**JC InnoPower Education Fellowship  
Notes for Application Form**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Background**  Initiated and funded by The Hong Kong Jockey Club Charities Trust, co-created with the Education University of Hong Kong and offered in collaboration with the Center to Support Excellence in Teaching (CSET), Stanford Graduate School of Education, ***JC InnoPower Education Fellowship*** isa 15-month talent and sector development programme. It provides school principals and leaders with broad exposure to global trends, Mainland foresights and local best practices, while building their adaptive leadership skills to tackle ever-changing challenges in schools.  Coupled with intensive coaching support and a seed funding to initiate change, the training-and-learning model will bring seasoned innovation coaches and educators together to share experience and expertise in a Community of Practice to nurture school innovation and collaboration. In this way, the transformation towards a future-ready and inclusive school system in Hong Kong will be accelerated.  **JC InnoPower Education Fellowship**  Spanning 15 months, the programme consists of an approximate 20-day **core programme** via in-person Townhalls, Mainland visit and an overseas exchange, regularly supported by coaches online and in-person sessions. Tentative dates below for your reference, subject to the Education Bureau’s approval, we shall confirm with the awarded school no later than August, 2025.  **The Application**   1. Application to open to government, aided, direct subsidy, or caput schools. Priority will be given to Principals who are at their third to eighth year of principalship, with at least one year at their current school. 2. A complete application should arrive EF2\_Applications@jcinnopower.hk  by 30 April, 2025    * Completion of Application Form in English or Chinese in a Word document/ pdf file    * Resume of Applicant Fellow (The Principal) in a PDF file    * Teacher Registration Certificates of Applicant Fellow (The Principal) and Two nominated School Leaders in a PDF file    * Scanned consent form signed by IMC/SMC/ School Supervisor and  Two nominated School Leaders in a PDF file 3. Each school will nominate its principal as Fellow and two school leaders such as members of the existing leadership team or middle management as members of the team. Prior consent from other members of the team must be sought. 4. The principal is recommended choosing team members with commitment, leadership potential, an openness and desire for change and experimentation. When making team nominations, practical considerations such as ensuring smooth operation of the school should be taken into account. 5. If you have any questions, please visit [www.jcinnopower.hk](http://www.jcinnopower.hk) or email us at EF2\_Enquiries@jcinnopower.hk. You may also contact us at (852) 2948-6257 for more information.     **Vetting and Selection**   1. Upon receiving an application, your school will receive an acknowledgement email. Our team will also contact you if there is any missing information. 2. A 1.5-hour school meeting and visit will be arranged subsequently as part of the shortlisting and selection procedure. The said meeting and visit will be scheduled with individual schools and conducted on a weekday or Saturday in May 2025. 3. Finalised applicants will be notified shortly after school meeting and visit for an in-person Selection Meeting, to be held at the Hong Kong Jockey Club Happy Valley Racecourse. The tentative date of the Final Selection Meeting would be 17 June 2025. Please pencil-mark your schedule in advance. 4. Selected applicants will be notified in the following week of the Final Selection Meeting. A welcome reception is tentatively scheduled on 17 July 2025.   **Critical Dates\***   |  |  |  | | --- | --- | --- | | Application Deadline: | 30 April 2025 | | | School Meeting/ Visit: | 1.5-hour visit on a work day or Saturday in May 2025,  to be scheduled with individual schools | | | Final Selection Meeting: | 17 June 2025 | | | Welcome Reception: | 17 July 2025 | | | JC InnoPower Education Fellowship Programme dates: | Townhall #1 | 10-11 October, 2025 | | Adaptive Leadership Training | 24-25 October, 2025 | | Townhall #2 | 11 November, 2025 | | Mainland China School Visit & Learning | 10-13 December, 2025 | | Townhall #3 | 4 February, 2026 | | Adaptive Leadership Training | 6-7 February, 2026 | | US School Visit & Learning | 27 April- 1 May, 2026 | | Townhall #4 | 11 June, 2026 | | Townhall #5 | 6 October, 2026 | | Adaptive Leadership | 19 October, 2026 |   \* All tentative dates may be subject to change and are for reference only. Subject to final approval granted by the Education Bureau, the JC InnoPower Education Fellowship Core Training Dates would be confirmed in August 2025.  **JC InnoPower Education Fellowship Application Form To be Completed by Applicant (The Principal)**   |  |  |  |  | | --- | --- | --- | --- | | **Part A** | **Personal Particulars** | | | |  | **Fellow Applicant** | **School Leader #1** | **School Leader #2** | | Position | Principal |  |  | | Name as printed on HKID |  |  |  | | Name of School |  | | | | Overall Year(s) of Principalship/ Teachership |  |  |  | | Year(s) of Principalship/ Teachership at current school |  |  |  | | Email Address |  |  |  | | Mobile Number |  |  |  | |

|  |
| --- |
| **Part B About Your School** |

You may answer below questions within 200 English or Chinese words. Bullet points are acceptable.

|  |
| --- |
| * 1. **List one major concern in your recent school development plan that is relevant to preparing your students or teachers for the future.** |
|  |

|  |
| --- |
| **1.2 What are some of your current or previous efforts in addressing the above concern to prepare your school to be future ready?** |
|  |

**Part C About Your Expectation from JC InnoPower Education Fellowship**

|  |
| --- |
| **2.1 Which aspects of the JC InnoPower Education Fellowship programme would benefit the leadership team and your school the most?** |
|  |
| **2.2 Upon completing the programme, how would you support the knowledge-transfer or professional sharing in respect of theimprovement and change of other schools and the education system?** |
|  |

**Part D About Your Team**

|  |
| --- |
| **3.1 What are your core values and the strengths that define you?** |
|  |
| **3.2 What are the key qualities and practices in your school that contribute to a future-ready school?** |
|  |
| **3.3 Share your thoughts and practices on team membership** |
|  |

**Declaration**

* I confirm that the information provided in this form has been verified with each individual. It is complete, true and correct to the best of my knowledge.
* I declare that I have read and fully understand and agree with the contents of the Privacy Policy Statement of the Trust (<http://www.hkjc.com/english/corporate/corp_privacy_HKJCCT.asp>) and of The Education University Hong Kong (<https://www.eduhk.hk/main/privacy-policy>)
* I agree that the personal data provided on this form will be used for the purpose of processing my application. Failure to provide complete and accurate information in this form may result in this application voidable.
* Information provided will be treated strictly confidential and may be transferred to The Hong Kong Jockey Club Charities Trust or other project partners such as The Education University of Hong Kong, Stanford Graduate School of Education, Centre for Supporting Excellence in Teaching, where applicable; and Applications for access to and correction of personal data after submitting this form should be made by writing to EF2\_Applications@jcinnopower.hk.

|  |
| --- |
| **Signature of Fellow Applicant (The Principal)** |
| **Printed Name** |
| **Date** |

**JC InnoPower Education Fellowship  
Approval of School Application**

**To be signed by the Incorporated Management Committee/School Management Committee**

In consideration of the benefit that may be provided to our school through the participation of the ***JC InnoPower Education Fellowship*** (“the Fellowship”), we are in support of the school application. If the application is successfully considered, we, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [name of school], undertake to The Hong Kong Jockey Club Charities Trust (the “Trust”), and The Education University of Hong Kong (the “EdUHK”) that:

1. we will release the Fellow Team (the principal and two team members) from their regular duties to attend trainings, meetings and related activities during the Fellowship (15 months from programme start date) and Enhancement-based initiative (“the initiative”) implementation period (varied depending on to-be-approved initiative);
2. we will endeavour to make appropriate work arrangement for the School during the Fellow Team’s training without affecting school operation;
3. we will endeavour to assist and provide a conducive environment for the Fellow Team to develop and implement an innovative initiative;
4. we will support the Fellow Team in continuing their role, employment and/or engagement with the school during the Fellowship period and implementation of initiative; and
5. we will ensure the allocated school support fund (i.e., HK$110,000) would be accepted and used for expenses related to the initiative.

|  |  |
| --- | --- |
|  | **Official Chop of the IMC/SMC** |
| **Name of representative of the IMC/SMC:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |