

Research Assistant I (Ref: 2400281)
Faculty of Liberal Arts and Social Sciences

Project title: Preparation for the Impact and Environment Submissions for RAE 2026

[Appointment Period: 12 months]

The appointee will assist in conducting a large-scale project for promoting an interdisciplinary research culture in the Faculty, organized by the Faculty of Liberal Arts and Social Sciences. He/She will assist the Project Leader and the Faculty in steering the project and providing administrative support to the strategic development of the Faculty; handling matters relating to research; liaising with internal and external members for academic / research issues; data analysis; and carrying out general administrative duties. The appointment will be for a period of 1 year with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's Degree with relevant post-qualification full-time working experience in research/research support. They must have strong communication skills in Chinese and English and good interview skills. They should have good organizational and problem-solving skills; computer literacy; attention to details; strong initiatives; and be able to conduct research and work independently.

For further enquiries about the post, please contact Prof. Chow Hung Kay Daniel at danielchow@eduhk.hk.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **8 April 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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