

Project Assistant (Ref: 2500691)

Project Aspire

Project Aspire is a special unit of The Education University of Hong Kong that aims to provide longitudinal and all-rounded support to Autism Spectrum Disorder (ASD) students. The major objective of Project Aspire is to offer various activities for ASD students, their parents and teachers in order to enhance the competences of these students in academic pursuit and integration into school and work life.

Major activities of Project Aspire include (i) intensive social skills training and consultation services to give support for ASD students and their parents at key transitional stages from kindergarten to college and university studies; (ii) tailor-made activities to meet the diverse needs of participants including ASD student training, parents and family support, and service for primary and secondary schools; and (iii) research and development of new services for the ASD community.

The appointee will be required to provide support for activities of Project Aspire including social skills training programmes for ASD students, design of training materials, activities for ASD students, parents and teachers, fundraising and publicity, and to perform office administration work and any other duties as assigned by his/her supervisor(s).

Applicants should have a Bachelor's degree in Psychology, Special Education, Counselling, Social Work or a related discipline, preferably with some full-time relevant experience in working with ASD or SEN students in a group setting. They should have passion in working with students; good interpersonal, communication and organization skills; ability to take initiative; and be a good team member.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits. The appointee with Social Worker registration may be considered to carry a functional title of Social Work Assistant.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **18 July 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

EdUHK is an Equal Opportunities Employer.