

**Project Officer (Ref: 2400792)**  
**Department of Science and Environmental Studies**

The appointee will support the development of teaching resources for a project which promotes science learning in local primary and secondary school students. He/she will assist the Project Leaders and team members who participate in the project to (1) provide administrative support for the project; (2) review relevant teaching and learning materials; (3) explore and design new teaching and learning activities with associated materials; and (4) support the training for participating schools of the project. The appointment will be for a period of around 24 months.

Applicants should have a Bachelor's Degree, preferably in Science, Education or other qualification of equivalence, with significant teaching experience in local schools and several years of relevant post-qualification full-time working experience. Strong organisational and management skills, as well as analytical and excellent writing and problem-solving skills, are essential.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 15 August 2024, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

**EdUHK is an Equal Opportunities Employer.**