

## How to view your account summary

You may view the Consolidated e-Billing Notice by clicking on the following link:

<https://portal.eduhk.hk> (<https://portal.eduhk.hk>)

And going through the following path:

Login The Portal → e-SIS → e-SIS → Student Services → Student Account → Account Summary

Except for T/T remittance, you may view your payment record in Student Account Summary in 2-3 working days after the payment is made.

Payment record for T/T remittance will be updated in Student Account in 3-5 working days after the payment is made.

## Payment Methods

Students are **NOT** required to return the deposit slips, but please keep them as documentary proof of your payment for future reference.

Please check with your Bill Payment service provider for the daily cut-off time of transactions and ensure that you have paid the outstanding fees before the cut-off time, at least, one working day before the due date

### 1. PPS

#### **By TELEPHONE**

Register the bill: Dial 18011 (English) / 18013 (Chinese)

Make payment: Dial 18031 (English) / 18033 (Chinese)

Enter merchant code [39]

Enter your **8-digit student number**

Enter Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion)

Enter the payment amount for each Bill Type

#### **By Internet**

Visit <http://www.ppsk.com> (<http://www.ppsk.com>)

Register the bill

Enter merchant code [39]

Enter your **8-digit student number**

Enter Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion)

Enter the payment amount for each Bill Type

### 2. ATM

Please select [Bill Payment] and **NOT** [Fund Transfer] when settling your fee; otherwise, your payment would not be identified and you would be asked to provide documentary proof of payment in person.

#### **JETCO /HSBC /Hang Seng Bank ATMs**

Select [Bill Payment]

Select [Education-Universities]

Select [The Education University of Hong Kong]

Enter Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion)

Enter your **8-digit student number**

Enter the payment amount for each Bill Type

### 3. Internet Banking Services (deduct from credit card a/c or any a/c you choose)

Please select [Bill Payment] and **NOT** [Fund Transfer] when settling your fee; otherwise, your payment would not be identified and you would be asked to provide documentary proof of payment in person.

#### **JETCO member banks /HSBC /Hang Seng Bank**

Select [Bill Payment] or [Jet Payment]

Select [Education Institutions]

Select [The Education University of Hong Kong]

#### **ICBC (China) for Mainland China Student**

Select [Cross-border Bill Payment]

Select [Hong Kong]

Select [The Education University of Hong Kong]

Enter Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion)

Enter your **8-digit student number**

Enter the payment amount for each Bill Type

Enter Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion)

Enter your **8-digit student number**

Enter the payment amount for each Bill Type

#### 4. Faster Payment System (FPS)

Please login the portal and go to the account summary.

Click on  icon in the table of "Summary for Amount Due/(Overpayment) in HK\$:" beside each Bill Type.

Open your personal bank's mobile App.

Scan the QR code shown in the pop-up window.

Amend the amount to be paid if needed.

Close the pop-up window after payment.

#### 5. Bank Deposit

Payment by making deposit **at any branch of the Bank of East Asia, Limited**. Crossed cheque should be made payable to "The Education University of Hong Kong".

Please provide Bill Type [01] for Tuition & its related fees, [02] Hostel & its related fees or [03] Miscellaneous fees (Caution Money, Visa fee, New Student Friendship Day fee, Immersion) in addition to your **8-digit student number** to the counter. The bank account number is "**015-195-40-00511-5**".

#### 6. TT remittance (for payment made outside Hong Kong only)

Information to be provided to bank:

**Beneficiary Bank:**

The Bank of East Asia, Limited

**Beneficiary Bank Address:**

10 Des Voeux Road

Central, Hong Kong

**Name of Account Holder:**

The Education University of Hong Kong

**Account No.:**

015-195-40-00511-5

**SWIFT Code:**

BEASHKHH

**Remittance Information:**

Student name and **8-digit student number**

**Payment amount (in HKD):**

Institutional fees + **Handling charges for the Bank's Correspondents/Agents**