

Project Officer (Ref: 2400392)
Department of Psychology

The appointee will support the implementation of the research project, entitled 'Enhancing positive values and well-being through Experiential Mindfulness Programme (EMP) among secondary school students', funded by Quality Education Fund. He/she will assist in liaising with internal and external parties, managing the administrative work, coordinating data collection activities and the logistics of the workshops, seminars and disseminations, searching and reviewing literature, writing reports, and performing any other duties as assigned by the supervisor(s). The initial appointment will be for a period of 7 months with the possibility of renewal subject to mutual agreement

The applicants should have a relevant Bachelor's Degree in Psychology, Education or a related discipline, preferably with several years of post-qualification working experience in tertiary education settings. Experiences in managing research and development projects is an advantage. They should have good coordination skills, strong interpersonal and communication skills and good command of written and spoken English and Chinese (including Cantonese), enthusiasm, self-motivation, ability to work independently, and committed to advance knowledge through research.

Salary will be commensurate with qualifications and experience.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **24 April 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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