

THE EDUCATION UNIVERSITY OF HONG KONG

STUDENT AFFAIRS OFFICE

Application Guidelines for Summer Storage 2019

Application for Summer Storage 2019 will be open **from 2 May 2019, 09:00 to 6 June 2019, 12:00**. Applicants are required to submit application to Hall Management Office(s). The application form is available for access via Student Hostel website (<https://www.eduhk.hk/sh/>).

Eligibility

- Current residents who have received hall place offer for **Whole Year** or **Semester 1 Residence** in residential year 2019/20 **AND** have **settled the 1st installment** of hall fee 2019/20 are eligible to apply for Summer Storage 2019.
- Residents who will be joining immersion or exchange programme during the Semester 1 of Academic Year 2019/20 are not eligible to apply.
- Luggage(s) should be stored in the hall where the applicant resides during residential year 2019/20.

Storage Period, Size and Charge

- Summer Storage period is **from 2 May 2019, 09:00 to 26 August 2019, 17:00**.
- Each resident can store **2 cartons in maximum**. Size of each carton will be restricted to **60 x 46 x 46 cm, OR maximum volume of carton(s) with no more than 0.254m³**.
- A carton larger than 60 x 46 x 46 cm will be considered as 2 cartons.
- The Summer Storage charge is HK\$100 per carton and should be paid by Octopus Payment Machine (OPM). **No cash is accepted by Hall Management Offices (HMOs) or the Student Affairs Office (SAO).**
- Original OPM receipt must be submitted, together with the signed Undertaking of Summer Storage 2019, to corresponding HMO before placing the carton(s) into storage room.
- All items of storage should be stored in a box or a case.
- Application is on the basis of first-come-first-served, and subject to storage space availability.

Collection of Stored Items

- A service charge of HK\$50 each time is levied for retrieval of stored items during the storage period. **No cash is accepted by HMOs or SAO.**
- Residents **must collect** all stored items **by 26 August 2019, 17:00**. HMO reserves the right to dispose of all uncollected luggage(s) after 26 August 2019.

- Students who wish to extend their Summer Storage period beyond 26 August 2019, 17:00 must write to and seek approval from the SAO at least 3 working days in advance by emailing to shostel@eduhk.hk.
- Extra charge with daily rate of HK\$5 per carton will be levied on students whose luggage is stored beyond 26 August 2019, which should be paid by OPM. No cash is accepted by HMOs or SAO.

Notes

- Perishable or valuable items are not allowed to be stored.
- Application will not be accepted if the storage room has been fully occupied.
- All information provided in Summer Storage application should be accurate. Provision of false information may lead to disqualification of the application and/or disciplinary action.

Enquiry

- For enquiries, please contact the HMOs or SAO during office hours:

Northcote Hall	2948-6912
Grantham Hall	2948-6917
Robert Black Hall	2948-6922
Jockey Club Student Quarters	2948-6927
Student Affairs Office	shostel@eduhk.hk