

**Sir Edward Youde Memorial Fellowships
for Postgraduate Research Students 2020/21**

1. Objective

This fellowships scheme, administered by the Sir Edward Youde Memorial Fund Council (the Council), aims at encouraging and assisting full-time students in pursuing **postgraduate studies by research**.

2. Number of fellowships

There will be three fellowship awards for the 2020/21 academic year.

3. Provision of the fellowships

The fellowships are tenable for the 2020/21 academic year only. Each successful candidate will receive a one-off grant of \$50,000. They will not be required to relinquish scholarships, fellowships or bursaries concurrently held by them. Neither will the value of the fellowship be reduced in such circumstances.

4. Eligibility criteria

Candidates should –

- (a) have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
- (b) have resided in Hong Kong for at least three years as at 1.9.2020;
- (c) be registered full-time postgraduate research students undertaking University Grants Committee-funded / publicly-funded courses in 2020/21 at one of the institutions listed below –
 - (i) City University of Hong Kong;
 - (ii) Hong Kong Baptist University;
 - (iii) Lingnan University;
 - (iv) The Chinese University of Hong Kong;
 - (v) The Education University of Hong Kong;
 - (vi) The Hong Kong Polytechnic University;

- (vii) The Hong Kong University of Science and Technology; and
- (viii) The University of Hong Kong;
- (d) be registered for a master degree on / after 1.7.2019 or a doctorate degree on / after 1.7.2018;
- (e) be nominated by the heads of institutions; and
- (f) not be engaged in full-time employment.

5. **Selection criteria**

Candidates will be selected by the Council on the basis of the following –

- (a) standards of academic achievements and intellectual qualities;
- (b) leadership qualities as demonstrated in their involvement in extra-curricular activities and / or community services;
- (c) proficiency in the language in which the research is undertaken;
- (d) strategic importance of the research to the social, economic and technological development of Hong Kong;
- (e) whether or not the research has been or is being done in Hong Kong;
- (f) possible completion of the research within 2 years for a master degree or 3 years for a doctorate degree; and
- (g) other personal qualities and potentials, including expected future contribution to Hong Kong.

The nominated candidate is required to provide an account of, in **not more than 500 words**, preferably in English, the reasons for his / her conducting research on the topic of his / her choice.

6. **Conditions of award**

The fellowships will be awarded to successful candidates subject to the following conditions –

- (a) the recipient accepts that the fellowship may be terminated at any time if and when his / her performance as reported by the institution is considered by the Council as unsatisfactory or when he / she for any reason ceases to be a full-time postgraduate research student;

- (b) the recipient undertakes to seek the Council's prior approval if he / she wishes to alter the research topic or study programme from that specified in the nomination form. Otherwise he / she may be required by the Council to repay the fellowship money; and
- (c) the recipient has to abide by any other conditions laid down by the Council.

Details of the terms under which the award is granted are contained in the offer letter of award.

7. Nomination and selection procedures

- (a) Heads of institutions will be invited to make nomination(s) by completing **Nomination Form A** which should reach the Sir Edward Youde Memorial Fund Council Secretariat at Room 1217, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong by **15 October 2020**.
- (b) Candidates will be invited to attend an interview to be held tentatively in December 2020. Candidates who have not heard from the Council by the end of December 2020 should consider themselves not being selected.
- (c) The decisions of the Council shall be final.
- (d) The results of the awards will be announced in around February / March 2021. The nominating institutions will be notified of the results.
- (e) Fellowship monies will be remitted to the relevant institutions, which will be requested to make disbursement to the award recipients.
- (f) Certificates will be presented to the award recipients at the Awards Presentation Ceremony scheduled for March 2021.

8. Handling of Information and Personal Data

The Council is serviced by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). The personal data provided in the nomination forms will be used for activities relating to the processing of the nomination for an award under this fellowships scheme and the compilation of the relevant statistics to facilitate review of the award scheme.

The Council may also publicise the personal data of a successful candidate (such as name, gender, age, education background, public examination results, academic and non-academic achievements, extra-curricular activities / community services participated and employment history, etc.) and any photos or videos capturing his / her image (limited to those taken when he / she attends the official events organised by the Sir Edward Youde Memorial Fund (the Fund)) in the public domain (such as the website of and publications issued by the Fund, the SFO of the WFSFAA and other bureaux / departments and their advisory bodies and agencies of the Government of the Hong Kong Special Administrative Region) for the purpose of promoting or publicising the Fund.

The personal data provided in the nomination forms for the Fellowships will ONLY be disclosed to relevant parties –

- (a) for the purposes mentioned in the preceding paragraphs; and
- (b) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, candidates have the right to request access to and the correction of the data provided subject to payment of the necessary administrative charges.

General enquiries such as obtaining access to the personal data provided by way of this nomination should be addressed to –

Access to Information Officer
Administration Section, Student Finance Office
Working Family and Student Financial Assistance Agency
12/F, Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

9. Enquiries

For enquiries, please ring the Sir Edward Youde Memorial Fund Council Secretariat at 2150 6096 or 2150 6098.

Sir Edward Youde Memorial Fund Council Secretariat
August 2020

**Sir Edward Youde Memorial Fellowships
for Postgraduate Research Students 2020/21**

Nomination Form

This Nomination Form should be forwarded by the institution to the Sir Edward Youde Memorial Fund Council Secretariat at Room 1217, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong by **15 October 2020**.

A recent photograph
of the applicant to be
attached here

(taken within recent
three months)

PART I (to be completed by candidate)

(A) Personal Data

1. Name in English (Mr / Ms / Miss*) : _____
(in Block Letters as shown on HKID card)
Name in Chinese (if applicable) : _____
2. Hong Kong Identity Card No. (**Copy of which should be attached**) : _____
3. Year of birth : _____ 4. Nationality : _____
5. Years of residence in Hong Kong as at 1.9.2020 : _____
6. Home Tel. No. : _____ 7. Day-time Contact Tel. No. /
Mobile Phone No. : _____
8. Email Address : _____
9. Correspondence Address :

10. Residential Address (if not the same as in item 9 above) :

11. Previous and present occupation, if any : _____
(Please specify employment period)

(B) Details of Research Programme

1. Institution : _____
2. Faculty / Division / Department* : _____
3. Degree being pursued : _____
(Copies of admission letter and official transcript (if available) should be attached)
4. Field of study : _____
5. Research topic : _____
6. Year of study : _____
7. Course duration : _____
8. Commencement date of current study programme : _____
9. Expected completion date of study : _____

*Delete as appropriate

(C) Academic Background

1. Academic achievements and professional qualifications†:
(Please give details such as class of honours and subjects taken in chronological order.)

Name of Institution	Degree / Qualification Attained	Year of Award

2. Particulars of previous research work for a degree, if any:

Publication / Title of Thesis	Degree	Date

3. Scholarships and Awards†:

(Please give details of any scholarships, fellowships, studentships, bursaries and awards previously received or currently being granted in connection with the research and specify the issuing authority and value of the awards. Successful candidates will not be required to relinquish scholarships or awards concurrently held by them.)

Name of Award (including Sir Edward Youde Memorial awards)	Issuing Authority	Value of Award	Date

† Copies of supporting document(s), such as certificate(s), result slip(s) and official transcript(s) (including those of current studies) should be attached

(D) Extra-curricular Activities / Community Services

List in chronological order the extra-curricular activities and community services participated **in the past five years**:

Activity / Service	Position held / Attainment	Date

(E) Further Information

Please give an account of, in **not more than 500 words**, preferably in English, the reasons for conducting the research. (To be typewritten, if not, please ensure that handwriting is legible. Use additional sheets if necessary and duly sign on each page.)

(F) Declaration by Candidate

I hereby declare that:

- (a) the statements made in Part I of this nomination form including all the related documents provided are, to the best of my belief, true, complete and correct; and
- (b) I have read the Information Note A. I fully understand and agree to the arrangements stated therein in relation to my being nominated.

Signature : _____

Date : _____

Name (in Full) : _____

PART II (to be completed by Dean of Faculty or Head of Division / Department)

Please note that the candidate has the right of access to the assessment provided by you in accordance with the provisions of the Personal Data (Privacy) Ordinance.

Confidential Report on the Candidate

In support of the nomination, please provide a report on the candidate with reference to –

- (a) the strategic importance of the research topic to the social, economic and technological development of Hong Kong;
- (b) whether the research work duplicates any other work that has been done or is being done in Hong Kong;
- (c) whether the research is likely to be completed within two years for a master degree or three years for a doctorate degree;
- (d) the intellectual qualities and research potential of the nominee;
- (e) the personal qualities and potential of the nominee including his / her expected future contribution to Hong Kong; and
- (f) any special considerations which have led to the candidate's nomination.

(Use additional sheets if necessary and duly sign on each page.)

Signature : _____ Date : _____

Name : Prof. / Dr / Mr / Ms / Miss* _____

Position : _____

Faculty / Division / Department* : _____

Institution : _____

*Delete as appropriate

PART III (to be completed by Head of Institution or his / her representative)

Recommendation

I recommend Mr / Ms / Miss* _____ as a candidate for the Fellowships for Postgraduate Research Students to be offered by the Sir Edward Youde Memorial Fund Council in 2020/21.

I confirm that the candidate indicates high promise of academic capacity for undertaking the higher degree by research. I also certify that the particulars stated in the nomination form are correct to the best of my belief and that the candidate is undertaking a full-time University Grants Committee-funded / publicly-funded postgraduate research programme.

Signature : _____

Name : _____

Position : _____

Institution : _____

Date : _____

*Delete as appropriate

**Sir Edward Youde Memorial Fellowship / Scholarship
for Disabled Students 2020/21**

1. Objective

The fellowship / scholarship scheme for disabled students, administered by the Sir Edward Youde Memorial Fund Council (the Council), aims at encouraging and assisting full-time students with special educational needs¹ and / or mental health needs in pursuing postgraduate studies by research and / or undergraduate and diploma programmes at post-secondary and tertiary levels in Hong Kong.

2. Number of awards

There will be one award in the 2020/21 academic year.

3. Provision of the fellowship / scholarship

- (a) A fellowship recipient will be offered a one-off grant of \$50,000.
- (b) A scholarship recipient will be offered a one-off grant of \$40,000.
- (c) The successful candidate will not be required to relinquish fellowships, scholarships or bursaries concurrently held by him / her. Neither will the value of the fellowship / scholarship be reduced in such circumstances.

4. Eligibility criteria

Candidates should –

- (a) have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
- (b) have resided in Hong Kong for at least three years as at 1.9.2020;

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit / hyperactivity disorders, specific learning difficulties, autism spectrum disorders and / or intellectual disabilities.

(c) **for fellowship nominees**

be registered full-time postgraduate research students undertaking University Grants Committee (UGC)-funded / publicly-funded courses in 2020/21 at one of the institutions listed below (registered for a master degree on / after 1.7.2019 or a doctorate degree on / after 1.7.2018) –

City University of Hong Kong;

Hong Kong Baptist University;

Lingnan University;

The Chinese University of Hong Kong;

The Education University of Hong Kong;

The Hong Kong Polytechnic University;

The Hong Kong University of Science and Technology; and

The University of Hong Kong;

(d) **for scholarship nominees**

be registered full-time students undertaking UGC-funded / publicly-funded courses at post-secondary / tertiary level in 2020/21 at one of the institutions listed below –

<u>Institution</u>	<u>Course</u>
City University of Hong Kong	undergraduate / diploma or above
Hong Kong Baptist University	undergraduate
Lingnan University	undergraduate
The Chinese University of Hong Kong	undergraduate
The Education University of Hong Kong	undergraduate / diploma or above
The Hong Kong Academy for Performing Arts	undergraduate / diploma or above
The Hong Kong Polytechnic University	undergraduate / diploma or above
The Hong Kong University of Science and Technology	undergraduate

The University of Hong Kong undergraduate

Vocational Training Council diploma or above

or undertaking courses at undergraduate level in 2020/21 at the Hong Kong Shue Yan University;

- (e) **for scholarship nominees who are first year students**
be nominated by the principals of their previous secondary schools;
- (f) **for scholarship nominees who are second to final year students / fellowship nominees**
be nominated by the heads of their post-secondary / tertiary institutions;
- (g) have special educational needs as referred to the Hong Kong Rehabilitation Programme Plan released by the Government of the Hong Kong Special Administrative Region and / or mental health needs;
- (h) not be engaged in full-time employment; and
- (i) not be nominated for the Sir Edward Youde Memorial Scholarships for Undergraduate and Diploma Students 2020/21 or the Sir Edward Youde Memorial Fellowships for Postgraduate Research Students 2020/21.

5. **Selection criteria**

- (a) Candidates will be selected by the Council on the basis of the following –
 - (i) standards of academic achievements and intellectual qualities relative to their individual disabilities;
 - (ii) leadership qualities as demonstrated in their involvement in extra-curricular activities and / or community services;
 - (iii) proficiency in the language in which the course / research is undertaken; and
 - (iv) other personal qualities and potentials, including expected future contribution to Hong Kong.
- (b) The following criteria will also be considered by the Council in selecting postgraduate candidates for the fellowship –
 - (i) strategic importance of the research to the social, economic and technological development of Hong Kong;

- (ii) whether or not the research has been or is being done in Hong Kong; and
- (iii) possible completion of the research within 2 years for a master degree or 3 years for a doctorate degree.

The nominated candidate is required to provide an account of, in **not more than 500 words**, preferably in English, the reasons for his / her undertaking the course of current studies or research of his / her choice.

6. **Conditions of award**

The fellowship / scholarship will be awarded to the successful candidate(s) subject to the following conditions –

- (a) the recipient accepts that the fellowship / scholarship may be terminated at any time if and when his / her performance as reported by the institution is considered by the Council as unsatisfactory or when he / she for any reason ceases to be a full-time student;
- (b) the recipient undertakes to seek the Council's prior approval if he / she wishes to alter the study programme or research topic from that specified in the nomination form. Otherwise he / she may be required by the Council to repay the fellowship / scholarship money; and
- (c) the recipient has to abide by any other conditions laid down by the Council.

Details of the terms under which the award is granted are contained in the offer letter of award.

7. **Nomination and selection procedures**

- (a) Heads of institutions will be invited to make nomination(s) by completing **Nomination Form D1** for fellowship nominee(s) and **Nomination Form D2** for scholarship nominee(s). Principals of secondary schools will be invited to complete **Nomination Form D3** for outstanding graduate(s) from the previous academic year enrolled in one of the tertiary / post-secondary institutions in the 2020/21 academic year.

- (b) Closing date for nomination will be **15 October 2020**. All nomination forms should be forwarded to –

Sir Edward Youde Memorial Fund Council Secretariat
Room 1217, 12/F
Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

- (c) Shortlisted candidates will be invited to attend an interview to be held tentatively in December 2020. Candidates who have not heard from the Council by the end of December 2020 should consider themselves not being selected.
- (d) The decisions of the Council shall be final.
- (e) The result(s) of the award(s) will be announced in around February / March 2021. The nominating institutions and secondary schools will be notified of the result(s).
- (f) Fellowship / scholarship monies will be remitted to the relevant institution(s), which will be requested to make disbursement to the award recipient(s).
- (g) Certificate(s) will be presented to the award recipient(s) at the Awards Presentation Ceremony scheduled for March 2021.

8. Handling of Information and Personal Data

The Council is serviced by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). The personal data provided in the nomination forms will be used for activities relating to the processing of the nomination for this fellowship / scholarship award scheme and the compilation of the relevant statistics to facilitate review of the scheme.

The Council may also publicise the personal data of a successful candidate (such as name, gender, age, education background, public examination results, academic and non-academic achievements, extra-curricular activities / community services participated and employment history, etc.) and any photos or videos capturing his / her image (limited to those taken when he / she attends the official events organised by the Sir Edward Youde Memorial Fund (the Fund)) in the public domain (such as the website of and publications issued by the Fund, the SFO of the WFSFAA and other bureaux / departments and their advisory bodies and agencies of the Government of the Hong Kong Special Administrative Region) for the purpose of promoting or publicising the Fund.

The personal data provided in the nomination forms for the Fellowship / Scholarship for Disabled Students will ONLY be disclosed to relevant parties –

- (a) for the purposes mentioned in the preceding paragraphs; and
- (b) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, candidates have the right to request access to and the correction of the data provided subject to payment of the necessary administrative charges.

General enquiries such as obtaining access to the personal data provided by way of this nomination should be addressed to –

Access to Information Officer
Administration Section, Student Finance Office
Working Family and Student Financial Assistance Agency
12/F, Cheung Sha Wan Government Offices
303 Cheung Sha Wan Road
Kowloon, Hong Kong

9. Enquiries

For enquiries, please ring the Sir Edward Youde Memorial Fund Council Secretariat at 2150 6096 or 2150 6098.

Sir Edward Youde Memorial Fund Council Secretariat
August 2020

**Sir Edward Youde Memorial Fellowship
for Disabled Students 2020/21**

Nomination Form

This Nomination Form should be forwarded by the institution to the Sir Edward Youde Memorial Fund Council Secretariat at Room 1217, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong by **15 October 2020**.

A recent photograph
of the applicant to be
attached here

(taken within recent
three months)

PART I (to be completed by candidate)

(A) Personal Data

1. Name in English (Mr / Ms / Miss*) : _____
(in Block Letters as shown on HKID card)
Name in Chinese (if applicable) : _____
2. Hong Kong Identity Card No. (**Copy of which should be attached**) : _____
3. Year of birth : _____ 4. Nationality : _____
5. Years of residence in Hong Kong as at 1.9.2020 : _____
6. Home Tel. No. : _____ 7. Day-time Contact Tel. No. /
Mobile Phone No. : _____
8. Email Address : _____
9. Correspondence Address :

10. Residential Address (if not the same as in item 9 above) :

11. Previous and present occupation, if any : _____
(Please specify employment period)

(B) Details of research programme

1. Institution : _____
2. Faculty / Division / Department* : _____
3. Degree being pursued : _____
(Copies of admission letter and official transcript (if available) should be attached)
4. Field of study : _____
5. Research topic : _____
6. Year of study : _____
7. Course duration : _____
8. Commencement date of current study programme : _____
9. Expected completion date of study : _____

*Delete as appropriate

(C) Academic Background

1. Academic achievements and professional qualifications†:
(Please give details such as class of honours and subjects taken in chronological order.)

Name of Institution	Degree / Qualification Attained	Year of Award

2. Particulars of previous research work for a degree, if any:

Publication / Title of Thesis	Degree	Date

3. Scholarships and Awards†:

(Please give details of any scholarships, fellowships, studentships, bursaries and awards previously received or currently being granted in connection with the research and specify the issuing authority and value of the awards. The successful candidate will not be required to relinquish scholarships or awards concurrently held by him / her.)

Name of Award (including Sir Edward Youde Memorial awards)	Issuing Authority	Value of Award	Date

† Copies of supporting document(s), such as certificate(s), result slip(s) and official transcript(s) (including those of current studies) should be attached

(D) Extra-curricular Activities / Community Services

List in chronological order the extra-curricular activities and community services participated **in the past five years:**

Activity / Service	Position held / Attainment	Date

(E) Particulars of Special Educational Needs¹ and / or Mental Health Needs

1. Type of special educational needs / mental health needs: _____

2. Seriousness of special educational needs and / or mental health needs (Please attach the most recent medical report and supporting document such as assessment report issued by Education Bureau or approval letter for disability allowance. Candidates may be required to attend an assessment):

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit / hyperactivity disorders, specific learning difficulties, autism spectrum disorders and / or intellectual disabilities.

(F) Further Information

Please give an account of, in **not more than 500 words**, preferably in English, the reasons for conducting the research. (To be typewritten, if not, please ensure that handwriting is legible. Use additional sheets if necessary and duly sign on each page.)

(G) Declaration by Candidate

I hereby declare that:

- (a) the statements made in Part I of this nomination form including all the related documents provided are, to the best of my belief, true, complete and correct; and
- (b) I have read the Information Note D. I fully understand and agree to the arrangements stated therein in relation to my being nominated.

Signature : _____ Date : _____

Name (in Full) : _____

PART II (to be completed by Dean of Faculty or Head of Division / Department)

Please note that the candidate has the right of access to the assessment provided by you in accordance with the provisions of the Personal Data (Privacy) Ordinance.

Confidential Report on the Candidate

In support of the nomination, please provide a report on the candidate with reference to –

- (a) the strategic importance of the research topic to the social, economic and technological development of Hong Kong;
- (b) whether the research work duplicates any other work that has been done or is being done in Hong Kong;
- (c) whether the research is likely to be completed within two years for a master degree or three years for a doctorate degree;
- (d) the intellectual qualities and research potential of the nominee;
- (e) the personal qualities and potential, including his / her expected future contribution to Hong Kong; and
- (f) any special considerations which have led to the candidate's nomination.

(Use additional sheets if necessary and duly sign on each page.)

Signature : _____ Date : _____

Name : Prof. / Dr / Mr / Ms / Miss* _____

Position : _____

Faculty / Division / Department*: _____

Institution : _____

*Delete as appropriate

PART III (to be completed by Head of Institution or his / her representative)

Recommendation

I recommend Mr / Ms / Miss* _____ as a candidate for the Fellowship for Disabled Students to be offered by the Sir Edward Youde Memorial Fund Council in 2020/21.

I confirm that the candidate indicates high promise of academic capacity for undertaking the higher degree by research. I also certify that the particulars stated in the nomination form are correct to the best of my belief and that the candidate is undertaking a full-time University Grants Committee-funded / publicly-funded postgraduate research programme.

Signature : _____

Name : _____

Position : _____

Institution : _____

Date : _____

*Delete as appropriate