香港教育大學
The Education University of Hong Kong

Research Assistant I (Ref: 2601037)
Department of Curriculum and Instruction

Project Title: Departmental Research for Programmes
[Appointment Period: 12 months]

The appointee will play a key role in leading and supporting research projects related to Intangible Cultural Heritage (ICH), local history, cultural management, and humanities education. He/she will work closely with the Principal Investigator and be responsible for:

- Coordinating and conducting qualitative and historical research, including literature reviews, archival research, field investigations, and in-depth interviews with ICH inheritors and community stakeholders;
- Managing research data processing, transcription, coding, and qualitative/historical analysis;
- Drafting and preparing high-quality academic journal manuscripts, research reports, conference presentations, grant proposals, and knowledge-transfer materials;
- Liaising with community stakeholders, cultural organizations, government bodies, and schools to facilitate research collaborations and cultural education initiatives;
- Overseeing and implementing cultural tours, field trips, exhibitions, or educational workshops;
- Supervising and mentoring junior research staff (including Research Assistant II), part-time research assistants, and student helpers; and
- Performing any other research- and project-related duties as assigned by the Principal Investigator.

Applicants should have a Bachelor's Degree, preferably in History, Cultural Studies/Management, Chinese Language, Humanities, Education, or a related discipline, with relevant post-qualification full-time working experience or an approved qualification of equivalent standard. Possession of a Master's degree in a relevant field will be an advantage. They should have (i) solid research or project management experience in intangible cultural heritage, local history, cultural management, or humanities education; (ii) proven track record in conducting field research, qualitative data analysis, and academic writing; (iii) strong organizational, multi-tasking, interpersonal, and leadership skills; and (iv) high proficiency in both written and spoken English and Chinese (including Cantonese). Exceptional Chinese writing skills and experience in academic publishing or grant writing will be a distinct advantage.

For further enquiries about the post, please email to machem@eduhk.hk.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the online application form and upload a full CV on or before **4 December 2026**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at *http://www.eduhk.hk.*

EdUHK is an Equal Opportunities Employer.

HKCSS CARING ORGANISATION 2025

20 years+ 同心展關懷 caringorganisation 2024/25 香港社會服務聯會 HKCSS