

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. The University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as two Academies, Academy for Educational Development and Innovation and Academy for Applied Policy Studies and Education Futures, a number of University-level research centres and Faculty-level research and professional development centres. For more information about the University, please visit http://www.eduhk.hk.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Project Manager / Assistant Project Manager (Ref: 2500974) Centre for Entrepreneurship and Innovation Education

The Centre for Entrepreneurship and Innovation Education (CEIE) of the Academy for Applied Policy Studies and Education Futures (AAPSEF) is established to support the University's strategic mission to prepare students who are creative, innovative, intellectually active, entrepreneurial, socially caring and globally aware. The appointee will assist the Centre Convener and Librarian in: a) overseeing and operating CEIE; b) strategic planning of CEIE; c) developing and implementing credit-bearing and non-credit bearing entrepreneurship and innovation education programmes in collaboration with faculties, academic departments, external stakeholders, donors and entrepreneurs for all EdUHK students; and d) developing networks and partnerships with practitioners, corporations and NGOs in different industries. The appointment will be for a period of 2 years.

Applicants should have a Bachelor's Degree, preferably a Master's Degree, with substantial relevant post-qualification working experiences. They should have strong leadership, communication and persuasive skills and experience in networking with academic and external partners. They should also be able to work independently and have strong organizational and presentation skills. Experience in managing projects related to entrepreneurship and innovation education is necessary. Applicants with less experience may be considered for the post of Assistant Project Manager.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary for Project Manager post / 10% of the basic salary for Assistant Project Manager post), leave, medical and dental benefits, and, where applicable (for Project Manager post), housing benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the <u>online application form</u> and upload a full CV on or before **23 September 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

EdUHK is an Equal Opportunities Employer.

