香港教育大學
The Education University of Hong Kong

Teaching Assistant (Several posts) (Ref: 2600978)
Academy for Applied Policy Studies and Education Futures

The Academy for Applied Policy Studies and Education Futures (AAPSEF) is seeking inspirational and energetic candidates for the positions of Teaching Assistant to support its expanding scope of learning and teaching initiatives. This is an exciting opportunity for individuals who wish to contribute to dedicated teams and advance their careers in higher education.

The appointee will join the vibrant AAPSEF team to deliver a variety of learning and teaching activities in new programmes offered by AAPSEF. Responsibilities mainly include: (i) building good relationships with students to provide timely support and coaching for their well-being; (ii) organising and promoting a range of student activities and assisting in the implementation of projects related to student support, including students' mental health, academic advising and career development; (iii) coordinating student visits in Hong Kong, the Greater Bay Area as well as overseas for outbound learning, such as study tours, field trips, and co-curricular and service learning; (iv) working with different programme teams and other units at the university to strengthen the integration of student support service; and (v) preparing plans and reports to communicate the impact and effectiveness of student support initiatives. The initial appointment will be for a period of 2 years with the possibility of renewal subject to mutual agreement.

Applicants should possess a Bachelor's Degree, preferably a Master's Degree. Relevant experience in organising student activities and providing teaching support is highly desirable. They should have a strong command of both written English and Chinese. Proficiency in spoken English and Putonghua is a must. They should be self-motivated, with strong problem-solving, communication, project management, and organisation skills. Candidates with experience in providing learning and teaching support in tertiary institutions will have an advantage. Immediate availability is preferred.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the online application form and upload a full CV on or before **24 November 2026**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at *http://www.eduhk.hk.*

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