

Assistant Project Manager (4 posts) (Ref: 2400767)
Department of Science and Environmental Studies

The appointee will participate in a school-based support project aimed to develop primary and secondary teachers' capacity to promote STEM/STEAM education in their schools. He/she will assist in providing support to school clusters, assisting school teachers to design activities and e-platforms, providing logistics to facilitate students' self-directed learning, and monitoring and evaluating the progress of the school's STEM/STEAM activities. The appointment will be for a period of about 12 months.

Applicants should have a Bachelor's Degree, in Education, Science, or related disciplines with at least 7 years of full-time working experience. Applicants with working experience in primary/secondary education sectors in Hong Kong and skills in research are preferred. They should possess sound knowledge in curriculum development and instructional design. They should have excellent interpersonal, language (written and verbal) and management skills. They should also be good team players, attentive to details, highly self-motivated and able to work under pressure. Experience in assisting school-based support projects offered by tertiary institutions and teaching experience in either primary or secondary schools will be an advantage.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **25 July 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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