

*Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Celebrating its 30<sup>th</sup> anniversary in 2024, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.*

*The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit <http://www.eduhk.hk>.*

*We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.*

### **Project Manager (Ref: 2400881) Department of Science and Environmental Studies**

The appointee will participate in a large-scale donation project on developing primary school teachers' capacity in inquiry-based science education.

He/she will assist the project team and the department in

- coordinating the project to ensure efficient communication among the donor, project team, overseas/mainland/local collaborators, and school partners;
- managing the entire project with different components;
- supporting teachers to implement inquiry learning inside and outside the classroom;
- providing logistics to facilitate teachers' and students' inquiry learning in science;
- creating and maintaining teacher learning community;
- organizing overseas and mainland study trips;
- liaising with stakeholders internally and externally;
- supervising project staff;
- monitoring and evaluating the progress and effectiveness of the project;
- as well as any duties related to the project.

The initial appointment will be for a period of **12 months**, with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's Degree, in Education, Science, or related disciplines with at least 12 years for post-qualification full-time working experience. They should possess sound knowledge in project management, science education and educational research. Applicants with working experience in primary/secondary education sectors in Hong Kong and experience in educational research are preferred, and working experience in assisting school-based support projects offered by tertiary institutions and teaching experience in primary/secondary schools will be an advantage. Applicants should have an excellent command of both written English and Chinese, and able to speak Putonghua and Cantonese. They should also be able to work independently, be good team players, have good interpersonal and communication skills, attentive to details, highly self-motivated, well-organized and able to work under pressure.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 17 September 2024, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

**EdUHK is an Equal Opportunities Employer.**