

**Teaching Assistant (Ref: 2500822)**  
**Department of Cultural and Creative Arts**

The Department of Cultural and Creative Arts invites applications for the position of Teaching Assistant. We are looking for experienced and motivated candidates to support our growing Visual Arts Master's programme through daily administration, outreach and learning activities. The initial appointment will be for a period of 2 years, with the possibility of renewal subject to performance and mutual agreement.

**Key Responsibilities:**

- Facilitate teaching and learning activities, including tutorials, in-class case discussions, field trips, practicum/ workshops.
- Provide technical assistance during lectures and assist in preparing course materials and administrative tasks.
- Assist with assessments, including invigilating exams and grading assignments.
- Provide supervisory and pastoral support to students.

Applicants should have a Bachelor's degree, preferably with a Master's degree in education and/or a visual arts-related & digital technology practice disciplines. Strong organizational and multi-tasking skills are essential. The ideal candidate will be self-motivated, detail-oriented, and capable of working independently and under pressure. Proficiency in both English and Chinese (Cantonese and Putonghua) is required. Candidates with extensive outreach support experience and skills in design and the use of design software will be preferred.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **14 August 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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