

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. The University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 460 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 14 academic departments, as well as two Academies, Academy for Educational Development and Innovation and Academy for Applied Policy Studies and Education Futures, a number of University-level research centres and Faculty-level research and professional development centres. For more information about the University, please visit <http://www.eduhk.hk>.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Project Manager / Assistant Project Manager (Ref: 2600887) Academy for Applied Policy Studies and Education Futures

The appointee will assist the Director of the Academy in overseeing various special projects and events, managing strategic initiatives, and advancing the development of AAPSEF. To facilitate the Academy's and the University's strategic priorities, the appointee will be responsible for organising outreach and engagement activities and for initiating and fostering collaborations and networks at various levels in Hong Kong, the Greater Bay Area, the region, and beyond.

The appointee will be responsible for planning and executing the outreach and engagement plan of the Academy in Hong Kong, the Greater Bay Area, the region, and beyond; managing initiatives and achieving the targets of the Academy and the University; ensuring the smooth operation and effective implementation of strategic initiatives, projects, related committees, functions, and events; and maintaining operational effectiveness and efficiency. The appointee will liaise with and engage key internal and external stakeholders, including Senior Management and various committees, programme and project team members, and international scholars, and perform other duties as assigned by the Director and his/her delegates within AAPSEF. The appointee may be required to work off campus and undertake business travel as necessary.

Applicants should have a recognized University degree, preferably a Master's degree in Education, Marketing, Communications or a related discipline, with substantial years of post-qualification experience in project or programme management. Applicants should have strong leadership and coordination skills to manage projects in team settings, experience in staff supervision, conflict resolution, sensitivity to confidential matters, and the ability to handle challenging situations tactfully. Excellent presentation, communication, interpersonal and negotiation skills are required for liaising with internal and external stakeholders, with high proficiency in written and spoken English and Chinese.

Applicants with less experience may be considered for the post of Assistant Project Manager.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary for Project Manager post / 10% of the basic salary for Assistant Project Manager post), leave, medical and dental benefits, and, where applicable for Project Manager post, housing benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **20 October 2026**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

EdUHK is an Equal Opportunities Employer.