

# THE EDUCATION UNIVERSITY OF HONG KONG

## Master of Arts in Child and Family Education International Exchange Award 2023/24

### 1. Background

Master of Arts in Child and Family Education [MA(CFE)] programme was established in 2015/16. This proposal is written for setting up the *Master of Arts in Child and Family Education International Exchange Award*. The award is provided to partially support MA(CFE) students who participate in overseas exchange activities to strengthen their academic and professional skills in the field of child and family education. The award will be funded by MA(CFE).

### 2. Provision of the Award

- (a) It is proposed that a maximum of three awards (with a maximum amount of HK\$15,000 each) will be offered to MA(CFE) students in 2023/24.
- (b) Students will receive the award only once in their studies of the programme.
- (c) The continuation of the award will be reviewed every year.
- (d) The awards will cover eligible travel expenses as denoted in the following: (a) economy class air fare, (b) accommodation, and (c) enrollment fee of the activities.
- (e) The awards will be distributed in the form of reimbursement after the international academic / exchange activity.
- (f) All required documents for reimbursement should be submitted to the Programme within two weeks of the last day of travel.
- (g) The award recipients are allowed to hold concurrent scholarships or awards. Nevertheless, scholarship/ award to support outbound activities will not be counted towards the aforesaid ceiling of scholarship amount.

### 3. Eligibility Criteria

- (a) Students of Master of Arts in Child and Family Education in 2023/24

### 4. Selection Criteria

- (a) Records of academic achievements
  - successfully complete 12 credit points with a minimum cumulative grade point average (GPA) of 3.00 on a 4.00 scale
  - full-time students who opt for the Thesis Option should successfully complete 9 credit points with a minimum cumulative grade point average (GPA) of 3.00 on a 4.00 scale, and obtain recommendation from their thesis supervisors
  - academic awards/scholarships/grants
  - publications
- (b) Being accepted to participate in an international exchange activity approved by the programme (e.g., to present a paper or scholarly work at an overseas academic conference, event, or meeting).

### 5. Nomination and Selection Procedure

- (a) The selection panel includes the Programme Leader and at least one teaching team member of MA(CFE).

- (b) Recommendations made by the selection panel will be approved by the Programme Committee for MA(CFE).
- (c) Interested students should apply for the award with
  - i) a curriculum vitae and/or documentary evidence of his/her records of academic achievement,
  - ii) a statement of application (no less than 200 words) providing justifications to participate in the exchange activities and outlining the expected achievement, and
  - iii) Proof of acceptance to the applied activities
  - iv) Abstract of the accepted conference papers (if applicable)
- (d) Application deadline: Eight weeks before or four weeks after the activities
- (e) Internal interview: Six weeks before or six weeks after the activities
- (f) Announcement of results: Four weeks before or eight weeks after the activities

## **6. Conditions of Award**

- (a) The award may be terminated if the recipient's performance is unsatisfactory or ceases to be a student of EdUHK. The Department reserves the right to ask the recipient to refund the award either in part or in full.
- (b) The award will be terminated if the recipient has committed any unethical and/or undesirable behavior and/or violated the regulations laid down by the University. The Department reserves the right to make judgement on undesirable behavior.
- (c) If none of the candidates meet the eligibility and selection criteria in the academic year, the award will not be offered.
- (d) Recipient of the award is required to submit a reflective report of no less than 300 words (with photos documenting his/her experience in the activities) and attend functions related to award organised by the Department.

## **7. Handling of Information and Personal Data**

*The information collected from you will be used for considering, processing and administering your application for "Master of Arts in Child and Family Education International Exchange Award". It is voluntary for you to provide your personal information to the Selection Panel. If you fail to produce any of the information required, your application may not be processed. The collected data will be purged after 2 years. Your personal data captured might be transferred or shared with the Faculty of Education and Human Development and Student Affairs Office of EdUHK but will not be transferred to outside parties.*

*You have the right to request access to and correction of information held by us about you. If you wish to access or correct your personal data, please contact the Department of Early Childhood Education of the EdUHK. The EdUHK's statement on Privacy Policy is accessible at <https://www.eduhk.hk/main/privacy-policy/>*

## **8. Enquiries (for Regulations and Procedures only)**

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Master of Arts in Child and Family Education  
Department of Early Childhood Education  
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