

Educational Development Officer (Ref: 2600802)
Artificial Intelligence and Digital Competency Education Centre

The appointee will support an artificial intelligence (AI) education platform project on promoting innovative pedagogies for subject learning. The appointee will assist in supporting the operation of the AI education platform; providing logistic support on pre-post-tests, and questionnaire surveys for the project evaluation; assisting in the primary analysis of research data and the drafting of project reports; designing teaching and learning materials for the project; and liaising with internal and external parties. He/She will also be expected to carry out other duties as assigned by the Centre Director. The appointment will be for a period of 12 months.

Applicants should possess a Bachelor's degree, preferably in Social Sciences or related disciplines, with at least 2 years of post-qualification working experience, preferably in tertiary institutions or school sector. They should have good interpersonal and communication skills, the ability to work independently and work as a good team coordinator and player; have good computer literacy, good problem-solving skills; excellent written and verbal communication skills with high proficiency in written English and Chinese, and be fluent in Cantonese and English.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **17 September 2026**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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