

Research Assistant I (2 posts) (Ref: 2500941)
Department of Social Sciences and Policy Studies

Project title: Learning from the Past and Acting for the Future of Hong Kong's Ethnic Minorities: A Comprehensive Analysis of BDF Research Projects and Culturally Sensitive Anti-drug Studies Among South Asians in Hong Kong

[Appointment Period: 12 months]

We are seeking two highly motivated and experienced Research Assistants (RA I) to support a government-funded research project that investigates drug-use behaviors among ethnic minority communities in Hong Kong.

Major Duties

- Assist in the design, planning, and execution of empirical research activities, including but not limited to literature reviews, archival research, data collection using both qualitative and quantitative methodologies, data analysis, and interpretation.
- Conduct comprehensive literature reviews to support the development of the research framework and methodology.
- Manage and maintain research databases, ensuring accuracy, integrity, and confidentiality of data.
- Coordinate and conduct fieldwork, including interviews and surveys with research participants.
- Prepare research reports, summaries, and presentations for dissemination to the funding agency, stakeholders, and the academic community.
- Collaborate closely with faculty members, researchers, team members, and external stakeholders to ensure smooth project implementation.
- Assist with administrative tasks, including processing reimbursements, and organizing events and activities to promote public awareness and engagement with the research findings.
- Perform any other duties as assigned.

Qualifications and Requirements

- A recognized degree in related disciplines such as public policy, public administration, communications, sociology.
- Candidates with a postgraduate degree or research postgraduate degree are highly preferred
- Experience in conducting empirical research and statistical analyses.
- Proven experience working with ethnic minority communities in Hong Kong is essential.
- Experience in anti-drug initiatives or community-based interventions in Hong Kong will be an advantage.

Appointment Terms

Two positions are available. The appointments will be until 14 September 2026.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](http://www.eduhk.hk/jobsopp/index.php?glang=en) and upload a full CV on or before **3 September 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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