

Research Assistant II (Ref: 2500484)
Department of Education Policy and Leadership

Project Title: Leadership and Policy for Emerging Issues in School Improvement
[Appointment Period: 12 months]

The appointee will provide research and administrative support to the project's Principal Investigator (PI). Under the broader theme of leadership for emerging issues in school improvement, the principal investigator will collaborate with internal and external researchers and focus on studying the application of AI, school wellness, and cross-system professional learning.

The appointee(s) will be responsible for assisting the principal investigator in 1) processing related administrative work for the project; 2) conducting literature review; 3) quantitative and qualitative data collection and analysis, 4) drafting research reports; 5) organizing knowledge transfer events; 6) providing secretarial support for the research team; and 7) performing any other duties assigned by the Principal Investigator. The appointment will be up to a period of 12 months, and the possibility of renewal is subject to mutual agreement.

Applicants should have at least Level 2 or equivalent or above in five subjects including Chinese Language, English Language, and Mathematics in HKDSE; or Grade E (Level 2) or above in five subjects including Chinese, English (Syllabus B), and Mathematics in HKCEE or equivalent, preferably have a Bachelor's Degree in Education, Psychology, Sociology, Statistics, or related disciplines, with high proficiency in English. Proficiency in Cantonese would be an advantage. Experience with quantitative methods and data analysis is essential. Preference will be given to candidates who demonstrate strong academic performance, proficiency in quantitative data analyses. Applicants should also demonstrate excellent communication and interpersonal skills, and be able to work independently and collaboratively. Immediate availability is preferred.

For further enquiries about the post, please contact Dr Lu Jiafang at lujf@eduhk.hk.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **29 May 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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