

Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Celebrating its 30th anniversary in 2024, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.

The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit <http://www.eduhk.hk>.

We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.

Director of Estates Estates Office

Reporting to the Vice President (Administration), the Director of Estates oversees the strategic planning of the land use, capital and development project and facility management of the University to support its vision and missions. The appointee will lead a team of professionals to perform the various estates-related functions including campus planning, management of capital and development projects, additions, alterations, repairs and maintenance works, satellite study centres, student hostels and staff quarters, sport facilities, transportation, facilities and associated logistic arrangements of the campus and its premises to ensure safe, efficient and effective utilization of the University's space, physical and financial resources. He/she will represent the University in dealing with Government authorities, statutory bodies, organizations, consultants and the University community in fulfilling the duties of the Estates Office. The appointee will also support the Senior Management in the development of campus/teaching venues/teaching and learning centres beyond Hong Kong, such as the Greater Bay Area and the initiatives related to environmental sustainability.

Applicants should have a recognized degree and relevant professional qualification in either architecture, engineering, building or surveying with substantial senior management experience in large-scale facilities management as well as managing development project works in sizable organizations, government departments and/or universities; strong leadership; excellent interpersonal and communication skills to work with members of University-level committees, government officials and stakeholders of the University; deep understanding and appreciation of environmental protection and sustainable development as well as proficiency in both written and spoken English. Understanding of the strategic and operational issues and challenges in University management and administration would be advantage.

Salary will be commensurate with qualifications and experience.

The initial appointment will be on a three-year fixed-term contract [applicable to internal and external successful candidates]. Re-appointment thereafter will be subject to mutual agreement. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary), leave, medical and dental benefits, and, where applicable, housing benefits.

Application / Nomination

The University is being represented in this search by ConnectedGroup. Interested parties are invited to submit applications/nominations, together with a full curriculum vitae, to Garfield Yau by email at Garfield.yau@connectedgroup.com.

Review of applications will start from 31 May 2024, and will continue until the post is filled. The University reserves the right not to fill the position or to fill the position by invitation. All applications/nominations will be treated in strict confidence. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

EdUHK is an Equal Opportunities Employer.