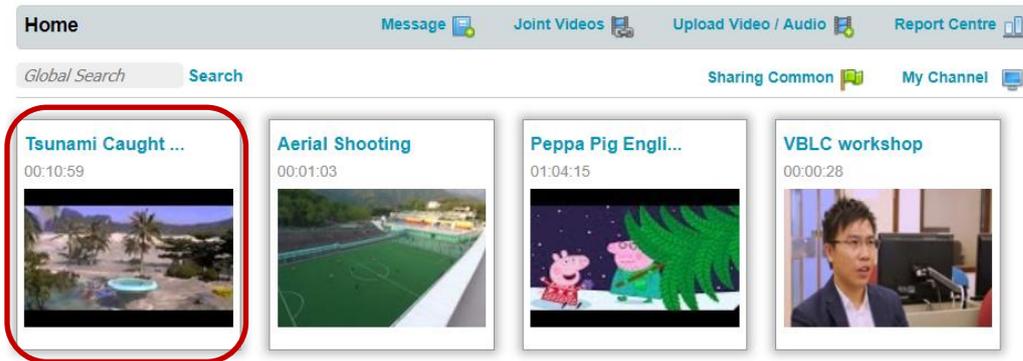
Youtube link format: <http://www.youtube.com/watch?v=zTVwsqdcA7U> OR <https://youtu.be/zTVwsqdcA7U>

Upload

Tsunami Caught On Camera P4
Duration: 00:10:59

This video is on Youtube
<http://www.youtube.com/watch?v=zTVwsqdcA7U>

The Youtube video will be linked to VBLC.



Home Message Joint Videos Upload Video / Audio Report Centre

Global Search Search Sharing Common My Channel

Tsunami Caught ...
00:10:59

Aerial Shooting
00:01:03

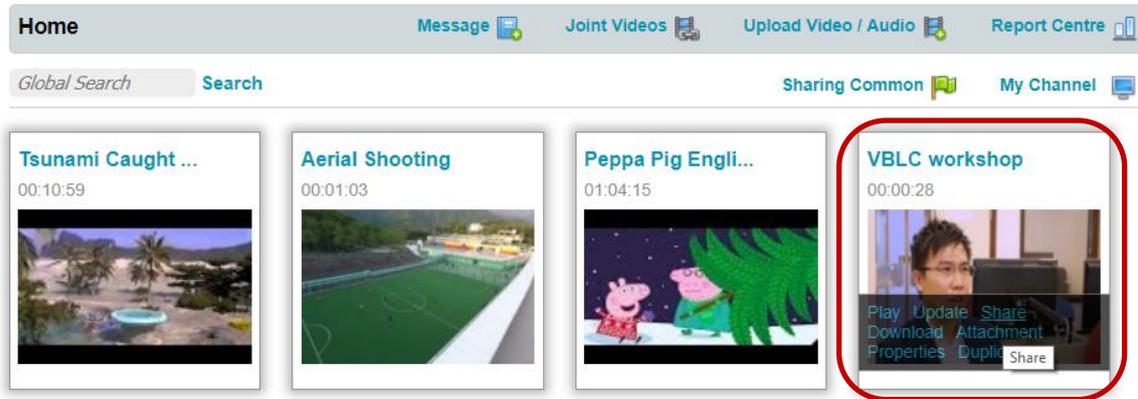
Peppa Pig Engli...
01:04:15

VBLC workshop
00:00:28

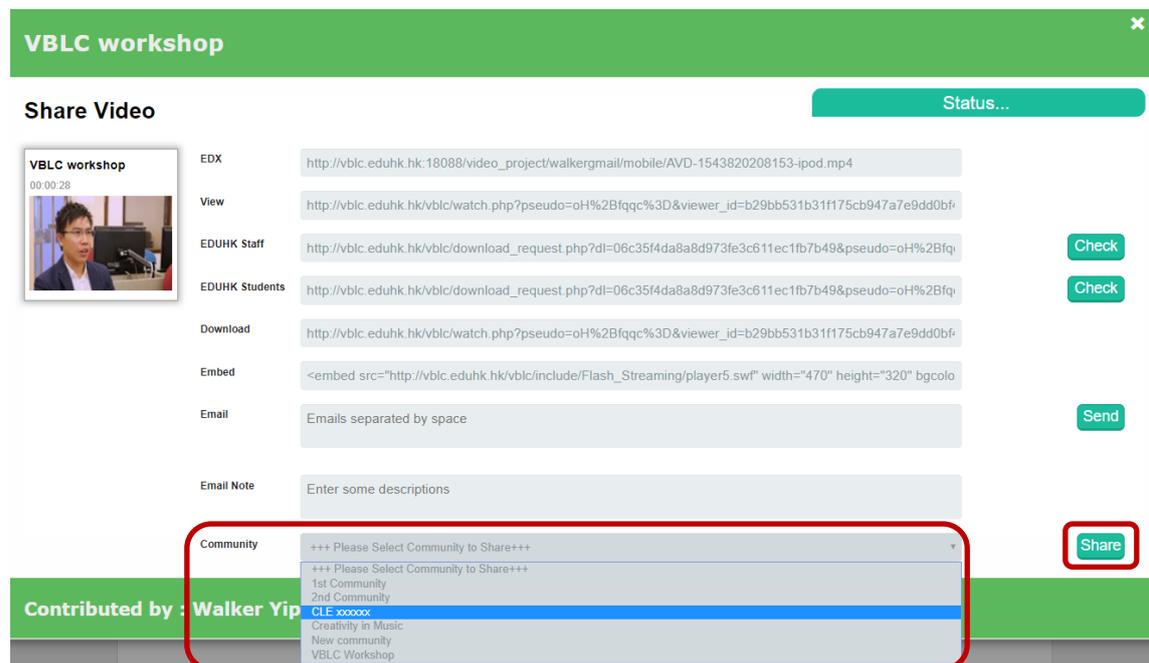
SHARE your video to Community

(Task1b: Share your video to the designated community)

9. Mouse-Over the video you want to share and then click **Share**



10. In the pop-up window, select the community you want to share this video from the **Community** pull-down menu and then click **Share**. If you have another video to share, go to Step 9.

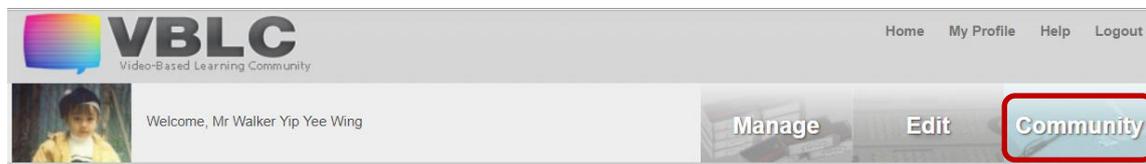


The video will be shared to the community you have selected.

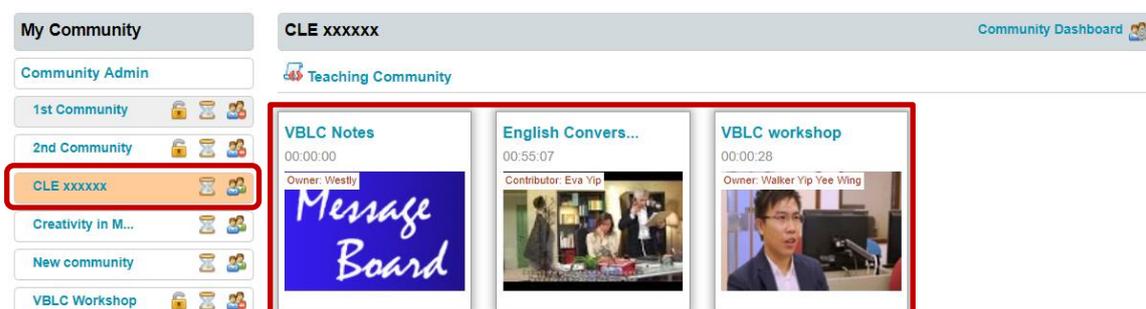
Access Community

(Most of your tasks will be occurred in community)

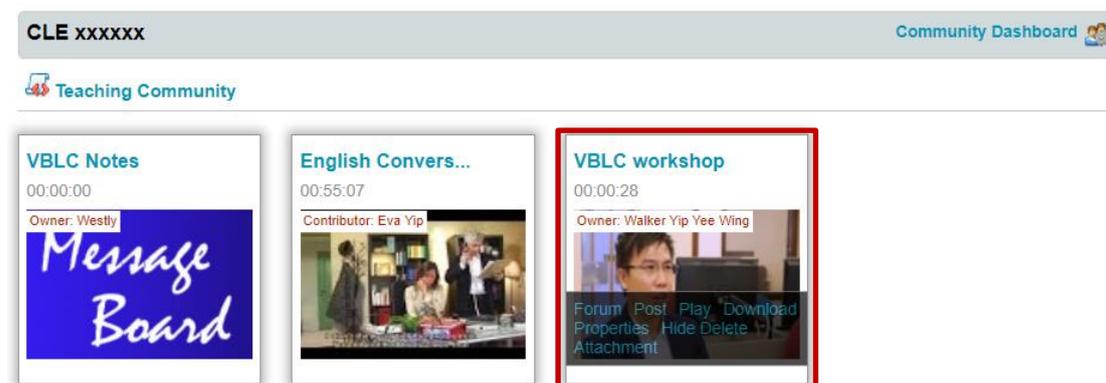
11. Click Community



12. Select the community from the **My Community** column, the videos shared by the community members will be displayed.



13. Mouse-over any shared video, the available functions such as **Forum**, **Post**, **Play**, **Properties** and **Attachment** will then be shown. However, **Download**, **Delete** and **Hide** functions are solely for the video owner/contributor.

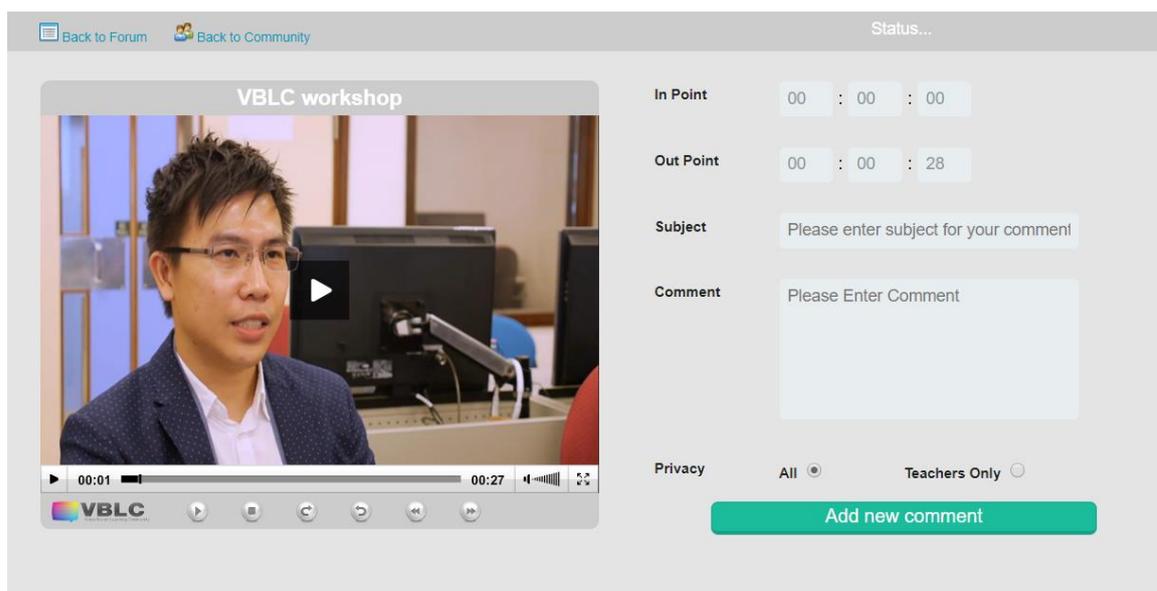


- **Hide:** Temporarily make your video hidden from community members
- **Delete:** Permanently delete the video from the community, provided that there is no feedback from another member.
- **Attachment:** Attach/download the feedback/documents for this video.
- **Post:** Provide comments to this video
- **Forum:** View or comment on this video

(Task 2a: Provide comments to ONE classmate in your pair or group via Forum)

14. If you have comments for this video, you can either click **Post** to directly enter the **Video Marker Interface** or click **Forum** to enter the **Forum Interface**, in which you can **Post** or **Response** comments.

Post → **Video Marker Interface**, in which you can mark and comment for any particular segment.



Forum → **Forum Interface**, in which you can **Response** to any comment or **Post** any new comment for this video you like.



15. Procedures to post new comment in **Video Marker Interface**

The screenshot displays the Video Marker Interface. On the left is a video player titled "VBLC workshop" showing a classroom scene. The video player controls include a play button (Step 1, 4), a mark-in button (Step 2), and a mark-out button (Step 5). The video progress bar shows 00:17 / 00:27. On the right is a comment form with the following fields and steps:

- In Point:** 00 : 00 : 05 (Step 3)
- Out Point:** 00 : 00 : 17 (Step 6)
- Subject:** Student Engagement (Step 7)
- Comment:** I find the students actively involving in the class. (Step 8)
- Privacy:** All (Step 9)
- Add new comment:** (Step 10)

Step1: Press **Play** button

Step2: Press **Mark-In** button at the point where is the start point you want to provide comments to the video segment and the video will pause at this point.

Step3: The corresponding time-code for the video segment In-point will then be registered.

Step4: Press **Play** button again

Step5: Press **Mark-Out** button at the point where is the end point you want to provide comments to the video segment and the video will pause at this point.

Step6: The corresponding time-code for the video segment Out-point will then be registered.

Step7: Enter **Subject** for your comment.

Step8: Enter your **Comment**.

Step9: Select the **Privacy** for your comment. It is either open for every members (All) or solely for the community teachers (Teachers Only). The default setting is **ALL**.

Step10: You can fine tune the time-codes and/or comments from Step1 to Step9 before pressing "**Add New Comment**"

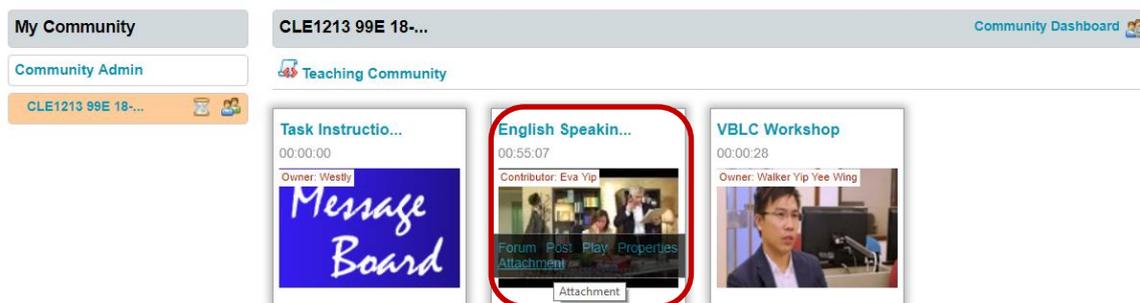
16. In the discussion forum, you should find the threads of comments and responses submitted by the community members. You may press **New Post** to submit new comment or press **Response** to provide responses to any thread you like.

You can also press the **Play Segment** to view the video segment and the comments.

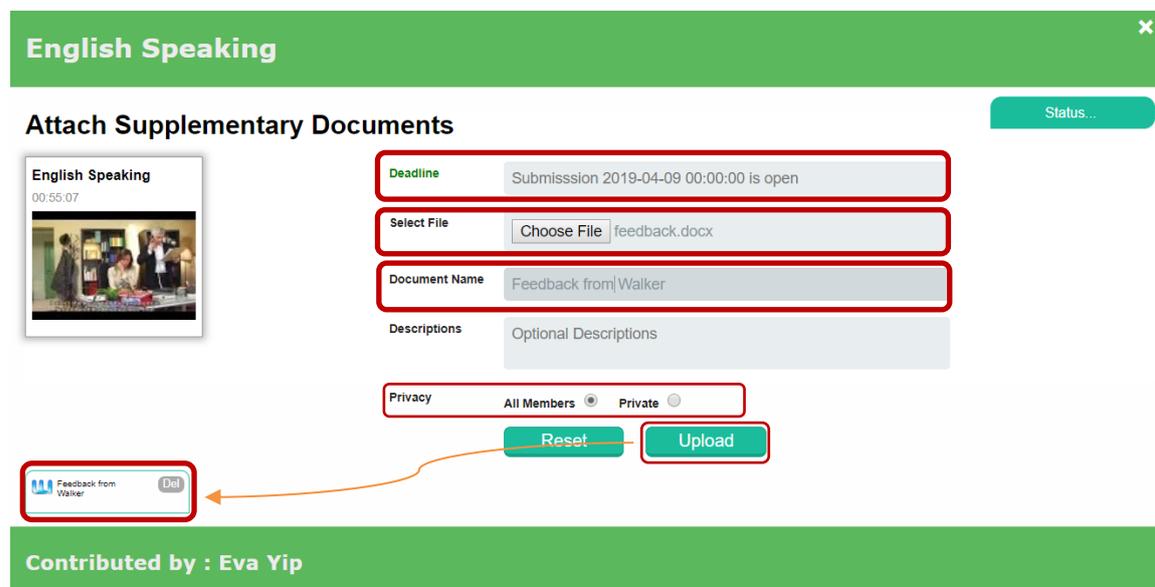
If you are the thread owner, you may have the rights to **Edit** or **Delete** the thread. For the responses, owner can delete at any time. However, owner can only delete the post whenever there is no response for that post.

(Task 2b: Evaluate and provide feedback to ONE classmate in your pair or group via Attachment)

17. Mouse-over the video or message board then click **Attachment**.



Select **File** from your computer, fill in the **Document Name**, select **All Members** for **Privacy** and press **Upload**. After successful upload, a document icon will be displayed.



Remark:

- Please prepare your feedback form before uploading it to VBLC.
- If the feedback submission is uploaded on/before the deadline, the Deadline and the uploaded document will be shown in green, otherwise it will be in red.