

**Teaching Assistant (Ref: 2600176)**  
**Department of Curriculum and Instruction**

The Department of Curriculum and Instruction is seeking inspirational and energetic candidates as Teaching Assistants to support its growing scope of learning and teaching initiatives and endeavours. This is an exciting opportunity for those who wish to be part of a committed and enthusiastic team eager to develop his/her career in the higher education institution. The appointment will be a period up to 2 years, subject to the appointee's qualifications and experience.

The appointee will join the teams of highly qualified educators in the delivery of a wide variety of learning and teaching activities. Responsibilities mainly include (i) to assist in preparing course materials and managing relevant administration; (ii) to conduct various teaching activities (e.g. tutorial sessions, in-class case discussions, on-site technical support to lectures where necessary, etc.); (iii) to assist the programme staff and teaching staff in implementation of student support activities including internship, local and non-local student outbound activities, career development and academic advising; (iv) to supervise and offer pastoral care to MA(CHEM) and BA(HE&AM) students e.g., handling students' enquiries; (v) to invigilate examinations and marking assignments; and (vi) to perform any other duties as required by the supervisor(s).

Applicants should have a Bachelor's degree, preferably a Master's degree, in Cultural Heritage or in a relevant discipline with some experience in providing teaching support. They should have an excellent command of both written English and Chinese; proficiency in spoken English and Putonghua is preferred. They should also be self-motivated, well-organised, with strong problems solving and communication skills, be able to work independently and collectively as a good team member and have the ability to work under pressure. Those with experience in providing teaching support in tertiary institutions will have an advantage.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **6 April 2026**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

**EdUHK is an Equal Opportunities Employer.**

