

Research Assistant I (2 posts) (Ref: 2301293)
Department of Education Policy and Leadership

Project Title: The attitudes of higher education leaders towards equity, diversity and inclusion (EDI): The role of emerging technologies

[Appointment Period: 30 months]

If you have a commitment to equity, diversity and inclusion (EDI), you are invited to consider a Research Assistant position in the Department of Education Policy and Leadership. You will provide support to an interdisciplinary research project that will focus on EDI, technology and higher education leadership.

The appointees will assist in research activities including but not limited to conducting literature review; organizing and conducting surveys, interviews; carrying out data management and analysis; producing draft reports, research articles and conference papers; creating website and managing web-contents; organizing workshops and seminars; and performing any other duties as required. They will need to work with multiple researchers concurrently. The appointment will be for a period of 30 months.

Applicants should have a Bachelor Degree in a related subject discipline, preferably with relevant working experience, or a Master Degree. Experience of research project management, including an outcome-oriented approach, along with interpersonal skills to liaise with various stakeholders and preferably working experience with higher education leaders will be an advantage. They should be proficient in Microsoft office applications, data analysis software such as SPSS, NVivo etc., and social media. They should be able to work independently and collaboratively. Good command in spoken and written English language skills is a must.

For further enquiries about the post, please contact Dr Miron Bhowmik at mbhowmik@eduhk.hk.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **15 December 2023**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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