

**The Education University of Hong Kong**  
**Guidelines for Visiting Research Postgraduate Students (PhD & MPhil)**

Research students from non-local universities who would like to enrich their research experience at EdUHK may apply for admission as Visiting Research Postgraduate (RPg) Students.

Eligibility

1. Students enrolling in a full-time PhD / MPhil programme / or equivalent in a recognized university outside Hong Kong are eligible to apply for admission as Visiting RPg Students.
2. The applicant should have an educational background deemed satisfactory by the Department / Research Centre which is willing to admit him/her as Visiting RPg Student.

Application Deadlines

3. Applications are accepted throughout the year.

Application Procedures

4. Applicant should submit the application to the chosen Department / Research Centre via the Graduate School for approval. Upon approval, the respective Department / Research Centre will issue an acceptance letter to the applicant and inform relevant units including the Registry, Graduate School, and Global Affairs Office about the decision.

Visiting Period

5. The visiting period may range from a minimum of one month to a maximum of 180 days within any 12-month period.

Fees

6. Applicants are required to pay non-refundable application fee and student visa fee.
7. Visiting RPg students will not be required to pay tuition fees if they are only involved in research related activities. Upon recommendation of their supervisor, Visiting RPg Students may also audit taught course(s) and/or sit in selected lectures without paying tuition fees, subject to the approval of the relevant Head of Department. However, if they undertake taught courses earning credit points, then all existing guidelines will apply.
8. Visiting RPg students are also required to pay, at the time of registration, the caution money of HK\$350 which will be refunded normally within one month of the date of formal withdrawal, after deducting any outstanding fees, if applicable.

### Financial Assistance

9. Visiting RPg Students are not eligible for any scholarships or financial assistance in the capacity as Visiting Student.

### Rules and Regulations

10. Visiting RPg Students are subject to the same Code of Student Conduct and academic policies and regulations as applicable to the other regular students of the University.
11. Visiting RPg Students are required to follow strictly the rules and regulations of the Immigration Department, The Government of the Hong Kong Special Administrative Region. For detailed information, please refer to the “Guidebook for Entry for Study in Hong Kong – ID(E)996(10/2008)” at <http://www.immd.gov.hk/ehtml/id996.htm> or visit the Immigration Department's homepage at [www.immd.gov.hk](http://www.immd.gov.hk)

### Facilities and Student Services

12. Upon registration, Visiting RPg Students will be issued with a Student Identity Card valid for the entire period of study at the University which enable the students to gain access to all the facilities available to regular students including library, sports facilities and IT facilities, etc.
13. According to the existing student accommodation policy and practice, the University does not guarantee on-campus accommodation, but Visiting RPg Students may apply for accommodation in the Tai Po campus subject to availability of places. Since on-campus accommodation is highly competitive and places are limited, Visiting RPg Students are advised to seek off-campus accommodation. Please contact Student Affairs Office or Estates Office for detailed information regarding on-campus accommodation arrangements.

May 2019

*(Approved by the Board of Graduate Studies at its meetings held on 10 October 2012)*