

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. The University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as two Academies, Academy for Educational Development and Innovation and Academy for Applied Policy Studies and Education Futures, a number of University-level research centres and Faculty-level research and professional development centres. For more information about the University, please visit <http://www.eduhk.hk>.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Senior Global Affairs Manager (Greater China) (Ref: 2500880) **Global Affairs Office**

The Global Affairs Office at the University serves as its international relations branch and has several key responsibilities. These include developing mainland and international collaborations with strategic partners worldwide, promoting the University internationally, recruiting non-local students, and organising non-local experiential learning programmes such as student exchange programmes. The Office works alongside other departments/units to ensure student satisfaction and contribute to the University's Vision and Mission.

The Office is currently seeking an individual who will serve as a senior leader in promoting internationalisation, particularly by establishing connections with potential students and partners in Greater China. The appointee(s) should possess a global mindset, an entrepreneurial spirit, and extensive leadership experience. They should have the ability to inspire and train a diverse team of staff, as well as possess exceptional interpersonal skills to effectively communicate with individuals and organisations from various cultures. This includes corporate and academic partners, government officials, ambassadors, and students from around the world.

The appointee(s) will be responsible for assisting the Director in promoting the university; pursuing and forging strategic partnership with prestigious universities and prominent education authorities and bodies in Greater China; assessing collaboration proposals; partnering with internal stakeholders to formulate promotion strategies to attract non-local students in Greater China; and initiating and implementing programmes to enhance students' international learning experience both abroad and on campus. They should be able to work under pressure, work beyond regular office hours, and travel outside Hong Kong as required.

Applicants should have a Bachelor's Degree and normally at least 12 years of post-qualification working experience, including 10 years of relevant hands-on experience at the supervisory level within the tertiary education sector of Hong Kong. They should exhibit a can-do attitude, a proactive approach, possess a pleasant and outgoing personality, and demonstrate excellent communication skills. Candidates should also be meticulous, highly organised, able to multitask, good team players, comfortable dealing with multiple stakeholders, and have excellent interpersonal, negotiation, and communication skills. Proficiency in both spoken and written English and Chinese (Cantonese and Putonghua) is required.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's voluntary contributions to the MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary), leave, medical and dental benefits, and, where applicable, housing benefits. The appointee will hold a substantive rank of Global Affairs Manager in the University.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **29 August 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

EdUHK is an Equal Opportunities Employer.