

Senior IT Officer (Classroom Services) (Two Posts) (Ref: 2501085) Office of the Chief Information Officer

The Office of the Chief Information Officer (<https://www.eduhk.hk/ocio>) provides quality services to support all central information systems in support of teaching, learning, research and administration, and places emphasis on staff's career/professional development. The Office is looking for quality professionals to fill the following posts.

The appointees will be assigned to the User Services Team. Duties include:

- Assist the IT Manager in supervising a team of support staff and providing quality classroom services to support learning and teaching activities, as well as various events on audio-visual infrastructure and operation for the University;
- Designing, planning and executing large-scale audio-visual projects for learning and teaching;
- Responsible for the procurement and implementation of audio-visual and IT resources, and maintenance for the audio-visual/IT facilities of the University; and
- Shift duty is required.

The following are the requirements for the position:

- A recognized Bachelor's Degree or above in Information Technology / Electronic Engineering or related disciplines;
- Preferably three years of relevant full-time post-qualification working experience in the support of audio-visual equipment, PC software and hardware, and networking technologies;
- Proficient in both English and Chinese, able to handle multiple tasks simultaneously and work proactively and under pressure;
- Be service-oriented with good interpersonal and communication skills and with good teamwork; and
- Prior experience in tendering and good knowledge of audio-visual hardware and software for broadcast, live sound and lighting would be an advantage.

Applicants who have responded to the previous advertisement of the same position (Ref: 2500570) are being considered and need not re-apply.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits. The appointee will hold a substantive rank of Technician in the University.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **4 November 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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