

Project Officer (Two Posts) (Ref: 2500430) Centre for Child and Family Science

The appointee will provide support to the project entitled “English Learning Support Programme for Primary School Students with Dyslexia” and other Centre businesses. This project aims to develop and implement a tiered intervention model: supporting the learning of English as a second language for primary school students with reading and writing difficulties.

The appointee will be responsible for developing and implementing training materials (print and multimedia formats) for primary school students and teachers; assisting in school-based curriculum design and development; providing onsite support to schools; running training workshops for teachers and parents; liaising with school personnel; producing promotion materials and organizing knowledge sharing activities; assisting in setting up the community of practice for supporting students with English learning difficulties; and perform other duties as assigned. The appointment will be for a period from one to two years, depending on the appointee’s qualifications and experience.

Applicants should have a Bachelor’s Degree with several years of post-qualification work experience in primary school or related settings. Applicants with Postgraduate Diploma in Education in English Language would be an advantage. He/she should also have high proficiency in both written and spoken English and Chinese and excellent interpersonal, organizational, and IT skills. They should be a good team player, attentive to details, self-motivated, and able to work under pressure. Those with experience in supporting students with SEN are highly preferred.

Salary will be commensurate with qualifications and experience.

For a contract period less than 2 years: Fringe benefits include leave and outpatient medical benefits.

For a 2-year contract: Initial appointment will be made on a fixed-term contract. Fringe benefits include the University’s Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **24 April 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent’s work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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