

The Education University of Hong Kong Estates Office

The EdUHK Sports Club

1. Aims

To enhance linkage with alumni, to acknowledge contributions of the former staff and to promote goodwill amongst staff family members, the University establishes the EdUHK Sports Club since 2001.

2. Eligibility

The following groups are eligible to apply for the Sports Club membership:

- | | |
|------------------------|---|
| A. EdUHK Alumni | Graduates of EdUHK and the former colleges of education who have registered to join Alumni Network at Alumni Affairs and Development Office. |
| B. Former Staff | Former staff of EdUHK and the former colleges of education who have registered to join Former Staff Network at Alumni Affairs and Development Office. |
| C. Staff Family Member | Up to 4 immediate family members of serving staff including either: <ul style="list-style-type: none">- parents or- siblings or- senior children aged above 21 years. |

3. Annual Fee (Effective from 1 Jul 2022)

- | | |
|------------------------|---|
| A. EdUHK Alumni | HK\$653 (HK\$327 for EdUHK Visa Card Holders) |
| B. EdUHK Former Staff | HK\$327 |
| C. Staff Family Member | HK\$327 |

4. Membership Duration

6 or 12 calendar months from the date of membership card issued

5. Application Procedure

- i. Application forms can be obtained at the Amenities & Sports Complex Service Counter, LP2, Amenities & Sports Complex, Block E, The Education University of Hong Kong.
- ii. Estates Office reserves the right not to approve any application.

- iii. Please enclose the following documents:
 - a. **a crossed cheque of appropriate fee made payable to “The Education University of Hong Kong”;**
 - b. **TWO photographs (1½ x 1);**
 - c. **a copy of your valid EdUHK Visa Card (if appropriate).**

Please return the completed application form to:
E-LP2-16
Amenities & Sports Complex
The Education University of Hong Kong
10 Lo Ping Road
Tai Po, NT

- iv. Incomplete application form will not be accepted.
- v. Applicant can be collect the membership card at the Amenities & Sports Complex Service Counter in about 2 weeks.

6. Usage of Facilities

- i. Sports Club membership card holders may book to use the sports facilities either in person at the service counter of the Amenities & Sports Complex and the EdUHK Sports Centre or over telephone (2948 8844) up to one week in advance subject to availability. The booking fee will be charged at dependant’s rate.
- ii. Court reserved through telephone booking would be confirmed upon payment of appropriate fees not less than 15 minutes before the booked time or else the booking will be considered cancelled without prior notification.
- iii. Facilities have not been taken up within the first 15 minutes of the reserved time would be opened for booking thereafter. For cancellation of booking, notification must be made 48 hours in advance of the booked time.
- iv. To ensure the best use of the sports facilities, users are expected to follow the booking and cancellation procedures. The Estates Office reserves the right to suspend further booking by members who fail to show up or comply with the cancellation regulation.
- v. For opening hours, booking procedures, charges and other regulations regarding the usage of the sports facilities, please contact our counter staff at 2948 8844.
- vi. Sports Club members may bring a maximum of 4 paying guests at any one time. A guest fee of HK\$ 27 per visitor will be charged effective from 1 Sep 2019.
- vii. Users should observe and follow the rules and regulations regarding the use of sports facilities.
- viii. The Estates Office reserves the right to close the facilities without prior notice.
- ix. The Physical Fitness Room would only be made available to EdUHK Physical Fitness Room eligible user.

FOR ENQUIRIES, PLEASE CALL 2948-8844
AMENITIES & SPORTS COMPLEX

Application for the EdUHK Sports Club Membership Card

Membership Duration:

12 months

6 months

Name of Applicant: Prof./Dr./Mr./Mrs./Ms. _____

Name in Chinese: _____ HKID Card No.: _____

EdUHK Student/Staff No. / Sports Club Membership No.: _____

Status: (Please '✓' as appropriate)

Alumni:

Year of Graduation: _____ Programme: _____

Former Staff:

Period of Service: _____ Dept.: _____

Staff Family Member:

Staff Name: _____ Staff No.: _____ Dept.: _____

Relation with staff member:

Children aged above 21 years

Parents

Siblings

Correspondence Address:

Telephone No.: _____ (Home) _____ (Office) _____ (Mobile)

E-mail Address: _____

EdUHK Visa Card Holder: Yes (please enclose a copy of your EdUHK Visa Card) No

Personal Information Collection Statement:

1. The information provided by you will be used for purposes relating to the administration in the Estates Office.
2. The Estates Office may give some of the information to other parties within the University relating to your usage of our facilities and courses taken.
3. Subject to exemption under the Personal Data (Privacy) Ordinance, you have the right of access and correction with respect to personal data.
4. Request for personal data access and correction should be addressed to the Physical Education Officer, Amenities & Sports Complex.

Date: _____ Applicant's Signature: _____

Note: Please attach an additional photograph for membership card

For Office Use Only

Registered with Alumni Affairs and Development Office: Yes No

App/CQ or A/C Deposit Form No. & received date: # _____ / _____

Amount received and by: \$ _____ / _____

CQ banked in date and by: _____ / _____

Checked/reconciled/documentated reconciliation by PEO: _____ / _____

Clerk update and activate membership no. on: _____ / _____

PEO review the updated membership status on monthly basis: _____ / _____