

**Educational Development Officer/Educational Development Assistant (holding a functional title of Assistant Educational Development Officer) (Ref: 2400382)  
Centre for Learning, Teaching and Technology**

The appointee will provide support in a project aiming at promoting students' authentic learning experience through programmable robots to support innovative teaching and learning on artificial intelligence literacy. Responsibilities include collaborating with the project team to develop and refine learning and teaching resources, assisting in organising and promoting workshops, providing guidance to pre-service teachers, analysing survey data, and drafting reports. The appointee will also be expected to carry out other duties assigned by the Director, Executive Co-Director and Associate Directors. The appointment will be for a period of about two years.

For the position of Educational Development Officer, applicants should have a recognized Bachelor's Degree, preferably in Education, Science, STEM, Artificial Intelligence, Computer Science, Educational Technology or related disciplines with 2 years of post-qualification full-time working experience. Applicants should have proficiency in English and Chinese (fluent in Cantonese is required). They should possess good analytical and problem-solving skills, be attentive to details; and have good interpersonal and communication skills. They should be self-motivated and able to work independently or as part of a team. Experience and knowledge in organising STEM, programming and robotics activities are advantageous. Immediately available is preferred. Applicants with less experience will be considered for the post of Assistant Educational Development Officer.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits. The appointee for the post of Assistant Educational Development Officer will hold a substantive rank of Educational Development Assistant in the University.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **15 April 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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