

# General Information 一般資料

## Conference Secretariat 秘書處

Please contact the Secretariat or go to the registration counter if you need assistance.

### Conference Secretariat:

Miss Cathy Wai Shun CHAN

陳瑋純小姐

Miss Kimberley Wai Yee YAN

殷慧兒小姐

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## Registration 註冊

### Registration Counter:

**Venue:** Outside area of D1-LP-02

**Time:** 08:15-18:00

Conference bag with (1) original receipt of the registration fee (2) conference certificate (3) name tag (4) conference programme handbook and (5) lunch (and) conference reception coupons will be distributed at the registration counter upon registration.

## Meals 膳食安排

Chinese, Western and Vegetarian food is available at designated food counters.

### Lunch

One set lunch per registered participant (except the participants registered as Hong Kong local teachers), per day (19<sup>th</sup> and 20<sup>th</sup> November 2014) is covered.

Each conference participant will receive one set lunch in exchange for a dated lunch box coupon.

**Venue:** Block D1-G/F to D4-G/F

### Morning and Afternoon Tea Break

Refreshment will be served for all participants (except the participants registered as Hong Kong local teachers).

**Venue:** Outside area of D1-LP-08

### Conference Reception

Invited guests, conference registrants (except the participants registered as students and Hong Kong local teachers) are invited to conference reception.

**Venue:** Block C, Podium Floor, Central Plaza

## General Information 一般資料

### Transportation 交通安排

Free shuttle bus service will be provided to and from the conference venue during the conference period.

Direction	Pick-up Point	Drop-off Point	Date	Departure Time
<b>To HKIEd</b>	Royal Park Hotel	HKIEd Block D1	19 <sup>th</sup> - 21 <sup>st</sup> November	08:00
	Regal Riverside Hotel			08:00
	Courtyard Hong Kong Sha Tin			08:00
	Hyatt Regency (Sha Tin) (at MTR University Station)			08:00
<b>From HKIEd</b>	HKIEd Block D1	Hyatt Regency (ShaTin) (at MTR University Station)	19 <sup>th</sup> November	18:15 19:45
		Courtyard Hong Kong Sha Tin	20 <sup>th</sup> November	18:15
		Regal Riverside Hotel Royal Park Hotel	21 <sup>st</sup> November	13:45

### Wireless Connection 連接無線網絡

Participants may log on to HKIEd's wireless connection with the following information:

**Network:** HKIEdGuests/VPN

# Conference Exhibition 會議展覽

Exhibitors	Venue
Emerald Group Publishing Limited	Outside Area of D1_LP-03 & D1_LP_04
Taylor & Francis Asia Pacific	
Springer	
Smart Education Co. Ltd	

Local Schools	Venue
SKH Wing Chun Primary School 聖公會榮真小學	Outside Area of D2-LP-05
Bonaventure Catholic Primary School 聖文德天主教小學	
Tai Po Old Market Public School 大埔舊墟公立學校	
S.K.H. Chu Oi Primary School 聖公會主愛小學	
Hong Kong Baptist Convention Primary School 香港浸信會聯會小學	
Ho Yu College and Primary School (Sponsored by Sik Sik Yuen) 嗇色園主辦可譽中學暨可譽小學	
Chun Tok School 真鐸學校	
Lok Sin Tong Leung Wong Wai Fong Memorial School 樂善堂梁蕙芳紀念學校	